



workforce
SOUTHWEST WASHINGTON

WSW Executive/Finance Committee Meeting Minutes
December 5, 2023
3:30 p.m.
Hybrid

Executive Committee Members Present: A.D. Simmons (via Zoom), Corey Giles (via Zoom), Adrienne Watson (via Zoom), Monte Constable, Renny Christopher (via Zoom), and Ted Sprague (via Zoom).

Finance Committee Members Present: Renny Christopher (via Zoom), Ilona Kerby (via Zoom), Jim Lucey (via Zoom), and Bob Gustainis (via Zoom).

Executive/Finance Committee Members Not Present: Paige Spratt, John Vanderkin, Sue Marshall, and Mark Tishenko.

Staff Members Present: CEO Miriam Halliday, Amy Gimlin, Barri Blair, and Traci Williams.

WELCOME:

Vice Chair A.D. Simmons opened the meeting at 3:34 p.m. and welcomed everyone in attendance.

APPROVALS:

Having reached quorum, Vice Chair Simmons entertained a motion to approve the Consent Agenda, consisting of the Executive Committee minutes held on October 25, 2023, Contract Memo, and Policy Memo containing; WSW Supportive Service Policy #3005-10, WSW Training Policy Handbook – Attachment A, WSW Youth Incentives Policy #3042.

Renny Christopher moved to approve the Consent Agenda as presented, second by Bob Gustainis. Motion carried.

FINANCE:

Treasurer Renny Christopher entertained a motion to approve the Finance Committee minutes held on August 16, 2023.

Ilona Kerby moved to approve the Finance Committee minutes as presented, second by Jim Lucey. Motion carried.

CFO, Barri Blair presented the highlights of the revised WSW PY23 annual budget. CFO Blair presented all the revisions that were made as noted on the budget memo for the PY23 budget revision. Questions and comments were invited and answered by CFO Blair.

Ilona Kerby moved to approve the recommendation of the budget revision to the full board for final approval at the December board meeting as presented, second by Adrienne Watson. Motion carried.

BOARD BUSINESS:

- **Board Member Nomination**

Governance Chair, A.D. Simmons gave a brief overview of the new potential board member, Corie Dow-Kramer, Executive Director for Youth and Family Link under Community-Based Organization. The Governance Committee and CEO Halliday recommends that Corie Dow-Kramer be put forward to the full board for nomination. A motion was entertained to approve Corie Dow-Kramer to the full board at the December 12th meeting.

Renny Christopher moved to approve Corie Dow-Kramer to the December 12th board meeting for final approval, second by Ted Sprague. Motion carried.

CEO UPDATE:

CEO Halliday went over the upcoming December board agenda draft and shared with the Executive Board how the November WWA conference went. CEO Halliday gave updates around the Economic Security for All – State funding and what to expect in the coming year. Also touched on was the Strategic Planning that WSW and the full board will be focusing on at the December board meeting and throughout the first part of 2024. CEO Halliday brought to the Executive board an opportunity to give the WSW team December 26-29th off as Holiday PTO days for all the hard work the team has put in.

Adrienne Watson moved to approve December 26-29th as holiday PTO days to the full WSW Team, second by Ted Sprague. Motion carried.

NEW BUSINESS / OTHER ITEMS

None was forthcoming.

ADJOURNMENT:

With nothing further for the good of the order, Vice Chair Simmons entertained a motion to adjourn the meeting at 4:11 p.m.