



workforce
SOUTHWEST WASHINGTON

**WSW Board Meeting Minutes
June 8, 2022
4:00 p.m.
Zoom Conference Call**

Board Members Present: Chris Bailey, Mike Bridges, Bob Carroll, Renny Christopher, Ralph Clark, Monte Constable, Tracy Doriot, Lekha Fernandes, Bob Gustainis, Ilona Kerby, Diane McWithey, A.D. Simmons, Ted Sprague, Paige Spratt, Shannon Stull, Lee Tischer, and John Vanderkin.

Board Members with Excused Absences: Jen Baker, Karin Edwards, Mara Kieval, and Eddie Martin.

Guests Present: Nathan Webster, Adrienne Watson, Lee Osipchak, Michelle McClanahan, Chuck Hendrickson, Nicole Ganier, Suba Jagannathan, Tim McGann, Tennille Johnson, Angela Burckhard, Corey Giles, James Hughes, Anthony Terlizzi, Mark Tishenko, Mike Nieto, Stacey Smith, Clover Spears, and Cheryl Hamilton.

Staff Members Present: Kollin Bell, Denise Elliott, Amy Gimlin, Miriam Halliday, Betsy Hanrahan, Darcy Hoffman, Barri Horner, Alyssa Joyner, Kari Kollander, Julia Maglione, Sean Moore, Paulina Ojukwu, Star Rush, Tamara Toles, Benton Waterous, and Traci Williams.

Welcome, Introduction of Members, Guests, and Staff

Chair Paige Spratt opened the meeting at 4:03 p.m. and welcomed everyone in attendance. Members, guests, and staff introduced themselves in the chat box.

CONSENT AGENDA

Chair Spratt entertained a motion to approve the Consent Agenda, consisting of the minutes from the Council meeting held on March 9, 2022, Contract Memo, Policy Memo; which included WSW LLSIL Policy #3018, Launchpad User Guidelines Policy #2009 Rev 1, and WIOA Title I-B Performance Sanctions State Policy #5415 Rev 1; WorkSource & NEXT Site Certifications, Workforce System MOU Modification, and the Quality Jobs Proclamation.

Ted Sprague moved to approve the Consent Agenda as presented, second by Ralph Clark. Motion carried.

FISCAL REPORT & PY22 BUDGET

Treasurer Renny Christopher recapped the key essentials of the Treasurers Memo. CFO Barri Horner went over the proposed PY22 budget in detail, including all direct and indirect costs.

Following the presentation, questions were invited and addressed by Treasurer Renny Christopher and CFO Barri Horner. A motion was entertained to adopt the PY22 budget as presented, with the caveat that any subsequent changes along with the expected mid-year budget revision will be brought before the Council for a vote before implementation.

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Mike Bridges moved to approve the PY22 Budget as presented, second by Shannon Stull. Motion carried.

WSW GOVERNANCE

Board Member Elections: Governance Co-Chair's Ralph Clark and A.D. Simmons gave introductions of Stacey Smith, ControlTek; Nathan Webster, NDUB Brand; Mark Tishenko, Edge Networks; Jasmine Tolbert, YWCA; Mike Nieto, Catworks Construction; Mandy Kipfer, DVR; Corey Giles, NORPAC; Suba Jagannathan, Mirus Toys; Adrienne Watson, PeaceHealth; and Angela Edginton-Burkhard, Kyocera, sharing with the full board unique qualities that the Governance Board thought each perspective board member would bring to the WSW board. A motion was entertained to approve all ten for Council terms beginning on July 1, 2022 through June 30, 2025.

John Vanderkin moved to accept the nominations of Stacey Smith, Nathan Webster, Mark Tishenko, Jasmine Tolbert, Mike Nieto, Mandy Kipfer, Corey Giles, Suba Jagannathan, Adrienne Watson, and Angela Edginton-Burkhard to serve on the WSW Board of Directors as presented, second by A.D. Simmons. Motion carried.

Term Extension Elections:

A motion was entertained to approve the renewal of three-year Council member terms for Ted Sprague, CEDC; Bob Gustainis, Walgreens; Shannon Stull, LiUNA 335; Mike Bridges, IBEW #48; Chris Bailey, Lower Columbia College; and Renny Christopher, WSUV. Upon approval of the nominations, these board members will serve from July 1, 2022 through June 30, 2025.

Bob Gustainis moved to approve the renewal of Ted Sprague, Bob Gustainis, Shannon Stull, Mike Bridges, Chris Bailey, and Renny Christopher to serve on the WSW Board of Directors as presented, second by Lekha Fernandes. Motion carried.

Term Completions:

A.D. Simmons shared that Eddie Martin, Darcy Altizer, and Diane McWithey have completed their terms as WSW Board of Directors.

