



workforce
SOUTHWEST WASHINGTON

WSW BOARD OF DIRECTORS MEETING

Wednesday, September 8, 2021

4:00 pm to 6:00 pm

Zoom Meeting

4:00 pm	Welcome, introduction of members, guests, and staff	
4:10 pm	Consent Agenda <ul style="list-style-type: none">Minutes, Contract, Policy Memos	Paige Spratt
4:15pm	WSW CEO Search Update	Darcy Altizer
4:20pm	WSW Finance <ul style="list-style-type: none">Treasurers Report	Renny Christopher
4:30pm	Board Nominations <ul style="list-style-type: none">Lekha FernandesTracy Doriot	A.D. Simmons & Ralph Clark
4:40 pm	Where Are We Now? SWWA Economic Recovery <ul style="list-style-type: none">State of the Economy – Scott Bailey, ESDStudent Perspective – Mandipa Masike, WSWBusiness Perspective – Darcy Hoffman, WSWJob Seeker Perspective – Miriam Halliday, WSW	Kevin Perkey
5:45 pm	Public Comment	
6:00 pm	Adjourn	

WSW Board Meetings 2021

- December 8, 2021 – Zoom Meeting



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SOUTHWEST WASHINGTON

WSW Board Meeting Minutes
June 9, 2021
4:00 p.m.
Zoom Conference Call

Board Members Present: Darcy Altizer, Chris Bailey, Karen Bowerman, Mike Bridges, Bob Carroll, Renny Christopher, Ralph Clark, Monte Constable, Karin Edwards, Kelley Foy, Ilona Kerby, Mara Kieval, A.D. Simmons, Ted Sprague, Paige Spratt, Shannon Stull, Lee Tischer, and John Vanderkin.

Board Members with Excused Absences: Ben Bagherpour, Adrian Bryce, Bob Gustainis, and Diane McWithey

Board Members with Unexcused Absences: Jen Baker and Eddie Martin

Guests Present: Tim McGann, Lekha Fernandes, Joseph Hennessey, and Susan Milke

Staff Members Present: Kevin Perkey, Kathy Ashley, Kollin Bell, Linda Czech, Denise Elliott, Amy Gimlin, Betsy Hanrahan, Darcy Hoffman, Barri Horner, Alyssa Joyner, Julia Maglione, Sean Moore, Star Rush, Tamara Toles, Benton Waterous, and Traci Williams.

Welcome, Introduction of Members, Guests, and Staff

Chair Paige Spratt opened the meeting at 4:04 p.m. and welcomed everyone in attendance. Members, guests, and staff introduced themselves.

CONSENT AGENDA

Chair Spratt entertained a motion to approve the Consent Agenda, consisting of the minutes from the Council meeting held on March 10, 2021, Contract Memo, and Policy Memo; which included WSW LLSIL Policy #3018 and WSW Complaint Policy #2004 and Handbook.

Ilona Kerby moved to approve the Consent Agenda as presented, second by Shannon Stull. Motion carried.

FISCAL REPORT & PY21 BUDGET

Treasurer Renny Christopher recapped the essentials of the proposed PY20 budget, including all operational costs and special projects.

Following the presentation, questions were invited and addressed by Treasurer Renny Christopher and COO Barri Horner. A motion was entertained to adopt the PY20 budget as presented, with the caveat that any subsequent changes along with the expected mid-year budget revision will be brought before the Council for a vote before implementation.

Bob Carroll moved to approve the PY21 Budget as presented, second by Kelley Foy. Motion carried.

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WSW GOVERNANCE

Term Extension Elections:

A motion was entertained to approve the renewal of three-year Council member terms for Ben Bagherpour, SEH America; Jen Baker, CREDC; Ralph Clark, Cowlitz Container & Display; Monte Constable, DSHS; Ilona Kerby, Lower Columbia CAP; Mara Kieval, Washington State Nurses Association; A.D. Simmons, Aligned Lifestyle Concierge; and John Vanderkin, On-Line Support. Upon approval of the nominations, these board members will serve from July 1, 2021 through June 30, 2024.

Mike Bridges moved to approve the renewal of Ben Bagherpour, Jen Baker, Ralph Clark, Monte Constable, Ilona Kerby, Mara Kieval, A.D. Simmons, and John Vanderkin to serve on the WSW Board of Directors as presented, second by Ted Sprague. Motion carried.

HIGHER EDUCATION PANEL CONVERSATION

Following an introduction, CEO Kevin Perkey introduced WSW's three higher education board members. During the discussion, each higher education board member will give an update on how their institutions have worked with issues good and bad that the pandemic has brought forth.

Dr. Karin Edwards, President of Clark College gave the full board an update on successes and struggles that Clark College has been facing due to COVID.

- Huge focus on equity
- Energize and engage
- Making students aware of financial aid available in the forms of childcare, transportation, food, and housing
- Adding in short-term training
- Looking at ways to up enrollment
- Breaking ground on the North Campus – Advanced Manufacturing early next year 2022

Renny Christopher, Vice Chancellor for Academic Affairs for WSUV gave the full board an update on the successes and struggles that WSUV has been facing due to COVID.

- This last spring was WSUV's largest graduating class, with 1018 students graduating
- Professional and Corporation Education (PACE) – certificates for employers needs with the first class beginning in spring 2021
- Development global campus – working on portal for students to access all programs that WSU offers
- Strong desire for face-to-face interaction from students. WSUV will have a hybrid model for fall classes
- WSUV has more flexibility, services, and extended hours for students
- WSUV eliminated SAT tests for future enrollment

Chris Bailey, President of Lower Columbia College gave the full board an update on the successes and struggles that LCC has been facing due to COVID.

- LCC didn't let COVID stop them from moving forward with enrollment down only 14.9%. LCC was able to quickly move into remote learning and was able to transition into a hybrid model.
- LCC will have its 1st 4-year degree program, Applied Science bachelor's degree in fall of 2021
- Student success fund was able to raise over one million dollars to help students in need
- Implemented a navigator program with Kelso high school to help students with post-secondary education plans
- Remodel of the LCC library has started

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- Working on donations for a new 55,000 sq. ft. vocational building on campus

WSW EXECUTIVE SEARCH UPDATE

Chair Spratt and Search Committee Chair Darcy Altizer updated the full board time timeline for the new CEO search. The search committee has been formed and Darcy Altizer has been selected to Chair the committee. Next steps are collecting proposals from four search firms, review proposals and goal would be to select firm by June 21st. Picked search firm will work on gathering a pool of applicants and places to reach out, CEO application locked down, interviews in early August. The search committee will send out updates on progress to the full board.

Questions and comments were addressed by Chair Spratt and Search Committee Chair Altizer.

PUBLIC AND BOARD COMMENT

Public comments were invited but none were forthcoming.

ADJOURNMENT

With nothing further for the good of the order, Chair Spratt entertained a motion to adjourn the meeting at 5:18 p.m.

Chris Bailey moved to adjourn the meeting at 5:18 p.m.



CONTRACT MEMO

DATE: SEPTEMBER 1, 2021
TO: KEVIN PERKEY, CEO
WSW BOARD OF DIRECTORS
FROM: AMY GIMLIN, WSW CHIEF OPERATING OFFICER
RE: CONTRACT/GRANT UPDATES (JUNE – AUGUST)

WSW **modified** the following contracts:

- Modified Equus Workforce Solutions' contract for Disaster Recovery contract to move funds within budget line items. Total contract did not change **\$503,567.69**.
- Modified Washington State University's contract for the System Liaison to extend the end to June 30, 2022 and increase the budget to **\$125,000**.
- Modified Equus Workforce Solutions' contract for Rapid Response to extend the end date to 12/31/21 and increase the budget by \$5,700 for a total contract of \$283,141.
- Modified Equus Workforce Solutions' contract for EcSA – Thrive services to revise the statement of work and performance.
- Extended Exigy's contract to 10/1/21. Total contract amount remained the same \$55,000.
- Modified Equus Workforce Solutions' contract for PY20 Adult and Dislocated service delivery to adjust the BFET performance and targets. Total contract amount did not change \$1,188,100.
- Modified Equus Workforce Solutions' contract for PY20 One Stop Operator to adjust the budget line items. Total contract amount did not change \$1,323,553.

WSW **executed** the following contracts:

- Interject Data Systems for \$10,000 to develop fiscal spreadsheets to be used for reporting.
- Cowlitz Economic Development Council for \$25,000 to provide business outreach in Cowlitz County.
- GoodCitizen for \$50,000 to provide candidate search for WSW Chief Executive Officer.

WSW **notification of grant award/execution:**

- WSW received executed grant from Department of Commerce, Community Development Block Grant (DOC-CDBG) COVID Hunger Relief Staffing and Services. Funding is US Department of Housing and Urban Development (HUD) in the amount of \$637,500. Grant is to provide Food bank and nutrition program employee placement, wages, and training in areas facing elevated food insecurity; and to prevent, prepare for, and respond to coronavirus.
- Received executed grant modification from Department of Commerce for the Child Care Partnership Grant to extend the end to July 15, 2021, clarified final invoicing, and adjustments made to the budget line items. Total grant amount did not change \$52,560.
- Received executed grant modification (3) for the DSHS BFET Grant modified to add a required service component needed to align with the Job Retention Services and participant supportive services.
- WSW received notification of award and grant execution for PY21/FY22 WIOA Title I allocation:
 - Dislocated Worker - **\$1,254,442**

- Admin Cost Pool - **\$440,663**
- Youth - **\$1,373,504**
- Adult - **\$1,338,019**
- WSW received notification of award and grant execution for PY21 Opportunity Partnership Program renewal from Workforce Training and Education Coordinating Board for **\$30,000**.
- WSW received executed grant award for PY21 Education, Employment and Training renewal from Clark County Juvenile Justice for **\$50,000**.
- WSW received executed grant budget modification for EcSA to reclassify internal spending in the budget. Total grant amount did not change.

Board Approvals:

- PY21 Title I Adult contracts beginning October 1, 2021, all contracts to provide services to Adult and Dislocated Workers as part of year 3 of the current youth procurement cycle.
 - Equus Workforce Solutions – Clark County **\$910,776**
 - Equus Workforce Solutions – Cowlitz/Wahkiakum Counties **\$247,321**
 - **Equus Workforce Solutions – Service Delivery Total Contract \$1,158,097**
 - Equus Workforce Solutions – One Stop Operator Clark **\$404,859**
 - Equus Workforce Solutions – One Stop Operator Cowlitz **\$121,165**
 - **Equus Workforce Solutions – One Stop Operator Total Contract \$526,024**
- Community Development Block Grant (CDBG) from Department of Commerce, to subcontract with **Equus Workforce Solutions** to provide participants who are SNAP eligible, and SNAP enrolled with a time-limited subsidized work experience at a local food bank and/or nutrition program sourced by WSW, with the goal of building capacity to elevate food insecurity and to respond to the exacerbated need for food access due to COVID-19. Contract duration is 18 months and not to exceed **\$761,715.00**. Total includes \$573,750 of CDBG funds and \$187,965 of Title I Adult Funds.
- *Previously approved by Executive Board, notification for Board of Directors* - Subcontract with Clark College to initiate a System Liaison position to bridge the gap between quality employment and college students in Clark County, total contract not to exceed **\$100,000**.



POLICY MEMO

DATE: SEPTEMBER 1, 2021
TO: KEVIN PERKEY, CEO
WSW BOARD OF DIRECTORS
FROM: AMY GIMLIN, WSW CHIEF OPERATING OFFICER
RE: POLICY UPDATES

Memorandum of Understanding State Policy 1013-2

This is a revision to the original policy to bring it up to standard with WIOA regulations. Previously, WSW was required to have our own local policy. With this revision, WSW can adopt and implement [State Policy 1013-2](#).

Based on the approval process, this policy approval falls under **Tier 2** Executive Board and **Full Board notification**.

Tier 2 – Intermediate

Definition: Intermediate revisions consist of minor tweaks to language to improve functionality for service providers. The modification could be a change requested by the service provider. These revisions require Executive Board approval and Full Board notification.

Supportive Service Policy 3005-7

Employment Security Department revised the state policy to align with the interpretation in DOL's guidance that supportive services are an allowable expense for Adult and Dislocated Workers in follow up. The revision to the local policy allows for this expense, it is a needed change to help customers who are starting a new job retain that employment while awaiting their first paycheck. This is a notification to the board of this revision, no approval necessary. A copy of the revised policy can be emailed, please send a request to Amy agimlin@workforcesw.org.

Based on the approval process, this policy approval falls under **Tier 2** Executive Board and **Full Board notification**.

