



workforce
SOUTHWEST WASHINGTON

**WSW Executive Board Meeting Minutes
September 25, 2019
3:30 p.m.
LSW Community Room**

Executive Board Members Present: Chair Bill Skidmore, Jim Lucey, Paige Spratt, Ted Sprague, John Vanderkin, Renny Christopher, Kelley Foy, A.D. Simmons, and Ralph Clark.

Staff Members Present: Kevin Perkey, CEO and Traci Williams

WELCOME

Chair Bill Skidmore opened the meeting at 3:33 p.m. and welcomed everyone in attendance.

CONSENT AGENDA

Having reached quorum, Chair Skidmore entertained a motion to approve the Consent Agenda, consisting of the minutes held on August 28, 2019, and the Contact Memo. Upon the motion duly made and seconded and with no discussion forthcoming, the Consent Agenda was approved as presented with all in favor.

EXECUTIVE SESSION

Mr. Perkey informed the Executive board that LCC had reported fraud from one of their employees. The Executive Board and CEO Kevin Perkey entered an executive session for more detail at 3:47 p.m. and ended at 4:10 p.m.

CEO REPORT:

Mr. Perkey presented the Executive board with some challenges that have come up with work on the subleases for Next. The two partners that have not signed the subleases due to needed extra approval for lease requirements and some pushback into paying into the Next IFA is ESD and Clark College. Mr. Perkey is sure that the ESD sublease will be executed in the coming months after they work on some language modifications with DES surrounding their lease. He is concerned with the Clark College sublease being executed and the challenges that have surfaced. Discussion ensued and questions and comments were addressed by Mr. Perkey.

GOVERNANCE:

Mr. Perkey circled back from the August Executive board meeting with the finding that interims are not addressed in WSW's bi-laws. Mr. Perkey then opened the dialog about possibly changing the makeup of the category that represents the 3 higher Ed positions on the board to include Port representation. Discussion ensued and questions and comments were addressed by Mr. Perkey.

A.D. Simmons and Ralph Clark gave an update on what the governance board has been working on with the recruitment for the open seats on the board. Ms. Simmons asked with the four open seats that need filled, will the candidate move WSW forward and will the candidate make the WSW board the strongest board it could possibly be. One of the high priorities for the new members will be the advocacy of WSW. Discussion ensued with comments and questions answered by the Ms. Simmons and Mr. Clark. The Governance board's next steps will be to get together about how to further strengthen the WSW board, look at other options to fill the Clark College seat and bring back candidates for the three open positions to the Executive board.

YOUTH RFP:

Mr. Perkey summarized key points of the new Youth RFP that will be going out the week of October 30th. The Youth RFP was designed to be more intentional with the communities it will serve and be more aligned with WSW's new Business Services team. Discussion ensued and questions were addressed by Mr. Perkey.

ADJOURNMENT

With nothing further for the good of the order, Chair Skidmore adjourned the meeting at 5:05 p.m.