Board Chair Renewal:

A motion was entertained to approve Paige Spratt's renewal as the Board Chair for her second and final term as Board of Director Chair. Upon approval, Paige Spratt will serve as Board Chair from July 1, 2022 to June 30, 2024.

A.D. Simmons moved to approve the renewal of Paige Spratt to serve on the WSW Board of Directors as Board Chair as presented, second by Renny Christopher. Motion carried.

WSW's Executive and Governance Committee will be kicking off a new Board Sponsorship program in July 2022. Each new WSW Board of Director member will be matched with an existing WSW Board of Director member for the first year of membership.

WSW ECONOMIC MOBILITY

Board member Shannon Stull shared the economic mobility grant report out to the full board to provide a status snapshot of WSW's major investments. Shannon Stull highlighted some of the successes for Thrive (Economic Security for All ECSA) continues to see growth and investment. Round 1 concluded April 30,

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2022 and WIOA Round 2 funding started April 1, 2022 – March 31, 2024. Quarter over Quarter enrollment continues to see steady gains: Quarter 11 gain of 34 is highest yet. WSW anticipates round 3 investments of state funds into ECSA which represents a positive step for continued federal and state investment in the program. The challenges are the performance numbers appear to be climbing out of a long period of slow performance, many contracts are still behind performance in spending but are trending upwards. WSW subcontractors continue to see high staff turnover. Also shared was that WSW recently executed a fourth System Liaison contract with Clark College.

CEO REPORT

Adult & Dislocated Worker RFP Approval:

Benton Waterous, Director of Programs went over the timeline of the Adult & Dislocated Worker RFP, the selection process of the Scoring Committee, and the scoring rubric and the criteria that the committee scored each proposal. The criteria for the scoring rubric were the following: demonstrated experience and ability, relationships and collaboration, and program design. The five open RFP's under the WIOA Adult & Dislocated Worker grant were the following: Housing Clark County, Housing Cowlitz + Wahkiakum Counties, Re-entry Clark County, Re-entry Cowlitz + Wahkiakum Counties, and WorkSource Clark, Cowlitz, and Wahkiakum Counties.

Based on proposals, presentations, and discussion at the Scoring Committee's convening meeting, a motion was entertained to invest in Career Team, LLC for the WorkSource contract; Educational Opportunities for Children and Families as a small subset of the WorkSource contract; Love Overwhelming Services for Re-entry populations in Cowlitz + Wahkiakum counties; recommends to retain the Housing Cowlitz + Wahkiakum counties funds so that WSW may sole source the procurement due to bidder unable to provide a satisfactory program design, staffing model, or connection to employment services; retain the Housing – Clark County funds so that WSW may sole source the procurement due to no bidders submitted proposals; retain the Re-entry – Clark County funds so that WSW may sole source the procurement due to no bidders submitted proposals.

Questions were answered and addressed by Miriam Halliday and Benton Waterous.

John Vanderkin moved to approve the Adult & Dislocated Worker funding for the WorkSource contract serving Clark, Cowlitz, and Wahkiakum Counties to Career Team, LLC as presented, second by Shannon Stull. Motion carried.

Ralph Clark moved to approve the Adult & Dislocated Worker funding for the WorkSource contract serving Clark, Cowlitz, and Wahkiakum Counties to Educational Opportunities for Children and Families as presented, second by Bob Gustainis. Motion carried.

Renny Christopher moved to approve the Adult & Dislocated Worker funding for Re-entry in Cowlitz & Wahkiakum Counties Contract to Love Overwhelming Services as presented, second by Lekha Fernandes. Motion carried.

CEO Miriam Halliday updated the full board that the September 14th board meeting will be an in-person Quality Jobs workshop with the first 30 minutes dedicated to board business. The workshop will also be attended by the board of directors from WorkSystems Inc. and Clackamas Workforce Partnership. Questions were addressed and answered by CEO Halliday.

BYLAW REVISIONS

Chair Paige Spratt touched on the process and high-level changes that were listed in the Bylaw Subcommittee Executive Summary memo. The revised Bylaws with changes were presented to the Full board. Questions were answered by Chair Spratt and Miriam Halliday. A motion was entertained to approve the revised bylaws.

Ilona Kerby moved to approve the revised bylaws to be presented to the June 8th board meeting for final approval, second by Renny Christopher. Motion carried.

PUBLIC AND BOARD COMMENT

Public and Board comments were invited but none were forthcoming.

ADJOURNMENT

With nothing further for the good of the order, Chair Spratt entertained a motion to adjourn the meeting at 5:22 p.m.

John Vanderkin moved to adjourn the meeting at 5:22 p.m.