



workforce
SOUTHWEST WASHINGTON

**WSW Executive Board Meeting Minutes
September 22, 2021
3:30 p.m.
Zoom Conference Call, WSW**

Executive Board Members Present: Chair Paige Spratt, Councilor Karen Bowerman, Renny Christopher, Ralph Clark, Kelley Foy, A.D. Simmons, Ted Sprague, and John Vanderkin.

Executive Board Members with Excused Absences: None

Staff Members Present: CEO Kevin Perkey, Barri Horner, Miriam Halliday, Amy Gimlin, and Traci Williams.

WELCOME

Chair Paige Spratt opened the meeting at 3:32 p.m. and welcomed everyone in attendance.

APPROVALS

Having reached quorum, Chair Spratt entertained a motion to approve the Consent Agenda, consisting of the Executive Board minutes held on August 25, 2021 and the Contract Memo.

John Vanderkin moved to approve the Consent Agenda as presented, second by Ted Sprague. Motion carried.

GOVERNANCE

Mr. Perkey reached out to the executive board about needing to solicit more potential board members since all names given have been exhausted. Mr. Perkey also informed the executive board that Adrian Bryce is resigning from the board, due to relocation out of state for employment. Adrian's Clark County Private Sector seat will be open. Questions were asked and addressed by Mr. Perkey, Ralph, and A.D..

Next steps will be for Mr. Perkey to schedule a governance meeting with Ralph and A.D. to talk about ways to accelerate WSW's recruitment efforts, it was suggested to invite new board member Tracy Doriot to this meeting.

BFET PRESENTATION

WSW's Director of Programs, Miriam Halliday presented to the Executive Board the overview of SNAP E+T / BFET (Supplemental Nutrition Assistance Program Employment and Training / Basic Food Employment Training) and the progress that WSW has made during the 1st year. Shared was the vision going forward for programmatic, operational, and fiscal which included expansion of Talent Development FTE, FTE for Administrative oversight at WSW, expansion of supportive services, and maximizing flexibility. COO Barri Horner reported out that during the first year budget from October 1, 2020 – September 30, 2021 the eligible non-federal spending on BFET program was \$65,000 as of

July 2021. The DSHS/BFET match as of July 2021 was \$32,500. The projected totals for the second year budget for eligible non-federal spending is planned at \$260,000 with a DSHS/BFET potential match at \$130,000. Questions were answered by Ms. Halliday, Ms. Horner, and Mr. Perkey.

CEO SEARCH UPDATE

Chair Spratt updated the Executive Board that the search committee has looked at sample resumes to ensure that the type of resumes coming in were on the correct direction. The next steps that will be taken by the search committee is to review resumes, meet & greet meetings for the board/commissioners and meet & greet with staff with potential candidates. Final interview with the Search Committee and the Search Committee's recommendation to the Executive Board for approval to the full board. The CEO Search Committee still anticipates identifying a successful candidate by the end of the year. Questions were answered by Chair Spratt.

NEW BUSINESS / OTHER ITEMS

None were forthcoming.

ADJOURNMENT

With nothing further for the good of the order, Chair Spratt entertained a motion to adjourn the meeting at 4:40 p.m.

Ted Sprague moved to adjourn the meeting at 4:40 p.m.