Tier 2 – Intermediate

Definition: Intermediate revisions consist of minor tweaks to language to improve functionality for service providers. The modification could be a change requested by the service provider. These revisions require Executive Board approval and Full Board notification.

Title I Adult and Dislocated Worker Follow Up Services Policy 3034-1

Employment Security Department revised the state policy to align with the interpretation in DOL's guidance that supportive services are an allowable expense for Adult and Dislocated Workers in follow up. The revision to the local policy allows for this expense after program completion and provides guidance on entering the service into the State MIS. This is a needed change to help customers who are starting a new job retain that employment while awaiting their first paycheck. This is a notification to the board of this revision, no approval necessary. A copy of the revised policy can be emailed, please send a request to Amy agimlin@workforcesw.org.

Based on the approval process, this policy approval falls under **Tier 2** Executive Board and **Full Board notification**.

Tier 2 – Intermediate

Definition: Intermediate revisions consist of minor tweaks to language to improve functionality for service providers. The modification could be a change requested by the service provider. These revisions require Executive Board approval and Full Board notification.

Data Element Validation Policy 3037

This is a new policy for WSW and a revision to the state policy. In this revision, there are specific responsibilities for the local area. In the WSW policy, we have appointed some of those responsibilities to our Title I service providers. The state revised their policy to align with the federal data validation rules and process. This is a notification to the board of this revision, no approval necessary. A copy of the policy can be emailed, please send a request to Amy agimlin@workforcesw.org.

Based on the approval process, this policy approval falls under **Tier 2** Executive Board and **Full Board notification**.

Tier 2 – Intermediate

Definition: Intermediate revisions consist of minor tweaks to language to improve functionality for service providers. The modification could be a change requested by the service provider. These revisions require Executive Board approval and Full Board notification.

Dispute Resolution Policy 4007-2

This was a revision to our Dispute Resolution Policy. After the State Workforce Board revised the Memorandum of Understanding Policy and wrote an Infrastructure Agreement Policy, WSW is required to add these two dispute processes to the current WSW Dispute Resolution Policy. This is a notification to the board of this revision, no approval necessary. A copy of the revised policy can be emailed, please send a request to Amy agimlin@workforcesw.org.

Based on the approval process, this policy approval falls under **Tier 2** Executive Board and **Full Board notification**.

Tier 2 – Intermediate

Definition: Intermediate revisions consist of minor tweaks to language to improve functionality for service providers. The modification could be a change requested by the service provider. These revisions require Executive Board approval and Full Board notification.

Governor's Procedures for Determining Training Program Eligibility

This policy is to communicate the Governor's procedures for determining training program eligibility for Workforce Innovation and Opportunity Act (WIOA) Title I-B Individual Training Accounts and the state's Training Benefits (TB) program. There is no need for WSW to write our own policy or make adjustments to this policy prior to implementation since the State Workforce Board administers the Eligible Training Provider List (ETPL) and this policy came directly from them. The [policy](#) was posted our website and sent out to providers on June 8, 2021.

Based on the approval process, this policy approval falls under **Tier 1** Executive Board and **Full Board notification**.

Tier 1 – Minimum

Definition: Minimum revisions consist of grammar, spelling, branding changes, State or Federal mandated adjustments, or a new State or Federal mandated policy with no local revisions. These revisions would not require Executive or Full Board approval but would be included in a notification memo.

Eligibility Handbook

Employment Security Department revised their policy to align with the Department of Labor's Training and Employment Guidance Letters (TEGLS). To follow the state policy, the WSW policy required minimum revisions by clarifying eligibility as it pertains to Unemployment Insurance. There was also a section of this handbook that was written into a new policy, therefore removed from the handbook. This is a notification to the board of this revision, no approval necessary. A copy of the revised handbook can be emailed, please send a request to Amy agimlin@workforcesw.org.

Based on the approval process, this policy approval falls under **Tier 1** Executive Board and **Full Board notification**.

Tier 1 – Minimum

Definition: Minimum revisions consist of grammar, spelling, branding changes, State or Federal mandated adjustments, or a new State or Federal mandated policy with no local revisions. These revisions would not require Executive or Full Board approval but would be included in a notification memo.

Veterans Priority of Service Policy 3019-2

Employment Security Department revised their policy to update from WIA citations to WIOA references. To follow the state policy, the WSW policy required minimum revisions by clarifying "point of entry" for veterans' services. This is a notification to the board of this revision, no approval necessary. A copy of the revised policy can be emailed, please send a request to Amy agimlin@workforcesw.org.

Based on the approval process, this policy approval falls under **Tier 1** Executive Board and **Full Board notification**.

Tier 1 – Minimum

Definition: Minimum revisions consist of grammar, spelling, branding changes, State or Federal mandated adjustments, or a new State or Federal mandated policy with no local revisions. These revisions would not require Executive or Full Board approval but would be included in a notification memo.

Training Handbook

Employment Security Department revised their policy to update the Incumbent Worker section and clarify the procedures. To follow the state policy, the WSW policy required minimum revisions by clarifying training provider procurement and employer share of the training. This is a notification to the board of this revision, no approval necessary. A copy of the revised handbook can be emailed, please send a request to Amy agimlin@workforcesw.org.

Based on the approval process, this policy approval falls under **Tier 1** Executive Board and **Full Board notification**.

Tier 1 – Minimum

Definition: Minimum revisions consist of grammar, spelling, branding changes, State or Federal mandated adjustments, or a new State or Federal mandated policy with no local revisions. These revisions would not require Executive or Full Board approval but would be included in a notification memo.

WIOA Infrastructure Agreement State Policy 1024

This is a new policy written by the State Workforce Board. All local boards are subject to follow State [WIOA Infrastructure Agreement 1024](#). This is notification to the board of this new state policy.

Based on the approval process, this policy approval falls under **Tier 1** Executive Board and **Full Board notification**.

Tier 1 – Minimum

Definition: Minimum revisions consist of grammar, spelling, branding changes, State or Federal mandated adjustments, or a new State or Federal mandated policy with no local revisions. These revisions would not require Executive or Full Board approval but would be included in a notification memo.

Data Integrity and Performance Policy and Handbook 1020-1

This is a revision to the original handbook written by Employment Security Department. ESD updated to align with revisions of DOL guidance and change from WIA to WIOA. All local boards are subject to follow State [Data Integrity and Performance Policy 1020-1](#). This is notification to the board of this new state policy.

Based on the approval process, this policy approval falls under **Tier 1** Executive Board and **Full Board notification**.

Tier 1 – Minimum

Definition: Minimum revisions consist of grammar, spelling, branding changes, State or Federal mandated adjustments, or a new State or Federal mandated policy with no local revisions. These revisions would not require Executive or Full Board approval but would be included in a notification memo.

WIOA Title I-B Administrative Sanctions State Policy 5406-1

This is a revision to the original state policy to bring it up to standard with WIOA regulations. All local boards are subject to follow State [WIOA Title I-B Administrative Sanctions Policy 5406-1](#). This is notification to the board of this revision to the state policy.

Based on the approval process, this policy approval falls under **Tier 1** Executive Board and **Full Board notification**.

Tier 1 – Minimum

Definition: Minimum revisions consist of grammar, spelling, branding changes, State or Federal mandated adjustments, or a new State or Federal mandated policy with no local revisions. These revisions would not require Executive or Full Board approval but would be included in a notification memo.

WIOA Title I-B Performance Sanctions State Policy 5415

This is a new policy written by the State Workforce Board. All local boards are subject to follow State [WIOA Title I-B Performance Sanctions Policy 5415](#). This is notification to the board of this new state policy.

Based on the approval process, this policy approval falls under **Tier 1** Executive Board and **Full Board notification**.

Tier 1 – Minimum

Definition: Minimum revisions consist of grammar, spelling, branding changes, State or Federal mandated adjustments, or a new State or Federal mandated policy with no local revisions. These revisions would not require Executive or Full Board approval but would be included in a notification memo.



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SOUTHWEST WASHINGTON

MEMO

DATE: SEPTEMBER 08, 2021
TO: WSW BOARD OF DIRECTORS
FROM: RENNY CHRISTOPHER - TREASURER OF THE BOARD *RC*
KEVIN PERKEY – CHIEF EXECUTIVE OFFICER
RE: WSW FINANCE COMMITTEE REPORT OUT

The Finance Committee of the WSW Board of Directors met on August 18, 2021. 4th quarter spending and obligations reports for the fiscal year ending 6/30/21 (PY20) were reviewed and discussed. Reports which included budgeted vs actual spending, obligations, and contract performance for the fiscal year ending 6/30/21 (PY20) were also presented to the committee.

QUARTERLY REPORTS – FISCAL YEAR ENDING 6/30/21

WIOA Obligations: DOL and Employment Security have waived the requirement to have 80% of the FY21/PY20 WIOA Adult, Dislocated Worker, and Youth grants obligated by 6/30/21. WSW has obligated 71%, 79%, and 62%, respectively, of those grants. **Report attached.**

Operations and Special Projects: Spending for WSW operations ended the year at 94.7% of the forecast budget total for PY20 ending 6/30/21. Special projects spending is at 50%. **Reports attached.**

Grant Budget vs Actual Spending: Competitive and other state and federal cost reimbursement grants with fixed grant period terms and line-item budgets are on track to be spent in the defined period. One pay for performance grant has expired with funds remaining. **Reports attached.**

Subcontract Spending and Performance: WIOA Youth subcontracts with ending dates of June 30, 2021 are underspent, as expected, due to the challenges of serving participants during the ongoing COVID 19 pandemic. WIOA Youth funding not expended will be available for the PY21 Fiscal Year. WIOA Adult and WIOA Dislocated Worker direct participant training costs included in the one-stop operator contract are expected to be underspent for the contract period ending 9/30/21. Funding for those contracts does not expire and will be available for the PY21 Fiscal Year. Spending and performance for all ongoing contracts is being closely monitored and ongoing communication with subcontract recipients is underway to help facilitate the delivery of services. **Reports attached** include explanatory notes regarding spending and variances as well as performance metrics.

WSW WIOA ADULT PROGRAM YEAR 2020 & FISCAL YEAR 2021				
YEAR	ALLOCATION	OBLIGATED AS OF 6.30.21		PERCENT OBLIGATED*
WIOA Adult allocation 7.1.20	\$ 1,637,160			
TOTAL CURRENT YR.	\$ 1,637,160	\$ 1,164,593	\$ -	71.13% Up from 56.97%

* 80% Required by June 30, 2021 **REQUIREMENT WAIVED** \$ 1,164,593 71.13%

WSW WIOA DISLOCATED WORKER PROGRAM YEAR 2020 & FISCAL YEAR 2021				
YEAR	ALLOCATION	OBLIGATED AS OF 6.30.21		PERCENT OBLIGATED*
WIOA DW allocation 7.1.20	\$ 1,470,340			
TOTAL CURRENT YR.	\$ 1,470,340	\$ 1,162,174	\$ -	79.04% Up from 63.73%

* 80% Required by June 30, 2021 **REQUIREMENT WAIVED** \$ 1,162,174 79.04%

WSW WIOA YOUTH PROGRAM YEAR 2020				
YEAR	ALLOCATION	OBLIGATED AS OF 6.30.21		PERCENT OBLIGATED*
WIOA Youth allocation 4.1.20	\$ 1,681,089			
TOTAL CURRENT YR.	\$ 1,681,089	\$ 1,044,133	\$ -	62.11% Up from 53.67%

* 80% Required by June 30, 2021 **REQUIREMENT WAIVED** \$ 1,044,133 62.11%

Southwest Washington Workforce Development Council DBA Workforce Southwest Washington
Statement of Revenues and Expenditures -
From 7/1/2020 Through 6/30/2021

(In Whole Numbers)

	Current Year Actual	Total Budget - Operating	Total Budget Variance - Operating	Spending Rate Percentage
Internal Expenses				
Personnel	1,573,595	1,576,438	2,843	99.81%
Professional Services	62,595	102,350	39,755	61.15%
IT: Computer Support	29,899	27,390	(2,509)	109.16%
IT: Licensing, annual fees, software	68,256	65,144	(3,112)	104.77%
Supplies	6,703	6,495	(208)	103.20%
Telephones	11,645	11,424	(221)	101.93%
Postage, print, copy, equipment rentals	(314)	1,260	1,574	(24.92)%
Occupancy	120,432	116,976	(3,456)	102.95%
External Printing and Publications	1,207	700	(507)	172.47%
Travel				
LOCAL TRAVEL	374	14,900	14,526	2.50%
LONG DISTANCE TRAVEL	<u>0</u>	<u>3,750</u>	<u>3,750</u>	<u>0.00%</u>
Total Travel	374	18,650	18,276	2.00%
Conferences and Meetings				
CONFERENCES & MEETINGS	2,093	4,750	2,657	44.06%
Washington Workforce Assoc. Annual Conference	0	0	0	0.00%
National Association of Workforce Boards Conference	<u>0</u>	<u>36,000</u>	<u>36,000</u>	<u>0.00%</u>
Total Conferences and Meetings	2,093	40,750	38,657	5.14%
Insurance	15,610	16,275	665	95.91%
Furniture and Equipment	22,130	28,700	6,570	77.10%
Local Meeting Support	9,151	4,350	(4,801)	210.35%
Memberships and Subscriptions	21,162	19,625	(1,537)	107.83%
Staff Training	<u>6,466</u>	<u>23,400</u>	<u>16,934</u>	<u>27.63%</u>
Total Internal Expenses	<u>1,951,004</u>	<u>2,059,927</u>	<u>108,923</u>	<u>94.71%</u>

