



workforce
SOUTHWEST WASHINGTON

WSW Joint Finance / Executive Committee Meeting
Zoom Conference Call
May 25, 2022 3:30 – 5:00 pm
AGENDA

3:30	<u>Welcome</u>	Paige Spratt
3:35	<u>Consent Agenda</u> <ul style="list-style-type: none">• Approval of Executive Meeting Minutes• Approval of Policy Memo• Approval of Contract Memo• Workforce System MOU Modification• IFA Budget• One-Stop Certification Memo	Paige Spratt
3:40	<u>Adult & Dislocated Worker RFP Memo</u> <ul style="list-style-type: none">• Approval of Scoring Committee Funding Recommendation	Star Rush Benton Waterous
3:50	<u>Finance Committee Report Out</u> <ul style="list-style-type: none">• Approval of Finance Meeting Minutes• Approval of PY22 Budget• Approve Fiscal Year Ending 6/30/2022 Auditor	Renny Christopher
4:10	<u>Governance Committee Report Out</u> <ul style="list-style-type: none">• New Board Member Nomination Sharing• Approval of New Board Member Nomination• Approval of Board Seat Renewals• Approval of Board Member Renewals• Board of Director Sponsorship Overview	Ralph Clark A.D. Simmons
4:20	<u>Bylaw Subcommittee Report Out</u> <ul style="list-style-type: none">• Approval of Revised Bylaws	Paige Spratt
4:30	<u>CEO Report</u> <ul style="list-style-type: none">• June Board of Directors Meeting Agenda Draft• September Board of Directors Meeting Strategy• Strategic Plan – Update + One Year Extension	Miriam Halliday

4:45 Open Discussion / Other Items

Paige Spratt

5:00 Adjourn

NOTES

June 8, 2022 – In-person Board Meeting



workforce
SOUTHWEST WASHINGTON

WSW Joint Executive Board/Finance Committee Meeting Minutes

April 27, 2022

3:30 p.m.

Zoom Conference Call, WSW

Executive Board Members Present: Chair Paige Spratt, Renny Christopher, Darcy Altizer, Ralph Clark, Monte Constable, Ted Sprague, and John Vanderkin.

Executive Board/Finance Committee Members with Excused Absences: A.D. Simmons.

Staff Members Present: CEO Miriam Halliday and Traci Williams.

WELCOME:

Chair Paige Spratt opened the meeting at 3:31 p.m. and welcomed everyone in attendance.

APPROVALS:

Having reached quorum, Chair Spratt entertained a motion to approve the Consent Agenda, consisting of the Executive Board minutes held on March 23, 2022.

Ralph Clark moved to approve the Consent Agenda as presented, second by Renny Christopher. Motion carried.

CONTRACT MEMO APPROVAL:

Miriam Halliday gave a general overview of the EcSA “Thrive” contract between WSW and Equus Workforce Solutions for \$216,651.00. These are federal WIOA funds administered via grant from Washington State ESD for the contract duration of April 1, 2022 to March 31, 2024.

Monte Constable moved to approve the Contract Memo as presented, second by Renny Christopher. Motion carried.

GOVERNANCE REPORT OUT:

Governance Co- Chair Ralph Clark and Miriam Halliday gave overviews of the nine new potential board members, filling the open private and public seats. The list included Angela Edington-Burkchard, GM of HR for Kyocera under the Clark County Private Sector; Corey Giles, Warehouse/Converting Production Manager for NORPAC under Cowlitz County Private Sector; Suba Jagannathan, Owner of Mirus Toys under Clark County Private Sector; Mandy Kipfer, Deputy Regional Administrator for DVR under Public Sector (required partner); Mike Nieto, Owner of Catworks Construction under Private Sector Clark County; Mark Tishenko, Owner of Edge Networks under Private Sector Clark County; Jasmine Tolbert, VP of Public Policy for YWCA under Public Sector (required partner); Adrienne Watson, System Director for PeaceHealth under Private Sector Cowlitz County; Nathan Webster, Owner of NW and Associates under Private Sector Clark County. The Governance Committee and CEO

WSW Executive Board Meeting

Wednesday, April 27, 2022

Page | 1

Miriam Halliday recommends that all nine of the potential board members be put forward to the full board for nomination. A motion was entertained to approve the slate of nominees to the full board at the June 8th meeting.

