
TECHNICAL ASSISTANCE MEMO #1

DATE: OCTOBER 26, 2007
TO: ALL SERVICE PROVIDERS
FROM: JORDANA BARCLAY, SWWDC PROGRAM MANAGER
RE: EXIT DATES AND QUALIFYING SERVICES

The exit date in SKIES should be the date of the last service, with service being defined by the list of Common Measures Chart of Qualifying Services. For job seekers who obtain employment, this is typically the day employment starts. Contact with the participant for verification of employment is a follow-up service, NOT a service that qualifies to extend the participation date.

For customers you cannot locate, the exit date is the date you last provided a service, not the date of the last attempt to reach the customer. If the service was in the previous program year, still use the date of the last service.

JB