



workforce
SOUTHWEST WASHINGTON

**WSW Board Meeting Minutes
December 8, 2021
4:00 p.m.
Zoom Conference Call**

Board Members Present: Darcy Altizer, Mike Bridges, Bob Carroll, Renny Christopher, Ralph Clark, Monte Constable, Tracy Doriot, Lekha Fernandes, Kelley Foy, Bob Gustainis, Ilona Kerby, Mara Kieval, Diane McWithey, A.D. Simmons, Ted Sprague, Paige Spratt, Shannon Stull, Lee Tischer, and John Vanderkin.

Board Members with Excused Absences: Ben Bagherpour, Jen Baker, Chris Bailey, and Karin Edwards.

Board Members with Unexcused Absences: Eddie Martin.

Guests Present: Matt Sneed, Amanda Fischer, Tim McGann, Christopher Wingert, Susan Milke, Lee Osipchak, Victoria Pruet, JR Richards.

Staff Members Present: Kevin Perkey, Kathy Ashley, Kollin Bell, Linda Czech, Denise Elliott, Amy Gimlin, Miriam Halliday, Betsy Hanrahan, Darcy Hoffman, Barri Horner, Alyssa Joyner, Julia Maglione, Sean Moore, Star Rush, Benton Waterous, and Traci Williams.

Welcome, Introduction of Members, Guests, and Staff

Chair Paige Spratt opened the meeting at 4:01 p.m. and welcomed everyone in attendance. Members, guests, and staff introduced themselves in the chat box.

CONSENT AGENDA

Chair Spratt entertained a motion to approve the Consent Agenda, consisting of the minutes from the Council meeting held on September 8, 2021, Contract Memo, and Policy Memo; which included Title I Trade Act and Dislocated Worker Co-Enrollment Policy #3036 Rev 1, Training Handbook Rev 8, Allowable Costs Policy #1001 Rev 2, and WIOA Infrastructure Agreement State Policy #1024 Rev 1.

Ilona Kerby moved to approve the Consent Agenda as presented, second by John Vanderkin. Motion carried.

WSW FINANCE

WSW Treasurer, Renny Christopher presented the treasurers' memo to the full Board, highlighting that there were no concerns with the WIOA obligations, WSW Operations Budget vs Actual Spending, and the Grant Budget vs Actual Spending reports. In regard to the Subcontract Spending and Performance reports, some contracts are lagging in spending and performance. The Economic Mobility Committee has reviewed and discussed. In future quarters a summary report-out will be provided by the Committee to the full board. The audit firm of Johnson, Stone, and Pagano has completed the audit field work and the audit report for the fiscal year ending 06/30/2021 will be presented to the Finance Committee and

Executive Board on January 19, 2022. Treasurer Renny Christopher also mentioned to the board that if any member would be interested in joining the Finance Committee to reach out.

WSW Board Treasurer, Renny Christopher and WSW Chief Financial Officer, Barri Horner, recapped the necessary budget revisions for the second half of the fiscal year beginning on January 1, 2022. Following the presentation, questions were entertained and addressed by Treasurer Renny Christopher, and WSW's CFO Barri Horner.

Bob Carroll moved to approve the budget revision as presented, second by Kelley Foy. Motion carried.

WSW GOVERNANCE

Board Member Retirements:

Governance Co-Chair A.D. Simmons shared that Ben Bagherpour who has served on the WSW Board of Directors for 10 years and Kelley Foy, WSW Vice Chair who has served on the WSW Board of Directors for 7 years. Ms. Simmons thanked both Ben Bagherpour and Kelley Foy for their years of service.

Chair Paige Spratt announced that A.D. Simmons would be stepping in as the interim Vice Chair at the beginning of the 2022 year.

Governance Co-Chair Ralph Clark gave the board a brief recap of the measures being taking for board recruitment and retention. Questions were answered by Governance Co-Chairs A.D. Simmons and Ralph Clark.

CEO REPORT

Outgoing CEO Kevin Perkey gave his final CEO report to the board which highlighted the great work that the WSW team has achieved during his time as WSW's CEO. Mr. Perkey also gave an update that the Governor did designate the additional communities to receive additional priority services to our investments. WSW also received a \$20,000 investment from Key Bank and waiting to hear back on our ask to Senator Murray for a CDS request for summer youth investment.

LEADERSHIP TRANSITION

Chair Paige Spratt recapped the process and recruitment that the WSW Search Committee went through for the hiring of WSW's new CEO. Chair Spratt also thanked Darcy Altizer for the great work as the Search Committee Chair. Chair Spratt thanked Mr. Perkey for all his hard work and dedication to the WSW team and welcomed in WSW's new CEO Miriam Halliday.

VISION FOR WSW

WSW's CEO Miriam Halliday shared with the full board her direction forward with the WSW team. Ms. Halliday shared the BaCE project overview that the WSW team has been working on, a couple of the projects that the WSW team will focus on in the new year is board recruitment and retention, along with an internal climate survey. Ms. Halliday also gave an update on the Quality Jobs Initiative, EDA Good Jobs Grant, along with the 2022 NAWB forum. Ms. Halliday updated on the opportunity youth strategies and engaging with our higher education partners helping support students find employment post completion of their degrees.

PUBLIC AND BOARD COMMENT

Public comments were invited but none were forthcoming.

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ADJOURNMENT

With nothing further for the good of the order, Chair Spratt entertained a motion to adjourn the meeting at 4:53 p.m.

Bob Carroll moved to adjourn the meeting at 4:53 p.m.