



workforce
SOUTHWEST WASHINGTON

WSW Executive Board Meeting Minutes
June 23, 2021
3:30 p.m.
Zoom Conference Call, WSW

Executive Board Members Present: Chair Paige Spratt, Kelley Foy, John Vanderkin, Renny Christopher, A.D. Simmons, Councilor Karen Bowerman, Ralph Clark.

Executive Board Members with Excused Absences: Ted Sprague

Staff Members Present: CEO Kevin Perkey and Traci Williams.

WELCOME

Chair Paige Spratt opened the meeting at 3:31 p.m. and welcomed everyone in attendance.

APPROVALS

Having reached quorum, Chair Spratt entertained a motion to approve the Consent Agenda, consisting of the Executive Board minutes held on May 26, 2021 and Contract Memo and Policy Memo.

Mr. Perkey reviewed the contract memo to the Executive Board and answered questions.

John Vanderkin moved to approve the Consent Agenda as presented, second by Ralph Clark. Motion carried.

CEO REPORT

Mr. Perkey shared with the Executive Board that the Interlocal Agreement that is coming up for renewal July 1st is out for signatures in all three counties. Mr. Perkey updated the Executive Board on the tentative rollout of the BASE Program with WSUV that will start around the beginning of fall. WSUV is figuring out scheduling and Mr. Perkey will update the Executive board on scheduling. Director of Business Services, Darcy Hoffman is working on pulling together an in-depth report around the Quality Jobs Initiative that will be shared out. Also shared was that job searches will begin the week of July 4th for unemployment benefits. Director of Programs, Miriam Halliday will be presenting alongside Spokane WDC around BFET at the virtual NAWB conference this year. Mr. Perkey also mentioned that the Governance Board is still working on Board recruitment seats.

CEO SEARCH UPDATE

Chair Spratt updated the Executive Board that the CEO Search Committee had received five search firm proposals back with four moving forward for review. The Search Committee will be reviewing all four proposals and will meet this coming Friday to decide on which proposal will move forward. Once a decision is reached, Mr. Perkey will notify the Executive Board by email. The selected proposal will

then engage with the Search Committee and move forward with the CEO search. A conservative timeline is in the 4–6-month range. Questions were answered by Chair Spratt.

NEW BUSINESS / OTHER ITEMS

None were forthcoming.

ADJOURNMENT

With nothing further for the good of the order, Chair Spratt adjourn the meeting at 4:10 p.m.