Southwest Washington Workforce Development Council DBA Workforce Southwest Washington

Statement of Revenues and Expenditures - SPECIAL PROJECTS PY20 -

From 7/1/2020 Through 6/30/2021

(In Whole Numbers)

		Current Year Actual	Total Budget - Operating	Total Budget Variance - Operating	Spending Rate Percentage
	Initiatives and Projects				
901	Initiatives and Projects:PEOPLE	46,689	62,000	15,311	75.30%
902	Initiatives and Projects:BUSINESS	23,895	50,000	26,105	47.79%
903	Initiatives and Projects:SYSTEMS	60,503	150,000	89,497	40.33%
	Total Initiatives and Projects	131,087	262,000	130,913	50.03%
	TOTAL	131,087	262,000	130,913	50.03%

PEOPLE

Childcare Consultant
Comcast Internet Services for Target Populations

BUSINESS

Linked In Learning
Jobs EQ Tool
Launchpad API Tool
Partners in Diversity Dues
Virtual Job Fair Platform

SYSTEMS

Digital Outreach
Computers for Checkout -Target Populations
Career Coach Website

Grant Name/No.:		CDBG		20-6221C-142	
Effective Dates:		1/1/21 - 1/31/23			
Agency/Contact:		WA Dept. of Commerce		Term:	25 months
		6/30/2021			
Grant executed June 2021			24% of Term		
Line Item Expense	Grant Budget	Grant to Date Costs	Budget Balance	Spending %	
WSW Internal (Staff and Indirect)	\$ 63,750.00	1,626.76	62,123.24	3%	
Subcontract Career Services	\$ 95,625.00	-	95,625.00	0%	
Subcontract Participant Support Costs	\$ 182,490.00	-	182,490.00	0%	
Participant Work Experience	\$ 295,635.00	-	295,635.00	0%	
	\$ -	-	-		
Totals	\$ 637,500.00	\$ 1,626.76	\$ 635,873.24	0%	

Total Subcontracts Budget	\$ 573,750.00
	\$ -
Contract Obligations	TOTAL \$ -
Unobligated Balance	\$ 573,750.00

Grant Name/No.:	America's (NW) Promise MOD1			16-60310
Effective Dates:	1/1/2017 - 12/31/2021			
Agency/Contact:	Worksystems Inc			Term: 60 Months
	6/30/2021			
		90% of Term		
Line Item Expense	Grant Budget	Grant to Date Costs	Budget Balance	Spending %
Personnel and Operating	\$ 207,972.00	207,972.00	-	100%
Indirect	\$ 133,994.00	133,994.00	-	100%
Subcontract	\$ 1,018,034.00	964,222.00	53,812.00	95%
			-	
Totals	\$ 1,360,000.00	\$ 1,306,188.00	\$ 53,812.00	96%

Total Subcontracts Budget	\$ 1,018,034.00
Rescare 17-20 MOD 3	\$ 689,298.00
PIC 17-21	\$ 285,673.00
Contract Obligations	\$ 974,971.00
Unobligated Balance	\$ 43,063.00
RSA Estimate	\$ 43,063.00
Unobligated Available	\$ -

Grant Name/No.:		EcSA (Thrive) MOD 3 (4)		7629-07	
Effective Dates:		7/1/19-3/31/22			
Agency/Contact:		Employment Security		Term:	33 months
		6/30/2021			
			73% of Term		
Line Item Expense		Grant Budget	Grant to Date Costs	Budget Balance	Spending %
Staff Salaries	\$	205,221.72	182,157.72	23,064.00	89%
Staff Benefits	\$	48,555.80	45,786.62	2,769.18	94%
Facilities, Travel and Communications	\$	10,048.44	7,879.83	2,168.61	78%
Indirect	\$	222,478.04	188,867.02	33,611.02	85%
Subcontracts	\$	1,113,696.00	587,989.00	525,707.00	53%
Totals*	\$	1,600,000.00	\$ 1,012,680.19	\$ 587,319.81	63%

Total Subcontracts Budget	\$ 1,113,696.00
19-13 LCCAP (Terminated 9.15.20)	\$ 65,891.00
Launchpad Annual License	\$ 31,653.00
19-15 Rescare MOD 3 12/29/20	\$ 480,727.00
19-16 Rescare (OSO)	\$ 15,000.00
19-16 Rescare (OSO) De-obligated	\$ (11,050.00)
19-14 Cowlitz Habitat for Humanity	\$ 364,000.00
20-13 Equus MOD 1 OSO	\$ 140,600.00
Contract Obligations	\$ 1,086,821.00
Unobligated Balance	\$ 26,875.00
RSA Estimate	\$ 16,875.00
Unobligated Available	\$ 10,000.00

Grant Name/No.:	Rapid Response MOD2	7509-10
Effective Dates:	8/16/19 through 12/31/21	
Agency/Contact:	Employment Security	Term: 28 months

	6/30/2021	
		79% of Term

Line Item Expense	Grant	Budget	Grant to Date Costs	Budget Balance	Spending %
Personnel: Salaries	\$	66,800.30	70,274.00	(3,473.70)	105%
Personnel: Benefits	\$	22,712.10	19,237.00	3,475.10	85%
Indirect	\$	27,036.09	27,036.09	-	100%
Travel, Facilities, Office Supplies	\$	8,772.07	8,762.76	9.31	100%
Subcontracts	\$	315,141.44	287,708.11	27,433.33	91%
Totals	\$	440,462.00	\$ 413,017.96	\$ 27,444.04	94%

Total Subcontracts Budget	\$	315,141.44	
ResCare 19-10 MOD 1	\$	283,141.00	
WWA 19-27 (Revised 1/1/21)	\$	4,000.00	
Contract Obligations	TOTAL	\$ 287,141.00	
Unobligated Balance	\$	28,000.44	
RSA Estimate	\$	12,000.44	
Unobligated Available	\$	16,000.00	Case Leap Videos (or RSA)

Grant Name/No.:		COVID-19 DRDW		7580-64	
Effective Dates:		5/1/20-3/31/22			
Agency/Contact:		Employment Security		Term:	23 months
		6/30/2021			
			61% of Term		
Line Item Expense		Grant Budget	Grant to Date Costs	Budget Balance	Spending %
Participant Wages					
Disaster Relief Employment		\$ 258,927.00	148,904.32	110,022.68	58%
Participant Fringe Benefits for Disaster Relief Employment		\$ 63,024.00	41,725.97	21,298.03	66%
Career Services (excluding WEX/Internship)		\$ 68,219.00	49,240.19	18,978.81	72%
Training Services, excluding On-the-Job Training (OJT)		\$ 18,460.00	4,370.62	14,089.38	24%
WDC Admin		\$ 3,750.00	2,799.13	950.87	75%
WDC Indirect		\$ 38,901.00	36,623.41	2,277.59	94%
WDC Indirect Admin		\$ 24,212.00	22,022.65	2,189.35	91%
Totals		\$ 475,493.00	\$ 305,686.29	\$ 169,806.71	64%

Total Subcontracts Budget - several categories have dollars for Subcontracts

		\$ 360,411.00
20-09 Equus		\$ 341,951.00
20-11 Equus		\$ 18,460.00
Contract Obligations	TOTAL	\$ 360,411.00
Unobligated Balance		\$ -

Grant Name/No.:	COVID-19 ERDW		7590-64	
Effective Dates:	7/1/20-3/31/22			
Agency/Contact:	Employment Security		Term:	21 months
	6/30/2021			
Executed September 2020		57% of Term		
Line Item Expense	Grant Budget	Grant to Date Costs	Budget Balance	Spending %
Career Services (excluding WEX/Internship)	\$ 316,833.00	151,165.06	165,667.94	48%
Workbased Learning (Wex/Internship)	\$ 160,560.00	47,324.81	113,235.19	29%
Training Services (Excluding OJT)	\$ 216,000.00	-	216,000.00	0%
On-the Job Training	\$ 112,500.00	29,696.47	82,803.53	26%
Supportive Services	\$ 90,000.00	3,062.64	86,937.36	3%
WDC Admin	\$ 3,750.00	3,395.53	354.47	91%
WDC Indirect	\$ 112,500.00	55,923.19	56,576.81	50%
WDC Indirect/Admin	\$ 68,237.00	34,750.98	33,486.02	51%
Totals	\$ 1,080,380.00	\$ 325,318.68	\$ 755,061.32	30%

Total Subcontracts Budget - several categories have dollars for this spending

	\$ 718,408.00
20-13 Equus Operator	\$ 322,500.00
20-11 Equus	\$ 179,908.00
Contract Obligations	TOTAL \$ 502,408.00
Unobligated Balance	\$ 216,000.00

Grant Name/No.:	Opioid Crisis		7530-02	
Effective Dates:	10/26/20-3/31/22			
Agency/Contact:	Employment Security		Term:	17 months
	6/30/2021			
		47% of Term		
Line Item Expense	Grant Budget	Grant to Date Costs	Budget Balance	Spending %
Participant Wages for Disaster Relief Employment	\$ 104,000.00	17,306.19	86,693.81	17%
Participant Fringe Benefits for Disaster Relief	\$ 31,200.00	2,291.28	28,908.72	7%
Career Services	\$ 230,000.00	63,980.77	166,019.23	28%
Training Services	\$ 204,800.00	34,711.77	170,088.23	17%
Supportive Services	\$ 100,000.00	900.99	99,099.01	1%
Administrative Costs	\$ 30,000.00	6,890.36	23,109.64	23%
Totals	\$ 700,000.00	\$ 126,081.36	\$ 573,918.64	18%

Total Subcontracts Budget - several categories have dollars for this spending

	\$ 610,000.00
Equus 20-11	\$ 305,200.00
Equus 20-13 MOD 1	\$ 304,800.00
Contract Obligations	\$ 610,000.00
TOTAL	\$ 610,000.00
Unobligated Balance	\$ -

Grant Name/No.:		OPP		21-CAT-354	
Effective Dates:		11/16/20 - 5/31/21			
Agency/Contact:		WTECB		Term:	6 months
		6/30/2021			
			100% of Term		
Line Item Expense		Grant Budget	Grant to Date Costs	Budget Balance	Spending %
Program Expenses		\$ 10,000.00	10,000.00	-	100%
Subcontract		\$ 30,000.00	30,000.00	-	100%
Totals		\$ 40,000.00	\$ 40,000.00	\$ -	100%

Total Subcontracts Budget	\$ 30,000.00
20-12 Equus	\$ 30,000.00
Contract Obligations	TOTAL \$ 30,000.00
Unobligated Balance	\$ -

Grant Name/No.:	CCPG		21-21450212-038	
Effective Dates:	11/17/20 - 6/30/21			
Agency/Contact:	WA Dept. of Commerce		Term:	8 months
	6/30/2021			
		100% of Term		
Line Item Expense	Grant Budget	Grant to Date Costs	Budget Balance	Spending %
Salaries	\$ 21,003.00	21,003.00	-	100%
Benefits (30%)	\$ 6,301.00	6,301.00	-	100%
Goods and Services (technology for partner meetings)	\$ 67.00	67.00	-	100%
Contracted Services	\$ 20,000.00	20,000.00	-	100%
Indirect costs (up to 10%)	\$ 5,189.00	5,189.00	-	100%
Totals	\$ 52,560.00	\$ 52,560.00	\$ -	100%

Total Subcontracts Budget	\$ 20,000.00
19-28 Exigy	\$ 20,000.00
Contract Obligations	TOTAL \$ 20,000.00
Unobligated Balance	\$ -

Grant Name/No.:	DSHS-DVR Summerworks Modified Dec 2020			2012-65746
Effective Dates:	1/1/2020-9/30/2021			
Agency/Contact:	Employment Security			Term: 21 months
FEE FOR SERVICE	6/30/2021	86% of Term		
Line Item Expense	Grant Budget	Grant to Date Revenue	Budget Balance	Earned %
WSW	\$ 994,350.00	\$ 372,021.65	622,328.35	37%
Totals	\$ 994,350.00	\$ 372,021.65	\$ 622,328.35	37%

