



workforce
SOUTHWEST WASHINGTON

WSW Executive Board Meeting Minutes
August 28, 2019
3:30 p.m.
WSW Offices

Executive Board Members Present: Chair Bill Skidmore, Jim Lucey, Julie Olson, Ted Sprague, John Vanderkin, Renny Christopher, Kelley Foy, and A.D. Simmons.

Staff Members Present: Kevin Perkey, CEO, Miriam Martin, and Traci Williams

WELCOME

Chair Bill Skidmore opened the meeting at 3:31 p.m. and welcomed everyone in attendance.

CONSENT AGENDA

Having reached quorum, Chair Skidmore entertained a motion to approve the Consent Agenda, consisting of the minutes held on July 24, 2019, Contact Memo, and the Policy Memo. Upon the motion duly made and seconded and with no discussion forthcoming, the Consent Agenda was approved as presented with all in favor.

FINANCE:

Treasurer Jim Lucey presented the PY18 Q4 financial reports, which included internal expenses and special projects, noting that WSW came under budget for PY18 and no major concerns. Questions and comments were invited and addressed by Mr. Lucey.

Mr. Lucey also presented the Contracts Dashboard as of 6-30-2019, noting no substantial concerns. Mr. Lucey noted all the revisions that were made on the new Contracts Dashboard spreadsheet. Questions and comments were invited and addressed by Mr. Lucey and Mr. Perkey.

30 Percent Transfer from Dislocated Worker Funds to Adult Funds:

Mr. Perkey detailed the background and context of WSW's ability to transfer up to 30 percent of Dislocated Worker funds into Title I Adult funds to bolster programs that have suffered due to dwindling resources over the years. Mr. Perkey explained that, with continued robust Dislocated Worker funding, no adverse effects would be realized should 30 percent of these funds be transferred and used for Title I Adult programs. The execution of this transfer will significantly improve WSW's contracted partners' ability to deliver adult sector-based placements and trainings that lead to industry-recognized credentials.

Discussion ensued, with questions fielded by Mr. Perkey. A motion was entertained to approve moving forward with an appeal to the State Employment Security Department to exercise WSW's ability to transfer up to 30 percent (\$347,000) of Title I Dislocated Worker funds to Title I Adult Funds.

Upon the motion duly made and seconded and with no further discussion forthcoming, the motion pass with all in favor.

CEO REPORT:

Mr. Perkey asked the Executive board a question about what they envisioned about WSW. “Who we are as a workforce board and how we think of the work that we do”. He then went on to say that the three priority areas that he sees WSW going towards in the future is mobility, transition, and growth. Mr. Perkey asked how we talk about who WSW is to the community when asked. Discussion ensued and questions and comments were addressed by Mr. Perkey.

Mr. Perkey also updated the Executive board about the office space update. WSW staff will start working remotely on September 19th with a tentative construction timeframe of 60-75 days. Once the remodel is complete, WSW plans to host an open house to the board and partners.

THRIVE Initiative:

Program Director Miriam Martin presented to the Executive Board, an overview of WSW’s new THRIVE initiative which will help create a pathway of economic mobility in SW Washington and potentially throughout Washington state. Ms. Martin stated that the goal for THRIVE is decreasing 10% of households that are living below 200% FPL. Director of Programs Miriam Martin invited questions and comments on the new THRIVE Initiative. Following discussion, Ms. Martin will present the new THRIVE Initiative to the full board during the September board meeting.

GOVERNANCE:

A.D. Simmons gave an update on what the governance board has been working on with the recruitment for the open seats on the board. One of the high priorities for the new members will be the advocacy of WSW. The Governance team will have some names to bring forward to the Executive board before the November meeting, for full board approval in December. Discussion ensued, about whether interims can sit on the board and be a non-voting member. The Governance board will look at WSW bi-laws and get back to the Executive board at the September meeting with their finding and next steps.

WSW FULL BOARD MEETING:

The agenda for the September 11th board meeting agenda and the November Fall Board Activity was discussed and approved.

ADJOURNMENT

With nothing further for the good of the order, Chair Skidmore adjourned the meeting at 4:45 p.m.