



workforce
SOUTHWEST WASHINGTON

WSW Board Meeting Minutes
March 14, 2023
4:00 – 6:00 p.m.
Zoom Conference Call

Board Members Present: Chris Bailey, Jen Baker, Adam Blackwell, Mike Bridges, Angela Burckhard, Bob Carroll, Renny Christopher, Monte Constable, Tracy Doriot, Corey Giles, Bob Gustainis, Tennille Johnson, Ilona Kerby, Mandy Kipfer, A.D. Simmons, Stacey Smith, Ted Sprague, Paige Spratt, Shannon Stull, Mark Tishenko, Jasmine Tolbert, John Vanderkin, Adrienne Watson, and Nathan Webster.

Board Members with Excused Absences: Brent Freeman, Karin Edwards, and Suba Jagannathan.

Board Members with Unexcused Absences: Rodney Seales.

Guests Present: Kayci Loftus, Haley Hansen, Liza Morehead, Tanisha Harris, James, Hughes, Ronda Hilman, Monique Martin, and (971) 322-6605

Staff Members Present: Miriam Halliday, Mando Antonino, Linda Czech, Kali Dugan, Denise Elliott, Marnie Farness, Amy Gimlin, Betsy Hanrahan, Darcy Hoffman, Barri Horner, Alyssa Joyner, Kari Kollander, Lyn Love, Julia Maglione, Sean Moore, Tamara Toles, Nolan Yaws-Gonzalez, and Traci Williams.

Welcome, Introduction of Members, Guests, and Staff

Vice Chair A.D. Simmons opened the meeting at 4:01 p.m. and welcomed everyone in attendance. Members and staff introduced themselves.

CONSENT AGENDA

Vice Chair Simmons entertained a motion to approve the Consent Agenda, consisting of the minutes from the Council meeting held on December 13, 2022, Contract Memo, Policy Memo; which included WSW Data Element Validation Policy #3037 Rev 2, Administrative Memo to approve the hiring of Miriam Halliday as the Chief Executive Officer effective December 1, 2021, WIOA ISY Funding Request Memo, and the Strategic Plan Revision Memo.

Ted Sprague moved to approve the Consent Agenda as presented, second by Ilona Kerby. Motion carried.

FINANCE

WSW Treasurer, Renny Christopher presented the treasurers' memo to the full Board, mentioning that WSW's financial audit report for the program year ending June 30, 2022, which consisted of no issues or findings. Treasurer Christopher also mentioned that the WSW IRS Form 990 was reviewed and approved by the Finance Committee and Executive Committee.

Ilona Kerby moved to approve the audit report as presented, second by Shannon Stull. Motion carried.

WSW Chief Financial Officer, Barri Horner gave a brief overview of the quarterly reports. A fiscal year budget for the program year beginning July 1, 2023 will be available at the June 2023 board meeting for approval. Questions were invited but none were forthcoming.

ECONOMIC MOBILITY COMMITTEE

Board member Shannon Stull shared the economic mobility grant report out to the full board to provide a status snapshot of WSW's major investments. Shannon Stull highlighted some of the successes of six of WSW's investments.

GOVERNANCE

Governance Chair A.D. Simmons gave the board updates around the recruitment that is underway for filling the three current and future open positions. Corey Giles and Adrienne Watson have been invited to sit on the Executive Committee. Nathan Webster and Tracy Doriot have been invited to sit on the Governance Committee. The Governance Committee is currently searching for a board member to join the Finance Committee. A survey will be sent out next week regarding the Board Sponsorship Program.

WIOA TITLE I-B YOUTH RFP AWARDEE

Lyn Love, Program Manager went over the timeline of the WIOA Title I-B Youth RFP, the selection process of the Scoring Committee, and the scoring rubric and the criteria that the committee scored each proposal. The criteria for the scoring rubric were the following: demonstrated experience and ability, relationships and collaboration, program design, and program cost and budget.

Based on proposals, presentations, and discussion at the Scoring Committee's convening meeting, and Executive Committee approval, the Committee recommends the WSW Board of Directors invest in Career Path Services' consortium for the WIOA Title I-B Youth contract.

Paige Spratt moved to approve Career Path Services as the WIOA Title I-B Youth awardee as presented, second by John Vanderkin. Motion carried.

STATE OF THE WORKFORCE PRESENTATION

Worksystem's Research & Data Analyst, Liza Morehead gave a State of the Workforce 2022-2023 presentation to the WSW Board of Directors with data focused on the post Covid-19 economy, today's labor force, education, and opportunity for Southwest Washington. Questions were invited and answered by Liza Morehead.

CEO UPDATE

Miriam Halliday shared that in late summer she will be taking extended leave with more information will be shared to the board.

PUBLIC COMMENT

Public comments were invited but none were forthcoming.

ADJOURNMENT

With nothing further for the good of the order, Chair Spratt entertained a motion to adjourn the meeting at 5:09 p.m.

Ted Sprague moved to adjourn the meeting at 5:09 p.m.