Ted Sprague moved to approve the slate of nominees presented to the June 8th board meeting for final approval, second by Renny Christopher. Motion carried.

The Governance Committee will bring forth Stacey Smith, Owner of ControlTek under Private Sector Clark County and will also be bringing forward a Private Sector representative for Wahkiakum County during the May Executive meeting. With Darcy Altizer leaving the board, WSW will still have one seat open under Clark County Private Sector and recommendations were asked from the group.

BYLAW SUBCOMMITTEE UPDATE:

Chair Spratt and Miriam Halliday touched on some of the high-level changes that were listed in the Bylaw Subcommittee Executive Summary memo. Miriam Halliday mentioned that there was a couple minor edits and a major edit, along some additional requirements that came through under the State law that still needed to be addressed. Next steps will be to send out the fully revised bylaws before the May Executive Board meeting for a vote to push to the full board for approval in June. Questions were answered by Chair Spratt and Miriam Halliday.

CEO REPORT:

CEO Miriam Halliday shared some updates with the Executive board that included extending the Strategic Plan one year to end in 2024 instead of 2023, to mirror the SW WA Local plan. CEO Halliday believes this to be the best course of action and will send out an update on indicators and progress to date to the Executive Board. Next steps would be to bring back in front of Executive Board for a vote to approve extending the Strategic Plan to 2024 at the May meeting and full board approval in June. CEO Halliday also shared more updates around the Quality Jobs Initiative. Miriam Halliday stated that one of the next steps as an organization is adopting a joint board resolution in support of the Quality Jobs Initiatives. The joint board resolution has already been approved by the WSI and CWP boards and is waiting on approval from the WSW board. Questions were answered by CEO Halliday.

Renny Christopher moved to approve the Joint Board Resolution as part of the consent agenda as presented in the June 8th board meeting for final approval, second by Ted Sprague. Motion carried.

NEW BUSINESS / OTHER ITEMS

Paige Spratt mentioned the recent trip to NAWB with other WSW board members and staff, relaying that lots of information around business engagement and building a board was presented.

ADJOURNMENT:

With nothing further for the good of the order, Chair Spratt entertained a motion to adjourn the meeting at 4:27 p.m.

Ted Sprague moved to adjourn the meeting at 4:27 p.m.



workforce
SOUTHWEST WASHINGTON

POLICY MEMO

DATE: MAY 19, 2022
TO: MIRIAM HALLIDAY
WSW EXECUTIVE BOARD MEMBERS
FROM: TRACI WILLIAMS, WSW OFFICE MANAGER/EXECUTIVE ADMINISTRATOR
RE: POLICY UPDATES

WSW LLSIL Policy #3018

This is a required revision for 2022. Annually, Human and Health Services update the Lower Living Standard this directly relates to our eligibility in Title I programs. The [updated policy](#) was sent out to providers on April 19, 2022.

Based on the approval process, this policy approval falls under **Tier 1** Executive Board and Full Board **notification**.

Tier 1 – Minimum

Definition: Minimum revisions consist of grammar, spelling, branding changes, State or Federal mandated adjustments, or a new State or Federal mandated policy with no local revisions. These revisions would not require Executive or Full Board approval but would be included in a notification memo.

Launchpad User Guidelines Policy #2009 Rev 1

Workforce Southwest Washington's Business Team added to the process to streamline contact and communication from workforce system staff to employers by adding Single Point of Contact. WSW defined the steps to take and corrective action if the policy is not followed.

Based on the approval process, this policy approval falls under **Tier 3** Executive Board and Full Board **approval**.

Tier 3 – Substantial

Definition: Substantial revisions consist of significant revisions to a current policy or a State or Federal mandated "new" policy with local revisions made that will affect service delivery. These revisions require approval from both Executive Board and Full Board.