Total Revenue PY19-PY21	372,021.65	
Paid to Contractor	330,097.68	
NEXT Facilities	57,875.43	
WSW Costs	<u>68,198.00</u>	
Total Expense	<u>456,171.11</u>	
Net Revenue		\$ (84,149.46)

Total Revenue PY18-PY19	587,839.48	
Paid to Contractor	455,890.78	
NEXT Facilities	40,164.07	
WSW Costs	<u>71,402.13</u>	
Total Expense	<u>567,456.98</u>	
Net Revenue		\$ 20,382.50

TOTAL FOR PROGRAM - SUMMERWORKS	\$ (63,766.96)
JP Morgan Chase Donation	\$ 15,000.00
Peacehealth Donation	\$ 5,000.00
Youth In-School Funding	<u>\$ 40,000.00</u>
Net Revenue as of 6/30/21	\$ (3,766.96)

Grant Name/No.:	CCJC Employment and Education Training Program				20-21
Effective Dates:	7/1/20-6/30/21				
Agency/Contact:	Employment Security			Term:	12 months
FEE FOR SERVICE	6/30/2021	100% of Term			
Line Item Expense	Grant Budget	Grant to Date Costs	Budget Balance	Spending %	
WSW	\$ 6,600.00	6,600.00	-	100%	
Rescare	\$ 43,400.00	21,380.00	22,020.00	49%	
Totals	\$ 50,000.00	\$ 27,980.00	\$ 22,020.00	56%	

Total Revenue PY20		24,495.00	
Paid to Contractor	21,380.00		
NEXT Facilities	0.00		
WSW Costs	6,600.00		
Total Expense		27,980.00	
Net Revenue			\$ (3,485.00)

Grant Name/No.:		BFET		2012-94223	
Effective Dates:		10/1/20-9/30/21			
Agency/Contact:		Employment Security		Term:	12 months
Grant to date costs funded by other non-federal sources and reimbursed at 50% for future use.		6/30/2021			
		75% of Term			
Line Item Expense	Grant Budget	Grant to Date Costs	Budget Balance	Spending %	
Salaries	\$ 3,187.00	492.66	2,694.34	15%	
Fringe Benefits	\$ 1,366.00	200.36	1,165.64	15%	
Administrative Services	\$ 44,331.00	31,844.42	12,486.58	72%	
Participant Reimbursement-Transportation	\$ 6,000.00	-	6,000.00	0%	
Participant Reimbursement-Educational/Credential Testing	\$ 8,000.00	-	8,000.00	0%	
Participant Reimbursement-Clothing	\$ 3,200.00	-	3,200.00	0%	
Participant Reimbursement-Child Care	\$ 21,250.00	-	21,250.00	0%	
Participant Reimbursement-Books & Training Supplies	\$ 8,500.00	-	8,500.00	0%	
Participant Reimbursement-Housing and Utilities	\$ 1,500.00		1,500.00	0%	
Totals	\$ 97,334.00	\$ 32,537.44	\$ 63,296.56	33%	
BFET CONTRACT TO DATE REVENUE		\$ 32,537.44			

Total Subcontracts Budget	\$ 92,781.00	
20-12 Equus MOD 1 Adult Clark	15,000	OPP
20-13 Cowlitz Operator (SS)	15,000	CFSWWA
20-01 Youth Clark	13,179	funded by JPMC
20-02 Youth Cow	4,184.53	funded by JPMC
20-05 Youth WAH	136.97	funded by JPMC

Contract Obligations	TOTAL	\$ 47,500.00	
Unobligated Balance		\$ 45,281.00	CDBG Q1 PY21



workforce
SOUTHWEST WASHINGTON

Subrecipient Contract Performance Reports
Quarter Ending 6/30/2021
Q4 – Program Year 2020

1

1



workforce
SOUTHWEST WASHINGTON

Subrecipient Contract Performance Reports
Quarter Ending 6/30/2021
Q4 – Program Year 2020

2

2

WIOA TITLE I YOUTH

Equus 20-01 Clark
Jul 2020 – Jun 2021

1

Contract Budgeted Funding

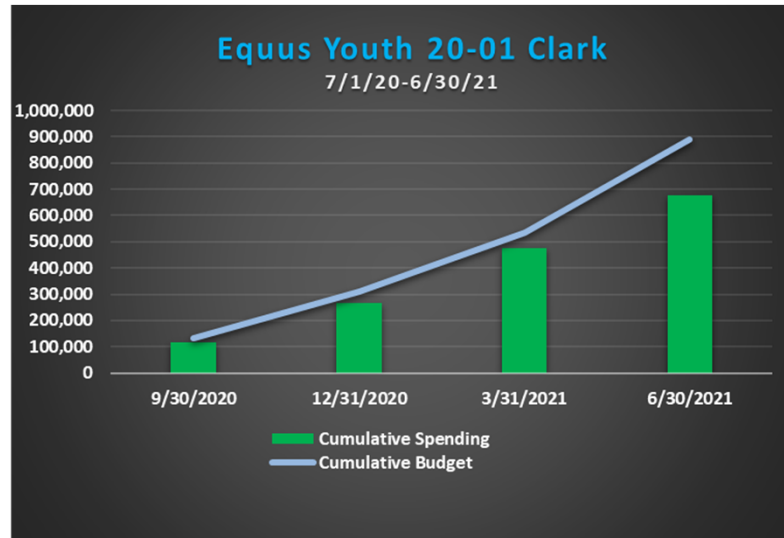
Personnel \$430,751
Operating \$67,066
Participant \$250,083
Other \$140,663
TOTAL \$888,564

2

Contract Notes

- Tracking spend rate vs. contract performance closely
- Newly hired Next staff, improved integration with WorkSource and additional outreach efforts are projected to increase enrollment through Q1 of 2022
- Impact of Delta Variant, Governor's vaccination mandate on ESD staff and persistently high COVID cases in Southwest WA remain uncertain and unknown

3



3

WIOA TITLE I YOUTH (Clark County)

Equus (20-01)
Jul 2020 – June 2021

Metric	Total Contract Performance	Total to Date	Expected by 06/30/21	Performance Achieved
New Enrolled Youth	190*	96	190	51%
Exits to Post Secondary/Employment	180	27	180	15%
Exits w/GED or Diploma*	68	12	68	18%

Comments:

- Performance for this contract during the preceding period was lower than would be expected in terms of performance metric, these numbers reflect the challenges of operating during a pandemic as well as during a period of staff transition at next. The hiring of a new Next director, further establishment of staff, easing of pandemic restrictions, and continued implementation of additional outreach and social media strategies should lead to a performance increase.
- *This contract anticipated 60 carry-in youth who are not included in the new enrolled youth total. Expected performance does include the 60 youth who were carried-in from previous contract term.

4

4

WIOA TITLE I YOUTH

Equus 20-02 Cowlitz
Jul 2020 – Jun 2021

1

Contract Budgeted Funding

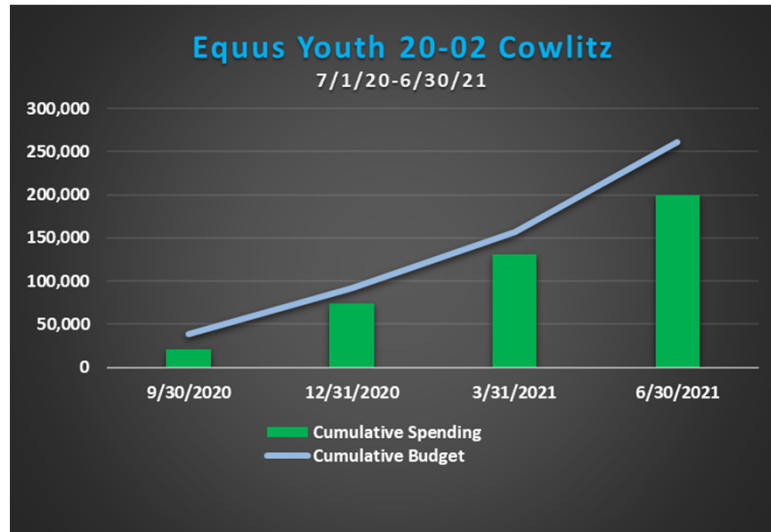
Personnel \$105,518
Operating \$6,470
Participant \$39,307
Subcontract \$69,797
Other \$39,894
TOTAL \$260,987

2

Contract Notes

- Tracking spend rate vs. contract performance closely
- Newly hired Next staff, improved integration with WorkSource and additional outreach efforts are projected to increase enrollment through Q1 of 2022
- Impact of Delta Variant, Governor's vaccination mandate on ESD staff and persistently high COVID cases in Southwest WA remain uncertain and unknown

5



5

WIOA TITLE I YOUTH

Equus (20-02) Cowlitz
Jul 2020 – Jun 2021

Metric	Total Contract Performance	Total to Date	Expected by 06/30/21	Performance Achieved
New Enrolled Youth	58*	36	58*	62%
Exits to Post Secondary/Employment	64	9	64	14%
Exits w/GED or Diploma	21	0	21	0%

Comments:

- While performance for this contract during the preceding period was lower than would be expected in terms of performance metrics, these numbers reflect the challenges of operating during a pandemic as well as transitions into establishing a new integrated youth system in Cowlitz County, as well as staff turnover in the emerging Cowlitz youth system. Performance will be improved after staffing in the county stabilizes, and greater cooperation is achieved between Equus Workforce Solutions and Goodwill Industries in Cowlitz County.
- *This contract anticipated 30 carry-in youth who are not included in the new enrolled youth total. Expected performance for 6/30/21 does include the 30 youth who were carried-in from previous contract term.

6

6

WIOA TITLE I YOUTH

Equus 20-05 Wahkiakum
Jul 2020 – Jun 2021

1

Contract Budgeted Funding

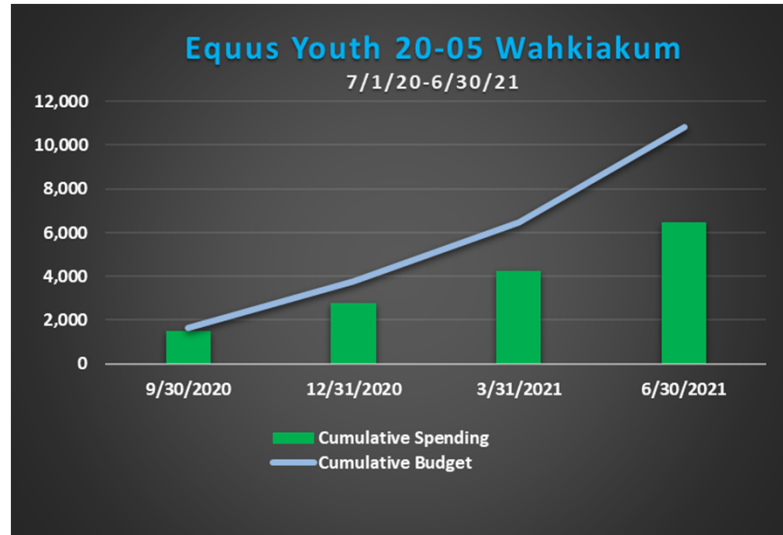
Personnel \$6,072
Operating \$570
Participant \$1,268
Subcontract \$1,163
Other \$1,740
TOTAL \$10,812

2

Contract Notes

- Tracking spend rate vs. contract performance closely
- Newly hired Next staff, improved integration with WorkSource and additional outreach efforts are projected to increase enrollment through Q1 of 2022
- Impact of Delta Variant, Governor's vaccination mandate on ESD staff and persistently high COVID cases in Southwest WA remain uncertain and unknown

7



7

WIOA TITLE I YOUTH

Equus (20-05) Wahkiakum
Jul 2020 – Jun 2021

Metric	Total Contract Performance	Total to Date	Expected by 06/30/21	Performance Achieved
New Enrolled Youth	6	1	6	16%
Exits to Post Secondary/Employment	4	0	4	0%
Exits w/GED or Diploma	3	0	3	0%

Comments:

- Performance in Wahkiakum county is low and is reflective of both pandemic conditions and limited connection between the subcontractor and local partners. WSW will make coordination with this region a priority and assure that services are engaged in the new contract term. Equus workforce services intends to devote more resources to the Wahkiakum service area in the new contract term.

