



workforce
SOUTHWEST WASHINGTON

**WSW Board Meeting Minutes
June 10, 2025
4:00 p.m.
Workforce Southwest Washington**

Board Members Present: Jen Baker, Corey Balkan, Renny Christopher, Monte Constable, Corie Dow-Kramer, Commissioner Ferrell, Corey Giles, Dustin Hysmith, Mandy Kipfer, Ebony Price, A.D. Simmons, Ted Sprague, John Vanderkin, Joe Vansyckle, Adrienne Watson, and Nathan Webster.

Board Members with Absences: Adam Blackwell, Max Booth, Mike Bridges, Tracy Doriot, Karin Edwards, Elizabeth Gubrud-Howe, Nick Massie, Ed Nicholson, Bill Sauters, Matt Seimears, Paige Spratt, Mark Tishenko, Jasmine Tolbert, and Commissioner Tischer.

Guests Present: Michelle McClanahan, Janel Loving, Jim Lucey, and Chris Harder.

Staff Members Present: Miriam Halliday, Mando Antonino, Jim Ashley-Walker, Barri Blair, Linda Czech, Marnie Farness, Amy Gimlin, Joseph Tijerina, Darcy Hoffman, Alyssa Joyner, Lyn Love, Sean Moore, Tamara Toles, Traci Williams, and Nolan Yaws-Gonzalez.

Welcome, Introduction of Members, Guests, and Staff

Chair A.D. Simmons opened the meeting at 4:04 p.m. and welcomed everyone in attendance. Members, staff, and guests introduced themselves.

FINANCE

Treasurer, Monte Constable went over the Treasurer's Memo with the Full Board and gave high level updates. WSW CFO, Barri Blair went over the proposed PY25 budget in detail, including all direct and indirect costs along with the reserve funds.

Following the presentation, questions were invited and addressed by CFO Blair and CEO Halliday. A motion was entertained to adopt the PY25 budget as presented.

Corey Balkan moved to approve the PY25 Budget as presented, second by Corey Giles. Motion carried.

CONSENT AGENDA

Chair Simmons entertained a motion to approve the Consent Agenda, consisting of the minutes from the Council meeting held on March 11, 2025, Contract Memo, Quarterly Report Memo, Policy Memo; which included WSW LLSIL Policy #3018, WSW Procurement Policy #1003-7, WSW Allowable Cost Policy #1001-4, WSW Property Management and Inventory Policy #2001-4, WSW Supportive Service and Needs Related Policy #3005-12, WSW Supportive Services for Nonfederal Funds Policy #3035-2, WSW EcSA – State Supportive Services Policy #3503-1, Training Handbook Rev 14, and WSW Eligibility Policy #3028-3 and Handbook – Attachment A., Email Vote Memo, Workforce System MOU/IFA Annual Modification Memo, and the WorkSource & Next Certification Memo.

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Renny Christopher moved to approve the Consent Agenda as presented, second by John Vanderkin. Motion carried.

GOVERNANCE COMMITTEE

Board Member Elections: Governance Committee member Nathan Webster gave introductions of Jasmine Tolbert, Early Opportunities for Children and Families (EOCF) and Adam Stein, Umpqua Bank, sharing with the full board unique qualities that the Governance Committee thought each perspective board member would bring to the WSW board. A motion was entertained to approve Jasmine Tolbert and Adam Stein for three-year Council member terms. Upon approval of the nominations, these board members will serve from July 1, 2025 through June 30, 2028.

Jen Baker moved to accept the nominations of Jasmine Tolbert and Adam Stein to serve on the WSW Board of Directors as presented, second by Adrienne Watson. Motion carried.

Term Extension Elections:

Nathan Webster shared with the board the need for renewal of three-year Council member terms for Adrienne Watson, PeaceHealth; Corey Giles, NORPAC; Mike Bridges, IBEW48; Mandy Kipfer, DVR; Mark Tishenko, edgefi; Nathan Webster, NDUB Brand; Renny Christopher, WSU Vancouver; and Ted Sprague, CEDC. A motion was entertained to approve the renewal of three-year Council member terms for Adrienne Watson, Corey Giles, Mike Bridges, Mandy Kipfer, Mark Tishenko, Nathan Webster, Renny Christopher, and Ted Sprague. Upon approval of the nominations, these board members will serve from July 1, 2025 through June 30, 2028.

Jen Baker moved to approve the renewal of Adrienne Watson, Corey Giles, Mike Bridges, Mandy Kipfer, Mark Tishenko, Nathan Webster, Renny Christopher, and Ted Sprague to serve on the WSW Board of Directors as presented, second by Joe Vansyckle. Adrienne Watson, Corey Giles, Mandy Kipfer, Nathan Webster, Renny Christopher, and Ted Sprague each abstained from their own vote. Motion carried.

ADULT & DISLOCATED WORKER PROGRAM RFP

Associated Director of Programs, Nolan Yaws-Gonzalez went over the timeline of the WIOA Adult & Dislocated Worker Program RFP, the selection process of the Scoring Committee, the scoring rubric and the criteria that the committee scored each proposal. The criteria for the scoring rubric were the following: proposal summary, demonstrated experience & ability, relationships & collaboration, program design, budget detail & narrative, planned performance numbers, letters of support, and statement of compliance. Questions were answered by Nolan Yaws-Gonzalez.

Based on proposals, presentations, and discussion at the Scoring Committee's convening meeting, and Executive Committee approval, the Committee recommends the WSW Board of Directors invest in Equus Workforce Solutions as the next WIOA Adult & Dislocated Worker Program service provider.

Mandy Kipfer moved to approve Equus Workforce Solutions proposal as presented, second by Dustin Hysmith. Motion carried.

WSW STRATEGIC PLAN IMPLEMENTATION KICKOFF

CEO Halliday kicked off the World Café with a brief strategic plan overview. Groups rotated between Community Connector, Job Quality, and Equitable + Inclusive Systems.

PUBLIC COMMENT

Public comments were invited but none were forthcoming.

ADJOURNMENT

With nothing further for the good of the order, Chair Simmons entertained a motion to adjourn the meeting at 6:02 p.m.

Ted Sprague moved to adjourn the meeting at 6:02 p.m.