POLICY #: 3018

Date of Current Revision: April 25, 2022

Effective Date: April 12, 2022

	70% of Lower Living Standard Income Levels (LLSIL) – to determine <u>WIOA</u> eligibility [†]	ADULT Program Priority of Service 175% of HHS Poverty Level**	100% of Lower Living Standard Income Levels (LLSIL) – to determine <u>self-</u> <u>sufficiency</u> [^]
<u>Family size</u>	<u>Annual</u>	<u>Annual</u>	<u>Annual</u>
1	\$ 13,498 [*]	\$ 23,783	\$ 19,283
2	\$ 22,110	\$ 32,043	\$ 31,586
3	\$ 30,356	\$ 40,303	\$ 43,366
4	\$ 37,471	\$ 48,563	\$ 53,529
5	\$ 44,220	\$ 56,823	\$ 63,171
6	\$ 51,712	\$ 65,083	\$ 73,875
7	\$ 59,204	\$ 73,343	\$ 84,579
8	\$ 66,696	\$ 81,603	\$ 95,283

** The HHS poverty level for a family of one is **\$13,590**. Staff must use this standard for families of one as it is a higher standard than LLSIL.*

NOTE: LLSIL guidelines apply to existing and future local policies and definitions around low-income and self-sufficiency. These guidelines are in accordance with the WIOA Eligibility [Policy](#) and [Handbook](#).

100% of LLSIL is the minimum figure for determining whether employment leads to self-sufficiency and defining low-income in accordance with WIOA eligibility.

References:

- [WIN 0056 Change 9](#)
- [Department of Health and Human Services – Annual update of the HHS Poverty Guidelines](#)
- [US Department of Labor Lower Living Standard Income Level Guidelines](#)
- [Workforce Innovation and Opportunity Act of 2014, Section 3 \(36\)](#)

[†] For families larger than 8 persons, add \$7,492 for each additional person in the family.

^{**} For families larger than 8 persons, add \$8,260 for each additional person in the family.

[^] For families larger than 8 persons, add \$10,704 for each additional person in the family.



LAUNCHPAD USER GUIDELINES

POLICY #: 2009 [REV 1](#)

Date of Original Policy: 3/20/2019

[Date of Revision: 05/25/2022](#)

PURPOSE:

To communicate Workforce Southwest Washington and WorkSource system partner roles and responsibilities related to data sharing, data disclosure, and security administration related to Launchpad management information system.

BACKGROUND:

Access to Launchpad is limited to individuals who's currently assigned job duties justify a business need for access and those with access to Launchpad data must only share private and confidential information as specified in the following policy.

POLICY:

a. Access Approver

Only WSW System Administrator can provide individuals with access to Launchpad once all requirements below are met. WSW System Administrator will provide login information to user upon acceptance.

User agencies or organization must notify WSW System Administrator immediately to deactivate accounts for the following reason:

1. Employment termination,
2. Fraudulent or malicious behavior,
3. Breach of security, or
4. Access is no longer needed for job duties.

b. Minimum Requirements for Launchpad Access

Individuals may have access to Launchpad even though they may work in a satellite office or a remote location. Access will be given to individuals based on meeting the criteria, not on where they are located. The following conditions must be met for all Launchpad users:

1. The user's agency or organization is recognized as a WorkSource Partner Agency as evidenced by a signed WorkSource Memorandum of Understanding with WSW or has a contract with WSW to provide WIOA

services, evaluation, and/or for research purposes [or an approved business engagement partner](#); [and](#)

2. The user has completed Launchpad training; and
3. The user has signed a User Agreement.

c. “Opt Out” Requirements

A customer may choose to “opt out” of data sharing within the system. As an alternative to entering client data into Launchpad for clients who choose to exercise the “opt out” option, other methods including “paper” records will be used.

d. Requests for Access to Launchpad Records

All requests from the public or subpoenas for access to Launchpad records must be immediately reported to WSW at agimlin@workforcesw.org. The request will be processed in accordance with rules for release of information.

