



STEVENS AMENDMENT REQUIREMENTS POLICY #2011:

Date of Original Policy: 12/21/2021

PURPOSE

Workforce Southwest Washington (WSW) is establishing a policy to ensure compliance with the Stevens Amendment.

BACKGROUND

WSW has established the following policy pursuant to P.L. 115-141, Division H, Title V, Section 505. P.L. 115-141, Division H, Title V, Section 505 is an appropriations provision that requires grantees of the Departments of Labor (DOL), Health and Human Services (HHS), and Education to disclose for a grant program the percent of the costs financed with federal funds, the federal dollar amount, and the percentage and dollar amount financed by nongovernmental funds. Additionally, a different two-part formulation of the Stevens Amendment is included in the Department of Agriculture's (USDA's) general permanent statutory authority at 7 USC 2209d.

The policy requirements below are separate from those in 2 CFR 200 and, when appropriate, both must be complied with.

POLICY

WSW staff as well as WSW's Subrecipient Program Operators and Managers will include a statement in all applicable outreach and marketing materials acknowledging the use of Federal funds. Applicable outreach and marketing materials include but are not limited to - statements; press releases; requests for proposals; bid solicitations; and other documents describing projects or programs funded in whole or in part with Federal money.

All grantees receiving Federal funds, including but not limited to State and local governments and recipients of Federal research grants, shall clearly state:

- the percentage of the total costs of the program or project which will be financed with Federal money;
- the dollar amount of Federal funds for the project or program; and
- the percentage and dollar amount of the total costs of the project or program that will be financed by non-governmental sources.

WSW, as the Administrative Entity and Fiscal Agent for the Southwest Workforce Area and its subrecipients of WIOA funds, will formally monitor annually, the outreach and marketing materials distributed by self or subrecipients receiving state or federal dollars in accordance with the grant requirements.

An acknowledgment statement is required for social media and can be done so by offering a link to the press release, website, etc. that has the Stevens Amendment posted. Statement in social media should say:

This product or program was funded with Federal grant funds. To learn the sources and proportions, please go to (website link).

WEBSITE

<http://workforcesw.org/providers#OperationsPolicies>

INQUIRIES

Please contact Amy Gimlin agimlin@workforcesw.org (360) 567-1059 with questions.