



SummerWorks RFP - Questions and Answers 06.23.22

Question: Please clarify the following:

Expected level of administration work required once youth is placed in an internship, job shadow or training program.

- In the way of paperwork, documentation and personal meetings with individuals
- Perhaps a historical average of # of Summerworks participants per proposer caseworker

Answer: *The awardee will be tasked with all administrative oversight required by way of the Workforce Innovation and Opportunity Act (WIOA) Title 1. You can find more information here regarding administrative regulations:*

<https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200?toc=1> .

Further, as the RFP states, the proposer should plan to serve 50 individuals and it is up to the proposer the average number of participants per case manager.

Question: Please clarify the following:

Responsibility & ownership between the proposer and the participating company(s) as it relates to the intern.

- Where does worksite safety and liability for the individual land?
- If the participant happens to take aggression, cause harm or damage property, where does the liability fall?
- It notes participant expenditures of providing “participant wages for internships”. Does this mean paying the individual for their work vs. the participating company?

Answer:

- *The worksite safety and liability for the individual participants would be under the auspices of the proposer. The awarded subrecipient is the employer of record for all youth placed at worksites.*
- *The liability for the participant while at the worksite would be under the employer of record.*
- *This is specific to the expenditures or costs associated with the internship, IE the wages for the intern for their work. The employer of record pays the intern’s wages through the awarded contract.*