8

8

WIOA TITLE I Adult - Clark

Equus (20-12)
Oct 2020 – Sep 2021

1

Contract Budgeted Funding

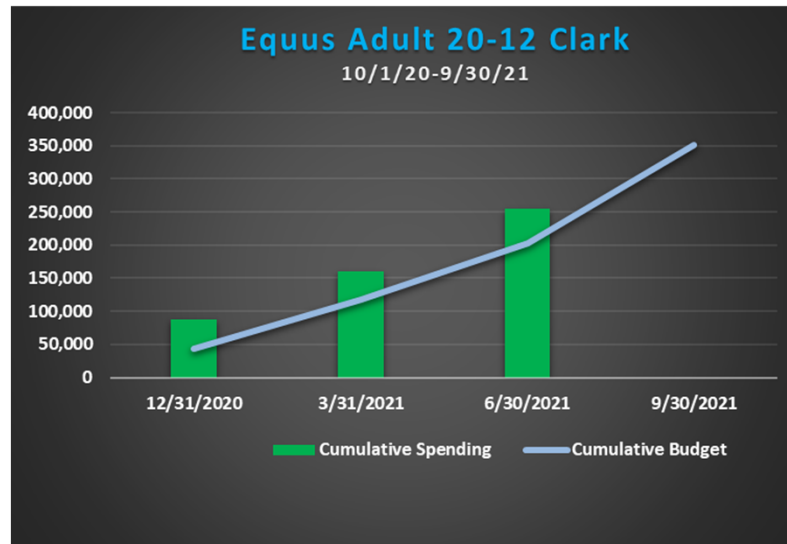
Personnel \$269,471
Operating \$19,575
Indirect \$29,858
Mgmt Fee \$31,890
TOTAL \$350,794

2

Contract Notes

- Tracking spend rate vs. contract performance closely
- New outreach efforts and expiration of Federal PUC benefits on 9/6/21 are projected to increase enrollment through Q1 of 2022
- Impact of Governors vaccination mandate on ESD staff (largely Wagner Peyser) remains unknown. Tracking WorkSource staffing levels closely
- Impact of Delta Variant and persistently high COVID cases in Southwest WA remain uncertain and unknown

9



9

WIOA TITLE I Adult (Clark)

Equus (20-12)
Oct 2020 – Sep 2021

Metric	Oct - Dec 2020	Jan – March 2021	April – June 2021
New Enrolled Adults	129	306	256
Exits to Employment	29	45	24
% Of Exits Retaining Employment	Not yet available		

Comments:

Enrollments have picked up due to increased access to workforce services via LinkedIn Learning + CareersNW investment offered via a virtual career coach. Further, increased individuals have sought out WorkSource services as the economy continues to open and employment opportunities increase. Employment placement continues to lag due to an increased focus on employment with wages 250% above the Federal Poverty Level (FPL).

10

10

WIOA TITLE I Adult – Cowlitz/Wahkiakum

Equus (20-12)
Oct 2020 – Sep 2021

1

Contract Budgeted Funding

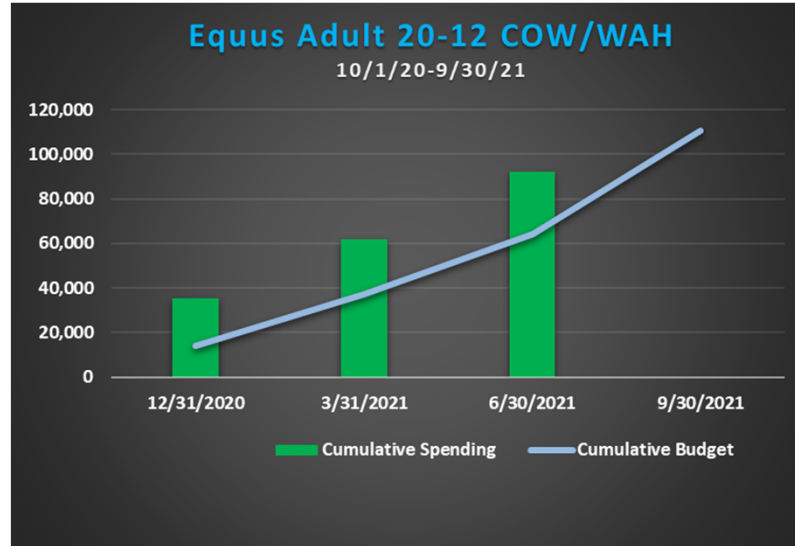
Personnel \$84,300
Operating \$6,746
Indirect \$9,405
Mgmt Fee \$10,045
TOTAL \$110,497

2

Contract Notes

- Tracking spend rate vs. contract performance closely
- New outreach efforts and expiration of Federal PUC benefits on 9/6/21 are projected to increase enrollment through Q1 of 2022
- Impact of Governors vaccination mandate on ESD staff (largely Wagner Peyser) remains unknown. Tracking WorkSource staffing levels closely
- Impact of Delta Variant and persistently high COVID cases in Southwest WA remain uncertain and unknown

11



11

WIOA TITLE I Adult (Cowlitz/Wahkiakum)

Equus (20-12)
Oct 2020 – Sep 2021

Metric	Oct - Dec 2020	Jan – March 2021	April- June 2021
New Enrolled Adults	39	48	76
Exits to Employment	26	15	14
% Of Exits Retaining Employment	Not yet available		

Comments:

Enrollments have picked up due to increased access to workforce services via LinkedIn Learning + CareersNW investment offered via a virtual career coach. Further, increased individuals have sought out WorkSource services as the economy continues to open and employment opportunities increase. Employment placement continues to lag due to an increased focus on employment with wages 250% above the Federal Poverty Level (FPL).

12

12

WIOA TITLE I Dislocated Worker - Clark

Equus (20-12)
Oct 2020 – Sep 2021

1

Contract Budgeted Funding

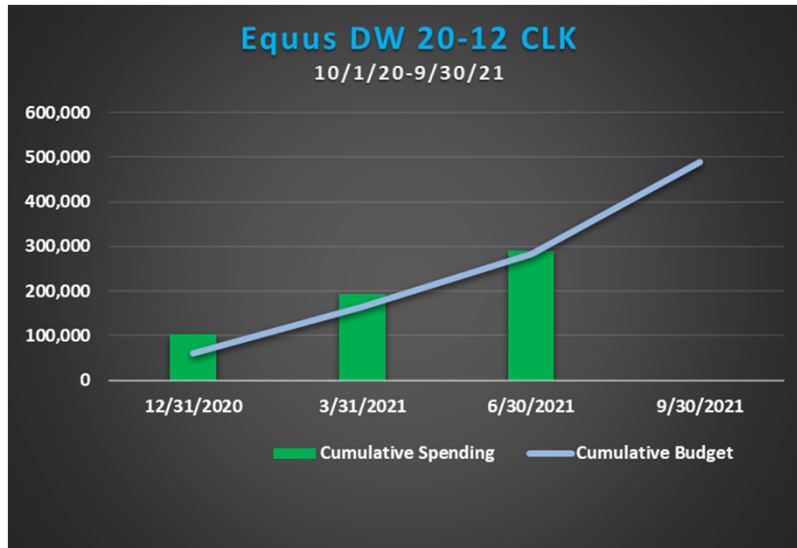
Personnel \$371,331
Operating \$31,105
Indirect \$41,571
Mgmt Fee \$44,401
TOTAL \$488,408

2

Contract Notes

None

Funding does not expire



13

13

WIOA TITLE I Dislocated Worker (Clark)

Equus (20-12)
Oct 2020 – Sep 2021

Metric	Oct- Dec 2020	Jan - March 2021	April – June 2021
New Enrolled Dislocated Workers (Full)	47	247	379
Exits to Employment	8	22	24
% of Exits Retaining Employment	Not yet available		

Comments:

Enrollments have picked up due to increased access to workforce services via LinkedIn Learning + CareersNW investment offered via a virtual career coach. Further, increased individuals have sought out WorkSource services as the economy continues to open and employment opportunities increase. Employment placement continues to lag due to an increased focus on employment with wages 250% above the Federal Poverty Level (FPL).

14

14

WIOA TITLE I Dislocated Worker – COW/WAH

Equus (20-12)
Oct 2020 – Sep 2021

1

Contract Budgeted Funding

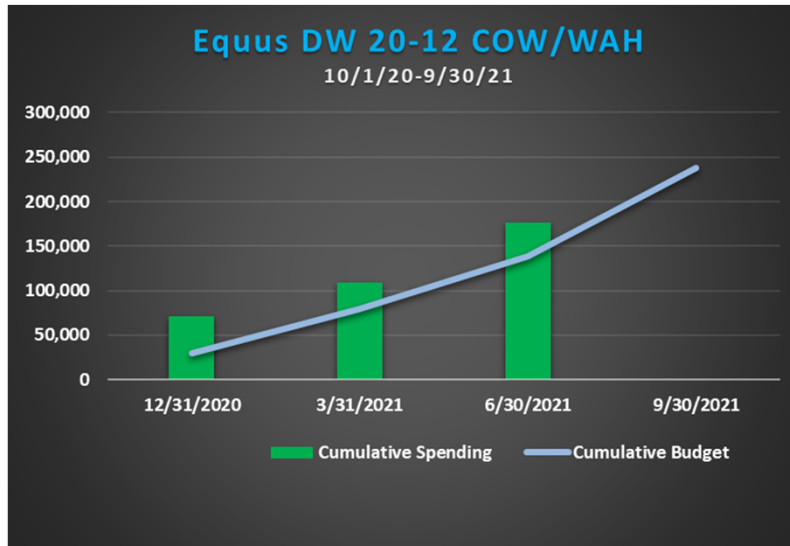
Personnel \$181,334
Operating \$15,100
Indirect \$20,292
Mgmt Fee \$21,673
TOTAL \$238,399

2

Contract Notes

None

Funding does not expire



15

15

WIOA TITLE I Dislocated Worker (COW-WAH)

Equus (20-12)
Oct 2020 – Sep 2021

Metric	Oct- Dec 2020	Jan - March 2021	April – June 2021
New Enrolled Dislocated Workers (Full)	7	34	62
Exits to Employment	1	5	18
% of Exits Retaining Employment	Not yet available		

Comments:

Enrollments have picked up due to increased access to workforce services via LinkedIn Learning + CareersNW investment offered via a virtual career coach. Further, increased individuals have sought out WorkSource services as the economy continues to open and employment opportunities increase. Employment placement continues to lag due to an increased focus on employment with wages 250% above the Federal Poverty Level (FPL).

16

16

One Stop Operator – Clark*

Equus (20-13)
Oct 2020 – Sep 2021

1

Contract Budgeted Funding

Personnel \$76,249
Operating \$9,531
Indirect \$8,860
Mgmt Fee \$ 9,464
Participant Costs \$715,024
TOTAL \$819,128

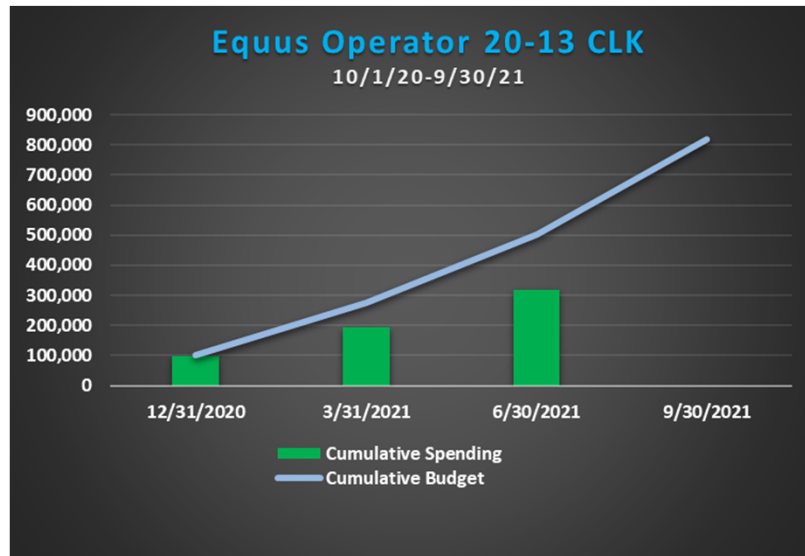
2

Contract Notes

- Participant expenditures are behind due to lagged cohort training development, higher cost per participant training availability, and difficulty in navigating COVID-19 protocols.
- New outreach efforts and expiration of Federal PUC benefits on 9/6/21 are projected to increase enrollment through Q1 of 2022.
- Impact of Delta Variant and persistently high COVID cases in Southwest WA remain uncertain and unknown.

