



workforce  
SOUTHWEST WASHINGTON

**WSW Joint Finance Committee & Executive Board Meeting Minutes**  
**November 20, 2019**  
**3:30 p.m.**  
**LSW Community Room**

**Executive Board Members Present:** Chair Bill Skidmore, Paige Spratt, Renny Christopher, Kelley Foy, and Jim Lucey (By phone).

**Staff Members Present:** Kevin Perkey, CEO, Barri Horner, and Traci Williams

**WELCOME**

Chair Bill Skidmore opened the meeting at 3:36 p.m. and welcomed everyone in attendance.

**CONSENT AGENDA**

Having reached quorum, Chair Skidmore entertained a motion to approve the Consent Agenda, consisting of the Executive Board minutes held on October 23, 2019, and the Finance Committee minutes held on August 21, 2019. Upon the motion duly made and seconded and with no discussion forthcoming, the Consent Agenda was approved as presented with all in favor.

**FINANCE:**

Chief Financial Officer, Barri Horner presented the PY19 Q1 financial reports, which included internal expenses and special projects, noting that WSW is on track with spending in for PY19 Q1 and no major concerns. Questions and comments were invited and addressed by Ms. Horner.

Ms. Horner also presented the Contracts Dashboard as of 9-30-2019 and detailed contract reports for contracts that have expired, noting no substantial concerns. Ms. Horner noted all the revisions that were made on the new Contracts Dashboard spreadsheet. Questions and comments were invited and addressed by Ms. Horner and Mr. Perkey. As a follow up, Ms. Horner will update the Executive Board with more information about the GVCC contract.

A motion was entertained to approve the recommendation of the budget revision to the full board for final approval at the December board meeting. Upon the motion duly made and seconded and with no further discussion forthcoming, the motion passed with all in favor.

**CEO REPORT:**

Mr. Perkey presented the Executive board with some highlights of what the WSW has been up to. Mr. Perkey touched on the office space updated, noting that renovation should be completed by the

second week of January. NAWB 2020 is coming up this March. WSW just had their THRIVE Breakfast kick off meeting with great attendance, which included a short video from Governor Inslee. The upcoming December board meeting will be taking place on December 11<sup>th</sup> at the Vancouver Hilton, which will be followed by a Governance Workshop, and End of the Year Happy Hour. Questions and comments were addressed by Mr. Perkey.

**GOVERNANCE:**

Mr. Perkey updated the Executive Board, that he along with the Governance Board which consists of A.D. Simmons and Ralph Clark have had a chance to sit down with Scott Haas who would replace Anne Goranson under the WIOA Partners sector and Darcy Altizer who was already on the WSW Board of Directors but transitioned into a new firm under the Private Sector. CEO Kevin Perkey, Ms. Simmons and Mr. Clark recommend both Darcy Altizer and Scott Haas to be put forward to the full board for nomination. A motion was entertained to approve the nomination of both Darcy Altizer and Scott Haas for presentation to the full board at the December 11<sup>th</sup> meeting. Upon the motion duly made and seconded and following discussion, the motion carried with all in favor.

**ADJOURNMENT**

With nothing further for the good of the order, Chair Skidmore adjourned the meeting at 4:48 p.m.