



**Question:** Please share current contract performance goals

- Registrations
- Exits

**Answer:**

Clark County	Annual Performance Goal
Enrolled Youth (Carry In)	38
Enrolled Youth (New)	127
Enrolled Youth Lacking a GED/ HS Diploma	40
Exits	140
Exits to Post-Secondary	35
Exits to Employment	59
Exits with Credentials (not including # below)	38
Exits with GED/ HS Diploma	36

Cowlitz County	Annual Performance Goal
Enrolled Youth (Carry In)	11
Enrolled Youth (New)	34
Enrolled Youth Lacking a GED/ HS Diploma	14
Exits	38
Exits to Post-Secondary	8
Exits to Employment	16
Exits with Credentials (not including # below)	6
Exits with GED/ HS Diploma	12

Wahkiakum County	Annual Performance Goal
Enrolled Youth (Carry In)	1
Enrolled Youth (New)	4
Enrolled Youth Lacking a GED/ HS Diploma	1
Exits	4
Exits to Post-Secondary	2
Exits to Employment	2
Exits with Credentials (not including # below)	1
Exits with GED/ HS Diploma	1

**Question:** Cost per person served?

**Answer:** *Cost per participant served is up to each proposer and we encourage each organization/ proposer to thoughtfully and intentionally decide that number on their own. Please include a short explanation on methodology for deciding on your final number.*

**Question:** On the rent – Is there an estimate we should use in planning the budgets? Or the current rental rate as a place holder?

**Answer:** *The current yearly rent for the Next center in Clark County is \$139,400. There is also an estimate of \$25,000 for shared system costs such as telephone, printing, shared equipment, supplies, postage, etc. These costs are shared and split between in-center partners each year based on FTE located at Next. Keep in mind the functional leadership system's wages (the Next Director, Office Manager and Outreach Specialist) will also be shared and split between in-center partners.*

**Question:** On the Clark County info session, there was a brief discussion about the number of Tier 3 partners required. If you could, please clarify if the two Tier 3 partner minimum includes the primary agency or is in addition to the primary agency (e.g., Primary plus one – or – Primary plus two).

**Answer:** *As the RFP states, “At least two partnerships outside of the provider of the required core components; and the partner employing the Next Director, Office Manager and Outreach Specialist should fall into Tier 3. Proposals that include more partnerships in Tier 1, Tier 2, and especially Tier 3 will be more competitive” (page 8).*

**Question:** Page 18 of the RFP: Both the Budget Summary and Budget Detail Form requests these items be completed for each county. If bidding on all three counties, please confirm this means 3 separate summaries and detail forms (one per county), or alternatively, is it 2 separate summaries and detail forms (one for Clark and one for Cowlitz/Wahkiakum).

**Answer:** *In the RFP, the Budget Summary includes a chart for all 3 counties. If applying for all 3 counties, please use the entire chart. If applying for 1 county (Clark), or 2 counties (Clark and Cowlitz), use the respective lines of the chart and delete the counties for which you are not applying. Please fill out a Budget Detail Form for each county you are proposing to serve.*

**Question:** Page 18 of the RFP: The Program Cost and Budget section specifies a 5-page limit. If we are bidding on both Clark County and Cowlitz/Wahkiakum Counties, and need to provide multiple sets of forms, there will be one page or less available for the Budget Narrative portion. Is it possible to increase the page limit for this section to ensure full explanation of the budgets?

**Answer:** *Yes, for proposer’s submitting proposals for all 3 counties, 3 additional pages can be added to the page limit for the Program Cost and Budget section, making the total page limit 8 pages. Charts can be placed side-by-side to also save space.*

**Question:** Page 20 of the RFP: The Planned Performance Numbers section requests the performance table be completed for each county. If bidding on all three counties, please confirm this means 3 separate performance tables (one per county), or alternatively, is it 2 separate performance tables (one for Clark and one for Cowlitz/Wahkiakum).

**Answer:** *For the Planned Performance Numbers section, Performance Form information is needed for every county you apply for. You do not necessarily need to have a separate form for each county—you can add columns to the right for additional counties proposing for, and make sure to label each column with the corresponding county.*

**Question:** Page 20 of the RFP: The Planned Performance Numbers section specifies a 2-page limit. If we are bidding on both Clark County and Cowlitz/Wahkiakum Counties, and need to provide multiple sets of the performance table, there will be little to no space available for the discussion on how the vendor will manage and assign outcome responsibilities. Is it possible to increase the page limit for this section to ensure full explanation?

**Answer:** *The page limit for this section will not be increased. As noted in the answer to the last question, “You do not necessarily need to have a separate form for each county—you can add columns to the right for additional counties proposing for, and make sure to label each column with the corresponding county.”*

**Question:** Page 22 of the RFP: The submission checklist on this page indicates bidders are to provide a copy of their approved indirect rate. Please confirm this is not part of the 36-page limit.

**Answer:** *The copy of your approved indirect rate from your cognizant agency is not included in the 36-page limit.*

**Question:** Please advise if tables, charts, and graphics are subject to the 12 point/Times New Roman font requirement, or if smaller font is allowed given it is legible.

**Answer:** *Tables, fonts, and graphics are subject to the 12 point, Times New Roman font.*

**Question:** Please advise if questions may be removed or truncated in order to give detailed responses while meeting page limit requirements.

**Answer:** *Proposers are advised to answer the questions listed, especially when instructed to do so in the order the questions are given. Please include the questions in your final proposals.*

**Question:** Please provide the budget forms in Excel format, if available.

**Answer:** *Please view the RFP charts spreadsheet posted below.*

**Question:** To assure receipt of email submission, please confirm any file size limitations. If file size limitations exist, please confirm bidders may submit multiple emails with the required information. (e.g. 1 of 3, 2 of 3, 3 of 3)

**Answer:** *Proposers can submit multiple emails if file size limitations exist. There is no email limit. Please include in your first email the number of emails you expect to send for your final proposal, and please make sure each email follows the instructions for proposal submission.*