17

* Contract is partially supported by contributions via the WorkSource MOU/Infrastructure Funding agreement



17

One Stop Operator Clark

Equus (20-13)
Oct 2020 – Sep 2021

Strategy	Metric	Progress
Co-Enrolled adults across the system	At least 40% co-enrolled adults into Title I and Title III across the system	~55% - *Percentage rate based on staff assisted customers. Rate may vary based on ETO report type. Actual rate of staff assisted co-enrollment is higher than the reported amount
Development of vetted talent pool	1,000 job seekers vetted as pre-qualified	Currently 1187 have been entered and 293 have been vetted.
Functional Teams	Lead integration of functional teams – to be fully implemented by June 2021	Functional teams are still on hold due to many staff working remotely due to COVID-19 protocol.
Customer satisfaction	Create multiple customer feedback loops to gather customer satisfaction data – Minimum 95% customer satisfaction rate	Current feedback reports a 95% customer satisfaction rate.

18

18

One Stop Operator COW-WAH*

Equus (20-13)
Oct 2020 – Sep 2021

1

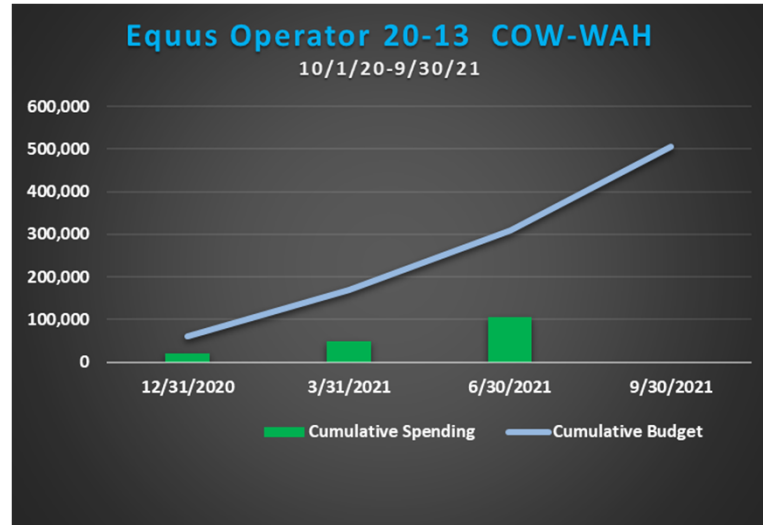
Contract Budgeted Funding

Personnel \$30,431
Operating \$3,804
Indirect \$3,537
Mgmt Fee \$ 3,777
Participant Costs \$462,876
TOTAL \$504,425

2

Contract Notes

- Participant expenditures are behind due to lagged cohort training development, higher cost per participant training availability, and difficulty in navigating COVID-19 protocols.
- New outreach efforts and expiration of Federal PUC benefits on 9/6/21 are projected to increase enrollment through Q1 of 2022.
- Impact of Delta Variant and persistently high COVID cases in Southwest WA remain uncertain and unknown.



19

* Contract is partially supported by contributions via the WorkSource MOU/Infrastructure Funding agreement

19

One Stop Operator COW-WAH

Equus (20-13)
Oct 2020 – Sep 2021

Comments: Please see Slide #18 for One Stop Operator System Performance.

20

20

CWWC Northwest Promise

Equus (17-20)
Jul 2017 – Dec 2021

1

Contract Budgeted Funding

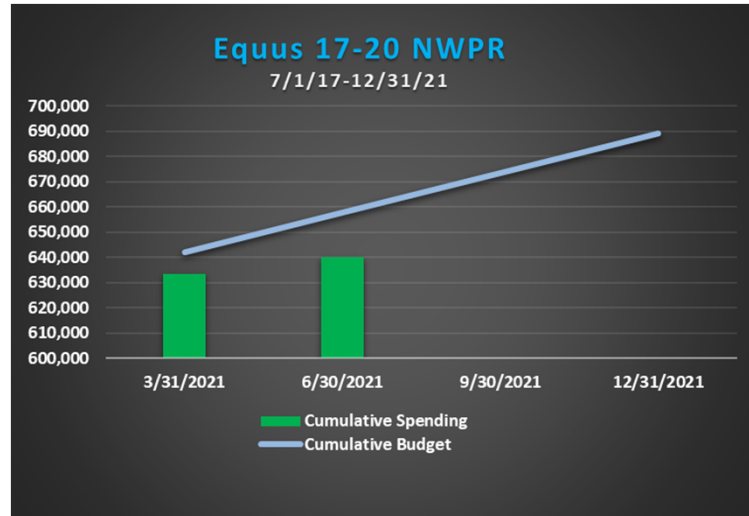
Personnel \$312,973
Operating \$16,227
Indirect \$34,602
Direct Participant \$291,031
Management Fee \$34,465
TOTAL \$689,298

2

Contract Notes

None

Contract has been extended to
Dec 2021



21

21

CWWC - Northwest Promise

Equus (17-20)
Jul 2017 – Dec 2021

Metric	Total to Date	Expected to Date	Expected by 12/31/21	Performance Achieved
Enrollments	233	193	193	120%
Occupational Skills Training	162	152	152	107%
Received Credentials	134	154	154	87%
Placement in Employment	178	124		144%

Comments: On track – exceeded.

22

22

CWWC Northwest Promise

Partners in Careers (17-21)
Jul 2017 – Dec 2021

1

Contract Budgeted Funding

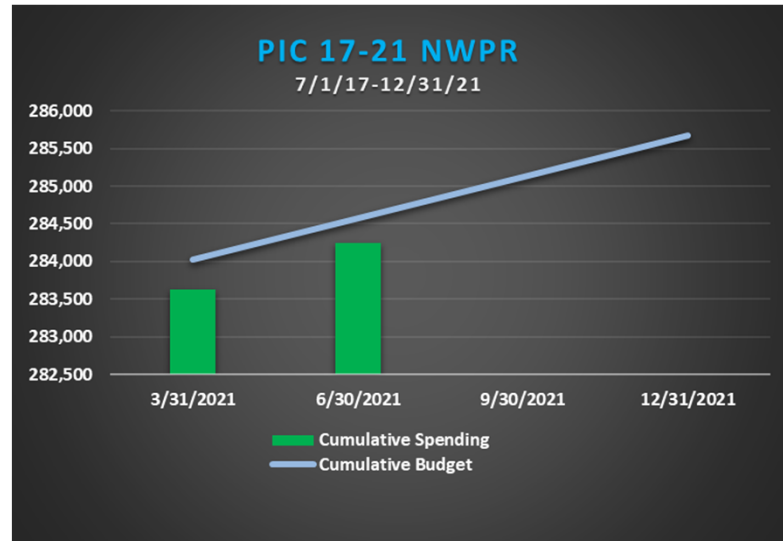
Personnel \$126,585
Operating \$15,433
Indirect \$37,975
Direct Participant \$105,680
TOTAL \$285,673

2

Contract Notes

None

Contract has been extended
to Dec 2021



23

23

CWWC - Northwest Promise

Partners in Careers (17-21)
Jul 2017 – Dec 2021

Metric	Total to Date	Expected to Date	Expected by 12/31/21	Performance Achieved
Enrollments	80	70	70	114%
Occupational Skills Training	66	63	63	105%
Received Credentials	50	44	44	114%
Placement in Employment	35	40	40	88%

Comments: On track.

24

24

Rapid Response Increase Employment

Equus (19-10)
Aug 2019 – Dec 2021

1

Contract Budgeted Funding

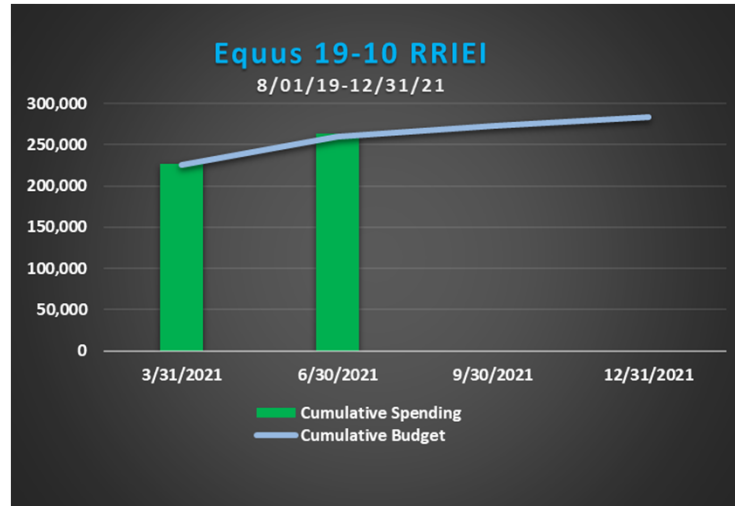
Personnel \$149,866
Operating \$5,709
Indirect \$16,071
Mgmt Fee \$14,390
Direct Participant \$97,104
TOTAL \$283,141

2

Contract Notes

None

Budget increased and contract
extended to Dec 2021



25

25

Rapid Response Increase Employment

Equus (19-10)
Aug 2019 – Dec 2021

Metric	Total to Date	Expected to Date	Expected by 12/31/21	Performance Achieved
DW Enrollment Increases	142	146	146	97%
Placement in Employment	47	64	64	73%

Comments:

Progress on enrollments and employment placements. No concerns currently.

26

26

SummerWorks-DVR PY19

ESD112 (19-24)
Jan 2020 – Sep 2021

1

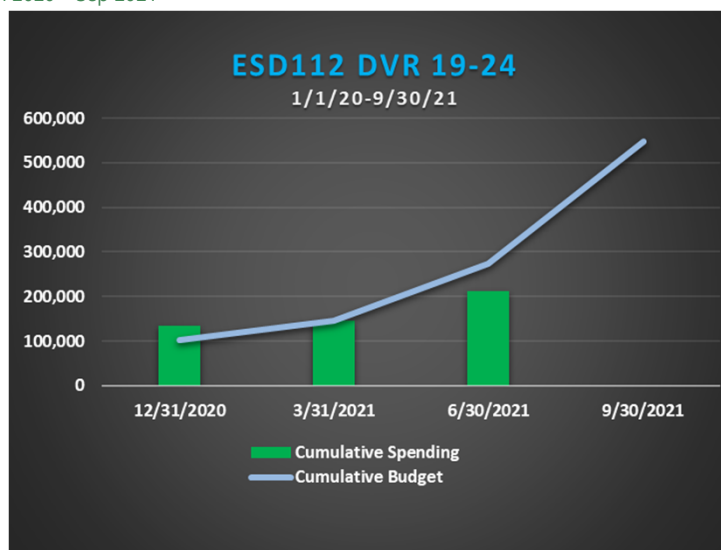
Contract Budgeted Funding

Job Shadow \$21,250
Informational Interview \$21,250
Workplace Readiness \$170,000
Work-based Learning Placement \$336,000
Pay for Performance Total - \$548,500

2

Contract Notes

Work Experience Wages behind projections due to smaller number of internships than anticipated (due to Covid-19).



27

27

SummerWorks – DVR PY19

ESD112 (19-24)
Jan 2020 – July 2021

Metric	Total to Date	Expected Year 1	Total Year 1	Expected by 9/30/21	Performance Achieved
40-hour Work Readiness Class	148	60	64	170	87%
Informational Interview w/Local Business	139	60	62	170	82%
Job Shadow w/Local Business	139	60	62	170	82%
100-hour Paid Summer Internship	TBD*	60	27	140	TBD
Placed in Work Based Learning Experience	129**	60	38	140	92%

Comments: SummerWorks has made great performance gains despite the challenges of responding to Covid-19, and the complicating factors derived from DVR's contract management style. At end of program in Sept 2021, WSW is likely to have at least 80% of performance completed for each line item, and close to 90% for the core services of the program (work readiness class and work-based learning). Given that this is a pay for performance contract, it is important to note that incomplete performance will result in loss of potential income for WSW.

* Internships are still in progress as of August 2020, so a final number of completed internships is still TBD

**129 youth are to be placed in internships. Attrition on the program may lead to this final number being slightly lower at end of program

28

28

SummerWorks-DVR PY19

Equus (19-25)
Jan 2020 – Sep 2021

1

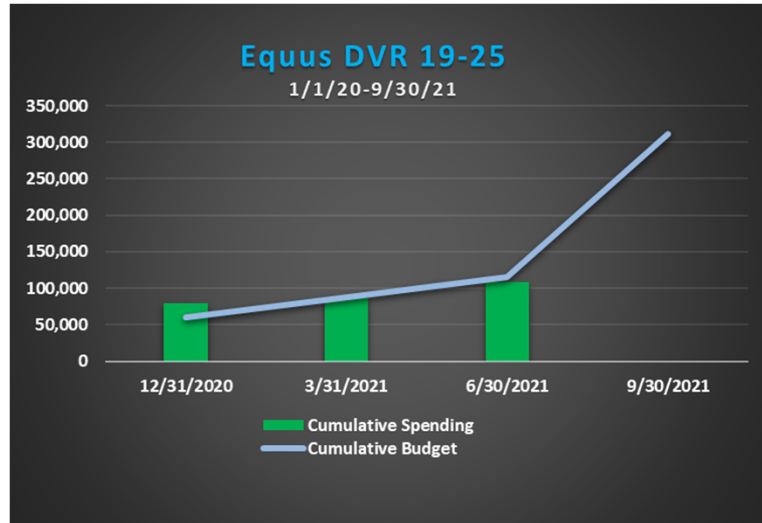
Contract Budgeted Funding

Workplace Readiness \$90,032
Support Services \$1,000
Work Experience Wages \$220,409
Pay for Performance Total - \$311,441

2

Contract Notes

Work Experience Wages behind projections due to smaller number of internships than anticipated (due to Covid-19).



