



workforce
SOUTHWEST WASHINGTON

WSW Board Meeting Minutes

June 11, 2024

4:00 p.m.

Workforce Southwest Washington – Mt. Rainier Board Room

Board Members Present: Jen Baker, Mike Bridges, Renny Christopher, Monte Constable, Karin Edwards, Corey Giles, Bob Gustainis, A.D. Simmons, Ted Sprague, Paige Spratt, Mark Tishenko, John Vanderkin, Adrienne Watson, and Nathan Webster.

Board Members with Absences: Adam Blackwell, Tracy Doriot, Brent Freeman, Corie Dow-Kramer, Mandy Kipfer, Nick Massie, Ebony Price, Bill Sauters, Stacey Smith, Commissioner Tischer, and Jasmine Tolbert.

Guests Present: Joe Vansyckle, Dustin Hysmith, Kyria McGill, Michelle McClanahan, Steffanie Philbrook, Kendall King, Cadie Dye, and Lisa Keohokalole Schauer.

Staff Members Present: Miriam Halliday, Mando Antonino, Jim Ashley-Walker, Barri Blair, Linda Czech, Darcy Hoffman, Alyssa Joyner, Kari Kollander, Sean Moore, Joseph Tijerina, Tamara Toles, Traci Williams, and Nolan Yaws-Gonzalez.

Welcome, Introduction of Members, Guests, and Staff

Interim Chair A.D. Simmons opened the meeting at 4:01 p.m. and welcomed everyone in attendance. Members, guests, and staff introduced themselves.

FINANCE

WSW Treasurer, Renny Christopher shared out the Treasurer's Memo. WSW CFO, Barri Blair recapped the key essentials of the Budget Memo. CFO Blair went over the proposed PY24 budget in detail, including all direct and indirect costs along with the reserve funds.

Following the presentation, questions were invited and addressed by CFO Blair and CEO Halliday. A motion was entertained to adopt the PY24 budget as presented.

Renny Christopher moved to approve the PY24 Budget as presented, second by Mike Bridges. Motion carried.

CONSENT AGENDA

Interim Chair Simmons entertained a motion to approve the Consent Agenda, consisting of the minutes from the Council meeting held on March 12, 2024, Contract Memo, Policy Memo; which included WSW Procurement Policy #1003-6, WSW Stevens Amendment Requirements Policy #2011-2, WSW Data Element Validation Policy #3037-4, WSW LLSIL Policy #3018, WSW Economic Security for All (EcSA) Above Poverty

WSW Board of Directors Meeting

June 11, 2024

Page | 1

Level Policy #3039-1, and WSW Coordinated Business Services Policy #4002-3, Quarterly Reports & Memo, and the acknowledgement of the PY22 One Stop Annual Report Memo.

Ted Sprague moved to approve the Consent Agenda as presented, second by Corey Giles. Motion carried.

GOVERNANCE

Board Member Elections: Governance Committee member Nathan Webster gave introductions of Max Booth, Maddox Industrial Transformer; Ed Nicholson, TSMC Washington; Kyria McGill, Portco Packaging; Dustin Hysmith, Local #16 Sheet Metal Workers; Joe Vansyckle, ESD; and Matt Seimears, Lower Columbia College, sharing with the full board unique qualities that the Governance Committee thought each perspective board member would bring to the WSW board. A motion was entertained to approve Max Booth, Ed Nicholson, Kyria McGill, Dustin Hysmith, Joe Vansyckle, and Matt Seimears for three-year Council member terms. Upon approval of the nominations, these board members will serve from July 1, 2024 through June 30, 2027.

Paige Spratt moved to accept the nominations of Max Booth, Ed Nicholson, Kyria McGill, Dustin Hysmith, Joe Vansyckle, and Matt Seimears to serve on the WSW Board of Directors as presented, second by Mike Bridges. Motion carried.

Term Extension Elections:

Nathan Webster shared with the board the need for renewal of three-year Council member terms for Jen Baker, CREDC; Karin Edwards, Clark College; Tracy Doriot, Doriot Construction; John Vanderkin, On-Line Support; A.D. Simmons, Aligned Lifestyle Concierge; and Monte Constable, DSHS.

A motion was entertained to approve the renewal of three-year Council member terms for Jen Baker, Karin Edwards, Tracy Doriot, John Vanderkin, A.D. Simmons, and Monte Constable. Upon approval of the nominations, these board members will serve from July 1, 2024 through June 30, 2027.

Renny Christopher moved to approve the renewal of Jen Baker, Karin Edwards, Tracy Doriot, John Vanderkin, A.D. Simmons, and Monte Constable to serve on the WSW Board of Directors as presented, second by Paige Spratt. A.D. Simmons and Monte Constable abstained from voting. Motion carried.

Officer Elections:

A motion was entertained to approve A.D. Simmons as Board Chair and Renny Christopher as Treasurer. Upon approval, A.D. Simmons will serve as Board Chair from June 11, 2024 to June 30, 2026 and Renny Christopher will serve as Treasurer from June 11, 2024 to December 10, 2024.

Monte Constable moved to approve A.D. Simmons to serve on the WSW Board of Directors as Board Chair and Renny Christopher as Treasurer as presented, second by Jen Baker. A.D. Simmons and Renny Christopher abstained from voting. Motion carried.

EcSA RFP AWARD APPROVAL

Program Manager, Mando Antonio went over the timeline of the EcSA RFP, the selection process of the Scoring Committee, and the scoring rubric and the criteria that the committee scored each proposal. The criteria for the scoring rubric were the following: proposal summary, demonstrated experience and ability, relationships and collaboration, program design, and budget detail & narrative. Questions were answered by Mando Antonio.

Based on proposals, presentations, and discussion at the Scoring Committee's convening meeting, and Executive Committee approval, the Committee recommends the WSW Board of Directors invest in Next WSW Board of Directors Meeting

June 11, 2024

Careers Consortium for the EcSA Youth and Business connected with Economic Security for All and Equus Workforce Solutions for Adult services in all three counties connected with Economic Security for All.

Corey Giles moved to approve Next Careers Consortium and Equus Workforce Solutions proposals as presented, second by Adrienne Watson. Motion carried.

ADVANCING REGIONAL ECONOMIC VITALITY PRESENTATION

Ted Sprague, President of CEDC and Jen Baker, President of CREDC gave presentations to the full board around what CEDC and CREDC have been up to and the ways that they partner with WSW. Both shared highlights and what the future holds. Questions were addressed by Ted Sprague and Jen Baker.

WSW STRATEGIC PLANNING

Cadie Dye and Lisa Keohokalole Schauer with Point North shared with the full board a draft of the strategic plan emerging themes from the board retreat and staff engagement. Questions were asked around themes that are missing, need further clarification, or give pause. The strategic planning process timeline was quickly reviewed with Point North attending the September board meeting for review and board adoption of the 2025-2029 strategic plan at the December board meeting.

PUBLIC COMMENT

Public comments were invited but none were forthcoming.

ADJOURNMENT

With nothing further for the good of the order, Chair Simmons entertained a motion to adjourn the meeting at 5:59 p.m.

Paige Spratt moved to adjourn the meeting at 5:59 p.m.