



workforce
SOUTHWEST WASHINGTON

WSW Executive Committee Meeting Minutes
September 28, 2022
3:30 p.m.
Zoom Conference Call

Executive Board Members Present: Paige Spratt, A.D. Simmons, Renny Christopher, Ralph Clark, Monte Constable, Councilor Rylander, and Ted Sprague.

Staff Members Present: CEO Miriam Halliday, Amy Gimlin, and Traci Williams.

WELCOME:

Chair Paige Spratt opened the meeting at 3:32 p.m. and welcomed everyone in attendance.

APPROVALS:

Having reached quorum, Chair Spratt entertained a motion to approve the Consent Agenda, consisting of the Executive Board minutes held on August 24, 2022, Contract Memo, and Policy Memo containing; WSW Training Policy Handbook – Attachment A.

Ted Sprague moved to approve the Consent Agenda as presented, second by Renny Christopher. Motion carried.

CEO REPORT:

CEO Halliday shared with the Executive Committee some staffing updates which included Star Rush, Benton Waterous, and Kollin Bell from the Program Team leaving to other job opportunities and continuing schooling. WSW team had staff and team photos done today at the office. The WSW team will be participating in a staff retreat next Tuesday with the focus on diving deeper into the climate survey the staff took with a facilitated meeting with Obie from WSUV and ending the day at Round 1 for bowling and pizza. November Executive meeting will be combined with Finance, December Executive meeting will be cancelled, and the December board meeting will be held in-person at the WSW office with a light holiday reception to follow. The WSW team will observe October 10th Indigenous Peoples' Day as a paid holiday. Board recruitment was discussed and a report out from the Governance Committee will happen in the October Executive meeting. The Systems MOU will be sent out for signatures to include the new providers and signatures that are required. The CWWC will like to host a State of the Workforce breakfast event to be held sometime during January in north Portland, CEO Halliday will bring a date for the event to the October Executive meeting.

NEW BUSINESS / OTHER ITEMS

None was forthcoming.

ADJOURNMENT:

With nothing further for the good of the order, Chair Spratt entertained a motion to adjourn the meeting at 3:52 p.m.

Ralph Clark moved to adjourn the meeting at 3:52 p.m.