29

29

SummerWorks – DVR PY19

Equus (19-25)
Jan 2020 – Sep 2021

Metric	Total to Date	Expected Year 1	Total Year 1	Expected by 9/30/21	Performance Achieved
40-hour Work Readiness Class	148	60	64	170	87%
Informational Interview w/Local Business	N/A	N/A	N/A	N/A	N/A
Job Shadow w/Local Business	N/A	N/A	N/A	N/A	N/A
100-hour Paid Summer Internship	N/A	N/A	N/A	N/A	N/A
Placed in Work Based Learning Experience	N/A	N/A	N/A	N/A	N/A

Comments: At end of program in Sept 2021, WSW is likely to have at least 80% of performance completed for each line item, and close to 90% for the core services of the program (work readiness class and work-based learning). Given that this is a pay for performance contract, it is important to note that incomplete performance will result in loss of potential income for WSW. Note that only the 40-Hour Work Readiness Class is a relevant billing category for Equus, outside of its wages and support services budgets. However, as the functional lead of the program, Equus staff still have responsibility of ensuring completion of the other metrics, though they do not bill for them directly.

30

30

SummerWorks-DVR PY19

TUM (19-26)
Jan 2020 – Dec 2021

1

Contract Budgeted Funding

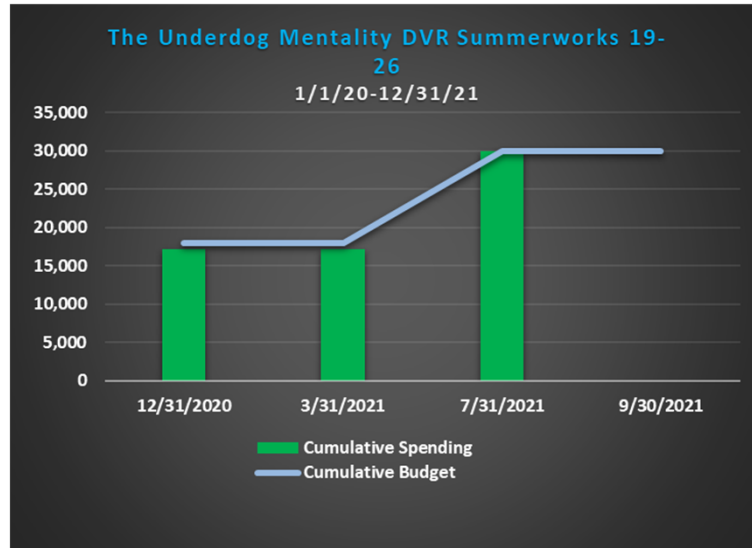
Workplace Readiness \$30,000
Pay for Performance Total - \$30,000

2

Contract Notes

None

31



31

SummerWorks – DVR PY19

TUM (19-26)
Jan 2020 – Dec 2021

Metric	Total to Date	Expected Year 1	Total Year 1	Expected by 9/30/21	Performance Achieved
40-hour Work Readiness Class	100	60	64	100	100%
Informational Interview w/Local Business	N/A	N/A	N/A	N/A	N/A
Job Shadow w/Local Business	N/A	N/A	N/A	N/A	N/A
100-hour Paid Summer Internship	N/A	N/A	N/A	N/A	N/A
Placed in Work Based Learning Experience	N/A	N/A	N/A	N/A	N/A

Comments: SummerWorks has made great performance gains despite the challenges of responding to Covid-19, and the complicating factors derived from DVR's contract management style. TUM mentality has completed 100% of its services for the current contract term. Note that only the 40-Hour Work Readiness Class is a relevant billing category for TUM, of which TUM provides 3 hours of content per youth. Also note that the TUM contract can serve a maximum of 100 youth over the life of the contract.

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THRIVE - EcSA

Cowlitz County Habitat for Humanity (19-14)
Aug 2019 – Feb 2022

1

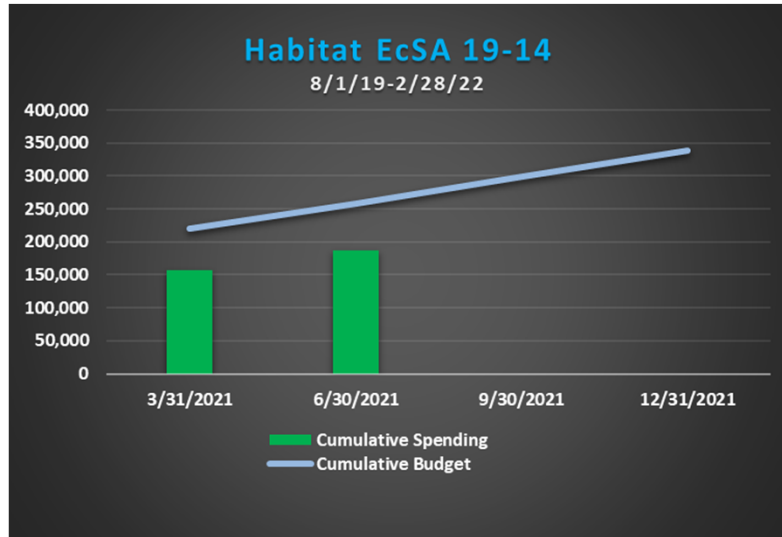
Contract Budgeted Funding

Personnel \$332,229
Operating \$31,771
Direct Participant \$10,000
TOTAL \$374,000

2

Contract Notes

- Staff transition has caused spending and performance challenges.
- Positions have been filled.



33

33

THRIVE - EcSA

Cowlitz County Habitat for Humanity (19-14)
Aug 2019 – Mar. 2022

Comments:

Covid-19 and ongoing mitigation of health and income risk continue to challenge community partners to use and add safe alternatives to physical delivery of services to customers, promote Thrive, conduct outreach, and enroll participants. Incremental decrease of pandemic social mitigation, reopening of Highlands Community Center and completing restaffing of 2 community organizer positions has increased capacity to serve and engage residents in the priority neighborhoods, including resident access to computers, WiFi and facilities. Expectation is that increased FTE and facility capacity will positively contribute to building enrollment pipeline and conversion ratio.

34

34

THRIVE - EcSA

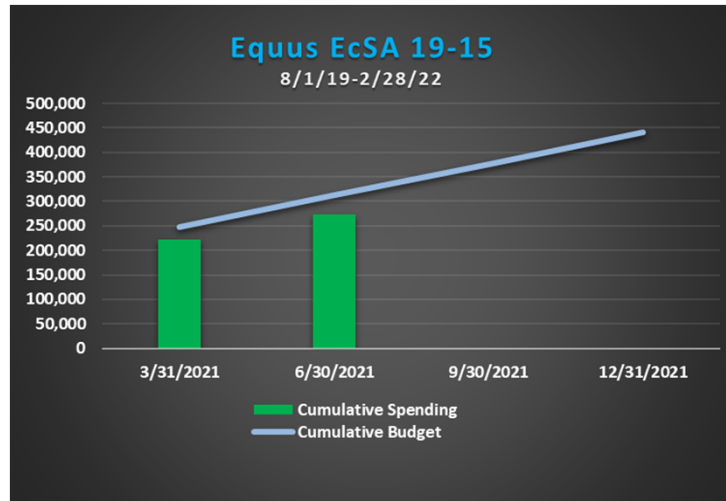
Equus (19-15)
Aug 2019 – Feb 2022

1 Contract Budgeted Funding

Personnel \$367,268
Operating \$28,839
Indirect \$84,620
TOTAL \$480,727

2 Contract Notes

None currently.



35

35

THRIVE - EcSA

Equus (19-15)
Aug 2019 – Feb 2022

Metric	Total to Date	Expected to Date June 2021	Performance Achieved
Enrollments	93	185	50%
Exit to Full-Time Employment at or above \$34,480	11	90	12%
Exit to Continuing Subsidized Training	8	30	27%

Comments:

Performance targets were unmet due to variety of factors including the extended nature of the pandemic, health & safety mandates that impact services to customers, and significant digital inequity barriers among underserved, priority populations. These have created challenges for EcSA outreach, recruiting, and enrollment via electronic, virtual platforms

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EET – Clark County Juvenile Court

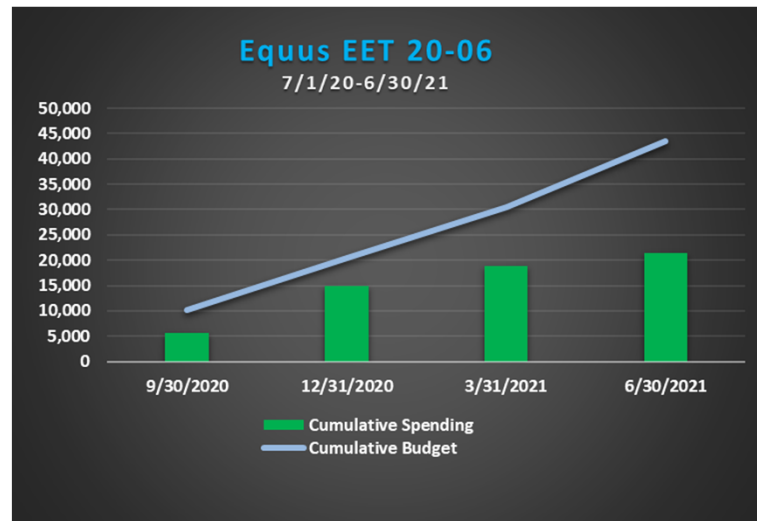
Equus (20-06)
Jul 2020 – Jun 2021

1 Contract Budgeted Funding
Pay for Performance
TOTAL \$43,400

2 Contract Notes

Spending is behind.

Funding expires 6/30/21.



37

37

EET Clark County Juvenile Court

Equus (20-06)
Jul 2020 – Jun 2021

Metric	Total to Date	Expected to Date	Expected by 6/30/21	Performance Achieved
Orientation	14	20	20	70%
Job Readiness Training	13	20	20	65%
Paid Work Experience	7	20	20	35%
Program Completion	7	20	20	35%

Comments:

Spending for the EET program finished lower than anticipated at the end of June 2021. While Next staff have developed a strong working relationship with CCJC, the Justice Center had trouble identifying referrals to send to the program. Likewise, the ongoing pandemic created challenges to working with a highly barriered population virtually. CCJC has executed a new contract with WSW, which was executed in July. Equus will reprise their role as subcontractor.

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COVID-19 Disaster Relief

Equus (20-09)
Jul 2020 – Mar 2022

1

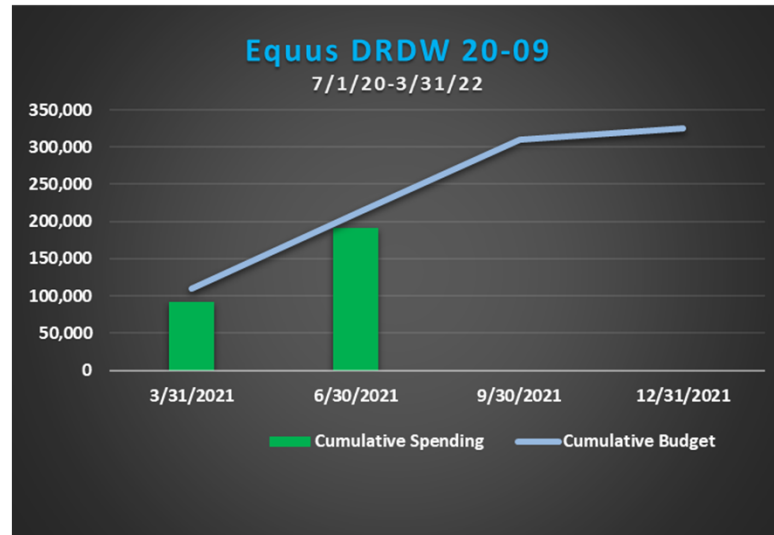
Contract Budgeted Funding

Personnel \$15,240
Operating \$1,205
Participant \$321,951
Indirect \$1,737
Mgmt Fee \$1,818
TOTAL \$341,951

2

Contract Notes

None



39

39

COVID-19 Disaster Relief Employment

Equus (20-09)
Jul 2020 – Mar 2022

Metric	Total to Date	Expected to Date	Expected by 03/22	Performance Achieved
Participants in Disaster Relief Employment	11	11	11	100%
Participants in Career + Training Services	12	9	15	133%
Participants Exiting	4	4	26	100%
Participants Exit to Employment	3	4	21	75%

Comments: Performance is on track.

