



workforce
SOUTHWEST WASHINGTON

WSW Board Meeting Minutes

March 13, 2019

4:00 p.m.

IBEW 48 Union Hall

Longview, WA

Board Members Present: Mike Backman, Mike Bridges, Bob Carroll, Ralph Clark, Monte Constable, Kelley Foy, Robert Gaffney, Bob Gustainis, Bob Jungers, Ilona Kerby, Mara Kieval, Eddie Martin, Diane McWithey, Bill Skidmore, Denise Smith, and Shannon Stull.

Board Members with Excused Absences: Ben Bagherpour, Chris Bailey, Jen Baker, Renny Christopher, Rob Harris, Bob Knight, Bianca Kolle, Jim Lucey, A.D. Simmons, Ted Sprague, and Paige Spratt.

Board Members with Unexcused Absences: Darcy Altizer and John Vanderkin.

Guests Present: Logan Horning, Maria Cheeseman, Matt Sneed, Jill Diehl, Lekha Fernandes, Marnie Farness, Gabe Gourde, Dave Cole, Donna Hughes, Morgan Parker, and Michael Benko.

Staff Members Present: Kevin Perkey, Darcy Hoffman, Julia Maglione, Melissa Boles, Barri Horner, Alyssa Joyner, Miriam Martin, Traci Williams, Amy Gimlin, and Benton Waterous.

Welcome, Introduction of Members, Guests, and Staff

Chair Bill Skidmore opened the meeting at 4:02 p.m. and welcomed everyone in attendance. Members, guests, and staff introduced themselves.

CONSENT AGENDA

Chair Skidmore entertained a motion to approve the Consent Agenda, consisting of the minutes from the Council meeting held on December 12, 2018, the Policy Memo, and the Contract Memos. Upon the motion duly made and seconded and with no discussion forthcoming, the Consent Agenda was approved with all in favor.

WSW 2018 BUSINESS INNOVATION AWARDS

WSW Chair Bill Skidmore presented the following four Cowlitz County businesses for their efforts in workforce development: North American Tarp, for Innovation in Workforce Development; JH Kelly, IBEW 48, and Longview Public Schools, for Excellence in Building Workforce Partnerships. Representatives from each company provided additional information about the work they are doing to support and develop workers and collaborate with businesses in the local community to drive workforce efforts.

FISCAL REPORT

Fiscal Director, Barri Horner, recapped the WSW's Audit Report, which consisted of no issues or findings. Ms. Horner also presented the financial reports for the 2Q PY18. Following the presentation, questions were invited but none were forthcoming. A motion was entertained to accept the 2Q PY18 financial

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reports as presented. Upon the motion duly made and seconded and with no further discussion forthcoming, the 2Q PY18 financial reports were approved with all in favor.

CEO REPORT

Mr. Perkey highlighted some actions being taken to reach the goals of the Business portion of the new strategic plan. Some of which includes implementing a fully operational customer relationship management (CRM) system and launching our Rural Jobs Initiatives Tours with the first tour being held at Elochoman Millwork. Mr. Perkey reminded the board about the upcoming joint board meeting with the CWWC. Mr. Perkey also presented the board with a one-page summary of the new refreshed Strategic Plan. Questions were entertained and addressed by Mr. Perkey.

STRATEGIC PLAN UPDATE - PEOPLE

Following an introduction along with success measures from NEXT, Program Director Miriam Martin introduced Program Managers Benton Waterous and Melissa Boles. Mr. Waterous and Ms. Boles presented updates on the progress WSW is making within SummerWorks, NW Promise, and Career Connect Washington programs. Activities, events, and outcomes were recapped specific to meeting the criteria of each goal under the People section of the Strategic Plan. Questions were entertained and addressed by program managers during the presentation.

PUBLIC COMMENT

Public comments were invited but none were forthcoming.

ADJOURNMENT

With nothing further for the good of the order, Chair Skidmore adjourned the meeting at 5:28 p.m.