Workforce Innovation and Opportunity Act Policy
Employment System Administration and Policy

Washington envisions a nationally recognized fully integrated One-Stop system with enhanced customer access to program services, improved long-term employment outcomes for job seekers and consistent, high quality services to business customers. In order to achieve this vision, Employment System Administration and Policy sets a common direction and standards for Washington’s WorkSource system through the development of WorkSource system policies, information memoranda, and technical assistance.

Policy Number: 5611, Revision 2
To: Washington WorkSource System
Effective Date: June 2, 2021

Subject: Governor’s Procedures for Determining Training Program Eligibility

1. **Purpose:**

   To communicate the Governor’s procedures for determining training program eligibility for Workforce Innovation and Opportunity Act (WIOA) Title I-B Individual Training Accounts and the state’s Training Benefits (TB) program.

2. **Background:**

   WIOA Section 122 requires that Governors establish criteria, information requirements, and procedures for training programs in local areas that receive WIOA Title I-B adult and dislocated worker funds.

   Washington’s [Eligible Training Provider (ETP) list](#) can be found on [Washington Career Bridge](#).

3. **Policy:**

   Pursuant to action by the Workforce Training and Education Coordinating Board (WTECB) at its June 2, 2021 meeting, eligibility of training programs to receive funds through WIOA Title I-B Individual Training Accounts and serve individuals in the state’s Training Benefits (TB) program is determined via the procedures found in state policy:

   **Governor’s Procedures for Determining Training Program Eligibility**

4. **Definitions:**

   None

5. **References:**
6. **Supersedes:**

WIOA Title I Policy 5611

7. **Websites:**

- [http://wpc.wa.gov/adm/policy](http://wpc.wa.gov/adm/policy)
- [http://www.careerbridge.wa.gov](http://www.careerbridge.wa.gov)

8. **Action:**

Local Workforce Development Boards and their contractors must distribute this policy broadly throughout the system to ensure that WorkSource System staff are familiar with its content and requirements.

9. **Attachments:**

None

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