40

40

COVID-19 Economic Recovery + Opioid Disaster Recovery- Clark

Equus (20-11)
Nov 2020 – Mar 2022

1

Contract Budgeted Funding

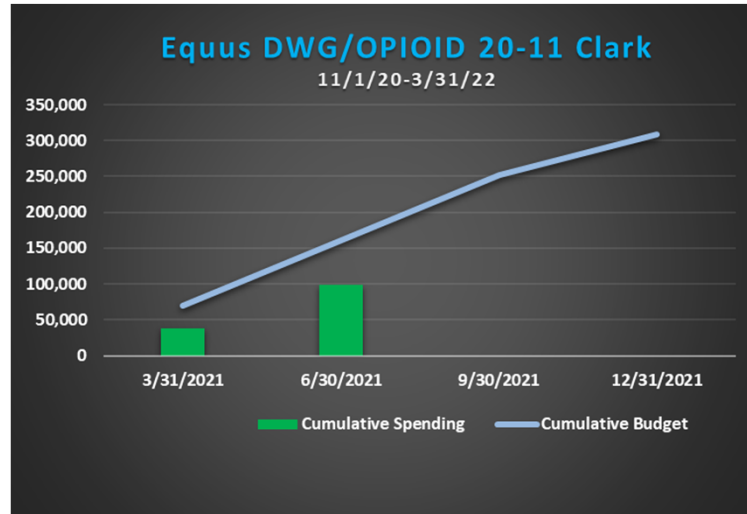
Personnel \$162,004
Operating \$12,026
Participant \$133,078
Indirect \$21,948
Mgmt Fee \$23,441
TOTAL \$ 352,497

2

Contract Notes

None

Contract executed Dec 2020



41

41

COVID-19 Economic Recovery + Opioid Disaster Recovery- Clark

Equus (20-11)
Nov 2020 – Mar 2022

Metric	Total to Date	Expected to Date	Expected by 03/22	Performance Achieved
Participants in Disaster Relief Employment (Opioid Recovery)	2	2	4	100%
Participants in Career + Training Services	56	83	123	67%
Participants Receiving Training Services	19	35	105	54%
Participants Exit to Employment	4	10	125	40%

Comments:

WorkSource established a new peer support specialist position with Xchange Recovery this quarter to continue to bolster efforts of outreach to communities in recovery across the SW WA region. CareerWorks Medical, a regional cohort training with the CWWC, completed and had strong outcomes to employment for all participants.

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COVID-19 Economic Recovery + Opioid Disaster Recovery- Cowlitz + Wahkiakum

Equus (20-11)
Nov 2020 – Mar 2022

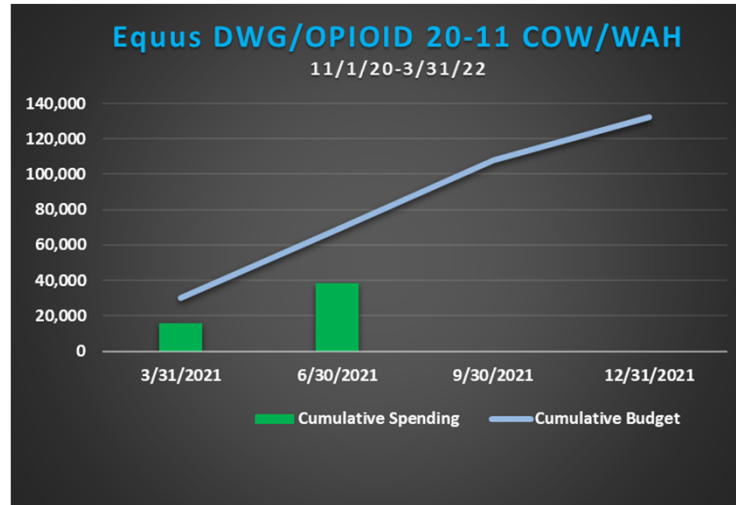
1 Contract Budgeted Funding

Personnel \$ 69,430
Operating \$5,154
Participant \$57,034
Indirect \$9,406
Mgmt Fee \$10,046
TOTAL \$151,070

2 Contract Notes

None

Contract Executed Dec 2020



43

43

COVID-19 Economic Recovery + Opioid Disaster Recovery - Cowlitz + Wahkiakum

Equus (20-11)
Nov 2020 – Mar 2022

Metric	Total to Date	Expected to Date	Expected by 03/22	Performance Achieved
Participants in Disaster Relief Employment (Opioid Recovery)	2	2	4	100%
Participants in Career + Training Services	56	83	123	67%
Participants Receiving Training Services	19	35	105	54%
Participants Exit to Employment	4	10	125	40%

Comments:

WorkSource established a new peer support specialist position with Xchange Recovery this quarter to continue to bolster efforts of outreach to communities in recovery across the SW WA region. CareerWorks Medical, a regional cohort training with the CWWC, completed and had strong outcomes to employment for all participants.

44

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Title I WIOA System Liaison

Wahkiakum Health & Human Services (20-03)
Jul 2020 – Jun 2022

1

Contract Budgeted Funding

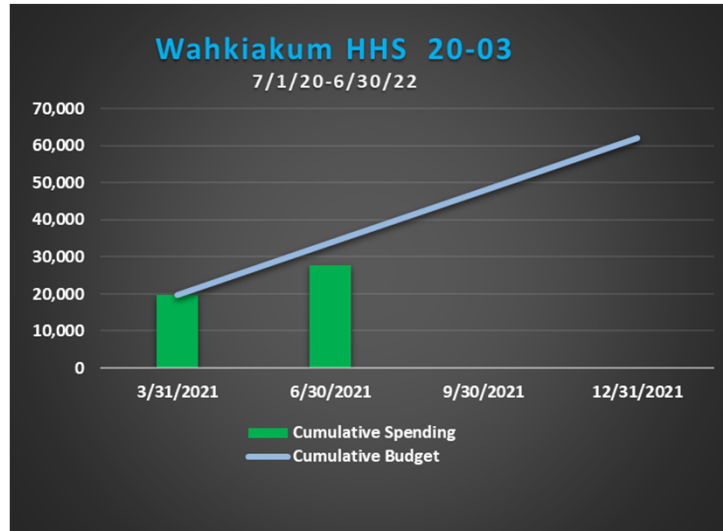
Personnel \$92,287

TOTAL \$92,287

2

Contract Notes

- Staff transition has caused performance challenges.



45

45

TITLE I WIOA– System Liaison

Wahkiakum Health & Human Services (20-03)
Jul 2020 – Jun 2022

Metric	Total to Date	Expected to Date	Expected by 09/21	Performance Achieved
Qualified customers ready to seek employment entered into Launchpad	8	10	70	80%
Customers referred to WorkSource for additional training and work experience	0	15	75	0%

Comments:

WSW has invested fully in the position in good partnership with WHHS. WHHS has had staff turn over that has resulted challenges in meeting performance. WHHS is still recruiting for the next System Liaison, and WSW will participate in the interview process.

46

46

Title I WIOA System Liaison

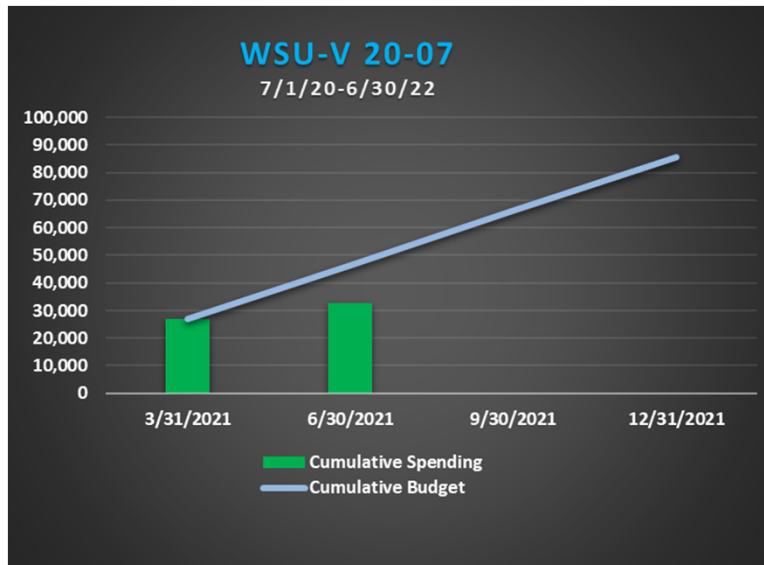
WSU-V (20-07)
Jul 2020 – Jun 2022

1 Contract Budgeted Funding

Personnel \$101,346
Operating \$12,291
Indirect \$11,363
TOTAL \$125,000

2 Contract Notes

- Staff transition has caused performance challenges.
- Position has been filled, expect performance boost in Q2.



47

47

TITLE I WIOA - System Liaison

WSU-V (20-07)
Jul 2020 – Jun 2022

Metric	Total to Date	Expected to Date	Expected by 06/22	Performance Achieved
Qualified students ready to seek employment and entered into Launchpad	0	0	75	0%
Diverse students engaged and entered into Launchpad	0	0	48	0%
Work-based learning opportunities supported	0	0	28	0%
Students referred to WorkSource for additional training and/or work experience	0	0	75	0%
Diverse students referred and entered into Launchpad	0	0	48	0%

Comments:

WSW has invested fully in the position in good partnership with WSU-V. The modification goes till June 30th, 2022, and monthly meetings have begun between the WSW and WSUV team to ensure a strong refresh of the work. During Q2, incumbent System Liaison vacated position (April 2021) and WSUV team was unsuccessful in filling position via this search; however, in Aug 2021, position has been filled internally.

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48

Title I WIOA System Liaison

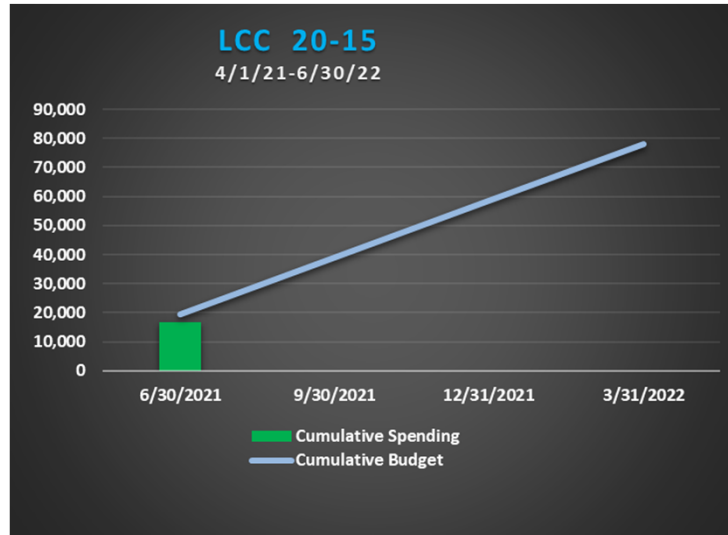
LCC (20-15)
Apr 2021 – Jun 2022

1 Contract Budgeted Funding

Personnel \$87,314
Operating \$1,000
Indirect \$9,436
TOTAL \$97,750

2 Contract Notes

- Enrollment is down for the college
- COVID protocol creates challenges for student interaction.



49

49

Title I WIOA - System Liaison

LCC (20-15)
Apr 2021 – Jun 2022

Metric	Total to Date	Expected to Date	Expected by 06/22	Performance Achieved
Qualified students ready to seek employment and entered into Launchpad	5	30	50	17%
Diverse students engaged and entered into Launchpad	3	22	36	14%
Work-based learning opportunities supported	4	0	0	-
Students referred to WorkSource for additional training and/or work experience	10	40	80	13%
Diverse students referred and entered into Launchpad	3	29	58	5%

Comments: LCC has lost 25% of its student enrollment during the pandemic and all students/courses/staff are working remotely through Aug 2021. This social distancing contributes to ability to recruit students, engage them in career development or job placement activities.

50

50