



workforce
SOUTHWEST WASHINGTON

**WSW Board Meeting Minutes
December 12, 2023
4:00 p.m.
Workforce Southwest Washington**

Board Members Present: Adam Blackwell, Bob Carroll, Renny Christopher, Monte Constable, Tracy Doriot, Karin Edwards, Brent Freeman, Corey Giles, Bob Gustainis, Ilona Kerby, Mandy Kipfer, Nick Massie, Ebony Price, Bill Sauters, A.D. Simmons, Ted Sprague, Paige Spratt, Jasmine Tolbert, John Vanderkin, Adrienne Watson, and Nathan Webster.

Board Members with Absences: Jen Baker, Mike Bridges, Suba Jagannathan, Tennille Johnson, Rodney Seales, Stacey Smith, Lee Tischer, and Mark Tishenko.

Guests Present: Amy Mitchell, Barbara Burkart, and Corie Dow-Kramer.

Staff Members Present: Miriam Halliday, Mando Antonino, Barri Blair, Linda Czech, Amy Gimlin, Betsy Hanrahan, Darcy Hoffman, Alyssa Joyner, Kari Kollander, Julia Maglione, Sean Moore, Tamara Toles, and Traci Williams.

Welcome, Introduction of Members, Guests, and Staff

Chair Paige Spratt opened the meeting at 4:02 p.m. and welcomed everyone in attendance. Members and staff introduced themselves via chat box.

CONSENT AGENDA

Chair Spratt entertained a motion to approve the Consent Agenda, consisting of the minutes from the Council meeting held on September 12, 2023, Contract Memo, Policy Memo; which included WSW One-Stop Operator Policy #4011, WSW Monitoring Policy #2003-5, WSW Careers NDWG Policy #3041, WSW Supportive Service Policy #3005-10, WSW Training Handbook – Attachment A, WSW Youth Incentives Policy #3042, and WSW Record Retention Policy #2002-3.

Nathan Webster moved to approve the Consent Agenda as presented, second by Ilona Kerby. Motion carried.

FINANCE

Treasurer, Renny Christopher went over the Treasurer's Memo with the Full Board and gave updates on the quarterly reports and the annual financial audit that is currently taking place. The audit firm of Johnson, Stone, and Pagano is compiling the audit report for the fiscal year ending 6/30/2023 and will be presented to the Finance and Executive Committees in January 2024. The final report will be available at the March 2024 Board of Directors Meeting.

WSW Chief Financial Officer, Barri Blair, recapped the necessary budget revisions for the second half of the fiscal year beginning on January 1, 2024. Following the presentation, questions were answered by CFO Blair, CEO Halliday, and Treasurer Christopher.

Nick Massie moved to approve the budget revision as presented, second by John Vanderkin. Motion carried.

GOVERNANCE

Board Member Elections:

The Governance Committee consisting of members A.D. Simmons, Nathan Webster, and Tracy Doriot gave an introduction of Corie Dow-Kramer, Youth and Family Link, sharing with the full board unique qualities that the Governance Committee thought that Dow-Kramer would bring to the WSW board. A motion was entertained to approve Corie Dow-Kramer to serve on the WSW Board of Directors.

Monte Constable moved to accept the nomination of Corie Dow-Kramer to serve on the WSW Board of Directors as presented, second by Jasmine Tolbert. Motion carried.

Officer Nominations:

A motion was entertained to approve A.D. Simmons as Interim Board Chair and Corey Giles as Vice Board Chair, Upon approval, A.D. Simmons will serve as Interim Board Chair from December 12, 2023 to June 12, 2024 and Corey Giles will serve as Vice Board Chair from December 12, 2023 to June 30, 2026.

Renny Christopher moved to approve A.D. Simmons to serve on the WSW Board of Directors as Interim Board Chair and Corey Giles as Vice Board Chair as presented, second by Adrienne Watson. Motion carried.

Term Completions:

The Governance Committee shared that Bob Carroll and Ilona Kerby have completed their terms as WSW Board of Directors.

STRATEGIC PLAN REFLECTION BREAK OUT

CEO Halliday gave the full board an overview of WSW's current Strategic Plan that is up for renewal in 2024 and next steps that are needed. The WSW Board of Directors, WSW Staff, and guests split up into groups and took turns reviewing and having discussions with WSW's three goals: Economic Mobility, Business Recovery and Growth, and System Change.

PUBLIC COMMENT

Public comments were invited but none were forthcoming.

ADJOURNMENT

With nothing further for the good of the order, Interim Chair Simmons entertained a motion to adjourn the meeting at 5:49 p.m.

Bob Gustainis moved to adjourn the meeting at 5:49 p.m.