



workforce  
SOUTHWEST WASHINGTON

**WSW Board Meeting Minutes  
December 13, 2022  
4:00 p.m.**

**Workforce Southwest Washington – Mt. Rainier Room**

**Board Members Present:** Mike Bridges, Jen Baker, Angela Burckhard, Renny Christopher, Ralph Clark, Tracy Doriot, Karin Edwards, Corey Giles, Bob Gustainis, A.D. Simmons, Paige Spratt, Shannon Stull, Ted Sprague, Mark Tishenko, Jasmine Tolbert, John Vanderkin, Adrienne Watson, Nathan Webster.

**Board Members with Excused Absences:** Chris Bailey, Bob Carroll, Monte Constable, Suba Jagannathan, Ilona Kerby, Mandy Kipfer, Mike Nieto, Stacey Smith, and Commissioner Lee Tischer.

**Board Members with Unexcused Absences:** Mara Kieval.

**Guests Present:** Becky Ford Sullivan, Brent Freeman, Rodney Seales, Tennille Johnson, Elizabeth Kiehn, Thyda Lim, Michelle McClanahan, Andrea Clark, Mei Taylor, Jessica Richards, and Gwen Clark.

**Staff Members Present:** Miriam Halliday, Mando Antonino, Linda Czech, Kali Dugan, Denise Elliott, Amy Gimlin, Betsy Hanrahan, Darcy Hoffman, Barri Horner, Alyssa Joyner, Kari Kollander, Lyn Love, Julia Maglione, Sean Moore, Tamara Toles, Nolan Yaws-Gonzalez, and Traci Williams.

**Welcome, Introduction of Members, Guests, and Staff**

Chair Paige Spratt opened the meeting at 4:04 p.m. and welcomed everyone in attendance. Members and staff introduced themselves.

**CONSENT AGENDA**

Chair Spratt entertained a motion to approve the Consent Agenda, consisting of the minutes from the Council meeting held on September 14, 2022, Contract Memo, Policy Memo; which included WSW Training Policy Handbook – Attachment A, WSW Data Element Validation Policy #3037 Rev 1, and WSW Monitoring Policy #203 Rev 4.

**Tracy Doriot moved to approve the Consent Agenda as presented, second by Shannon Stull. Motion carried.**

**FINANCE**

WSW Treasurer, Renny Christopher presented the treasurers' memo to the full Board. Financial reports on operations, subcontracts, and grant spending were presented, noting that WSW is on track with spending for PY22 Q1 and no major concerns. The audit firm of Johnson, Stone, and Pagano is compiling the audit report for the fiscal year ending 06/30/2022 and will be presented to the Finance Committee and Executive Board in January 2023. The final report will be available at the March 2023 Board of Directors Meeting.

WSW Chief Financial Officer, Barri Horner, recapped the necessary budget revisions for the second half of the fiscal year beginning on January 1, 2023. Following the presentation, questions were invited but none were forthcoming.

**Renny Christopher moved to approve the budget revision as presented, second by Mike Bridges. Motion carried.**

#### **GOVERNANCE**

**Board Member Elections:** Governance Co-Chair's Ralph Clark and A.D. Simmons gave introductions of Rodney Seales, WestRock; Adam Blackwell, Molecular Testing Labs; Tennille Johnson, ESD; and Brent Freeman, Wahkiakum School District, sharing with the full board unique qualities that the Governance Board thought each perspective board member would bring to the WSW board. A motion was entertained to approve all four for Council terms beginning on January 1, 2023 through December 31, 2025.

**Ralph Clark moved to accept the nominations of Rodney Seales, Adam Blackwell, Tennille Johnson, and Brent Freeman to serve on the WSW Board of Directors as presented, second by Bob Gustainis. Motion carried.**

#### **Term Completions:**

A.D. Simmons shared that Ralph Clark has completed his term as s WSW Board of Director.

#### **CONNECTING THE DOTS**

The WSW Board of Directors, WSW Staff, and guests split up into groups and took turns learning more about Education and Workforce Development, Economic Development and Workforce Development, Labor and Workforce Development, Healthcare and Workforce Development, and Communications and WSW Board of Directors.

#### **BOARD RECOGNITION**

Chair Paige Spratt honored John Vanderkin with the "WSW Board Member of the Year" 2022 award. Chair Spratt also thanked Ralph Clark for the time he spent on the WSW Board of Directors, Executive Committee, and Governance.

#### **CEO UPDATES**

Miriam Halliday shared that if any board members were interested in joining the WSW Finance Committee, WSW Governance Committee, or the WSW Executive Committee to please reach out to Chair Paige Spratt or herself.

#### **PUBLIC COMMENT**

Public comments were invited but none were forthcoming.

#### **ADJOURNMENT**

With nothing further for the good of the order, Chair Spratt entertained a motion to adjourn the meeting at 5:38 p.m.

**Ted Sprague moved to adjourn the meeting at 5:38 p.m.**