e. Data Confidentiality

All information recorded in Launchpad is considered confidential information. Users shall protect the confidentiality of the information as required by the laws and when data sharing.

f. Single Point of Contact

[Launchpad was developed to streamline contact and communication from workforce system staff to employers. Launchpad provides a solution that reduces the number of duplicative contacts to employers. Additionally, employer information that is collected by workforce system partners and recorded in Launchpad provides all users with immediate access to employer data potentially alleviating the need to contact an employer and providing information that can be used in program development and job coaching. Maintaining a single-point-of-contact for all business/industry/employer partners of the workforce system is a requirement of all Launchpad users. All business accounts and contact records are associated with an “account owner”. Account owners could be the staff of any WSW partner organization, or a WSW staff member. This person is the lead for which all communication with the business must go through.](#)

[Prior to contacting a business, Launchpad users must first check the database to review the history of relationships held and services provided \(if any\). If a business is in Launchpad and attached to an Account Owner, ~~you the Launchpad user~~ **must** connect with the Account Owner prior to contacting the business and business contacts in Launchpad.](#)

[If policy is not followed, WSW Director of Business Services will ~~reach out to~~ contact the user’s organization ~~contact~~ to discuss the violation and go over next steps for corrective action. A Launchpad user’s access may be disabled if this requirement is not followed.](#)

DEFINITIONS:

User Agency or Organization: The agency or organization in which the individual with access to Launchpad is employed.

WEBSITE:

<http://workforcesw.org/providers#OperationsPolicies>

INQUIRIES:

Please contact Amy Gimlin agimlin@workforcesw.org (360) 567-1059 for questions.



CONTRACT MEMO

DATE: MAY 12, 2022
TO: MIRIAM HALLIDAY, WSW CHIEF EXECUTIVE OFFICER
WSW EXECUTIVE BOARD MEMBERS
FROM: AMY GIMLIN, WSW CHIEF OPERATING OFFICER
RE: CONTRACT UPDATE (APRIL - MAY 2022)

WSW **modified** the following contracts:

- Early termination of Equus Workforce Solutions' Opportunity Partnership Program (OPP) contract on **March 11, 2022**. This program has proven to be difficult to engage students coming out of the COVID pandemic. While OPP students are enrolled and participating at both Clark College and Lower Columbia College in Southwest Washington, the additional paperwork and duplicative recruitment efforts specific to this OPP investment consistently created barriers for students to engage.
- Extended the end date for Equus Workforce Solutions' Economic Security for All – Thrive contract to **April 30, 2022** and increased budget by \$215,569 for additional career services and re-obligating other's terminated funds. Total contract amount **\$696,296**.

WSW **executed** the following contracts:

- Webfor for \$8,640 to provide web site hosting and maintenance on WSW and Next websites for a two-year period, ending June 30, 2024.
- Strategies 360 for \$15,000 to provide digital outreach to our communities ending June 30, 2023.

WSW **notification of grant award/execution:**

- WSW received executed grant modification for *COVID-19 Disaster Relief National Dislocated Worker Grant* through Employment Security Department to extend the end date to **March 31, 2023**. Grant award amount remained the same at \$510,604.
- WSW received executed grant modification for *NHE Disaster Recovery for the Opioid Crisis National Dislocated Worker Grant* through Employment Security Department to extend the end date to **June 30, 2023**. Grant award amount remained the same at \$700,000.
- WSW received executed grant modification for *COVID-19 Employment Recovery National Dislocated Worker Grant* through Employment Security Department to extend the end date to **March 31, 2023**. Grant award amount remained the same at \$1,080,380.
- WSW received executed grant to supplement SummerWorks through *JP Morgan Chase Foundation* in the amount of **\$100,000**.
- WSW received a grant notification to increase *PY20 Title I Youth* award from Employment Security Department, grant will be **increased by \$200,000** for a total grant amount of \$1,881,089.

Board Approval Needed

- Approval needed for the *System Liaison* renewal contracts to begin July 1, 2022 through June 30, 2023. System Liaisons provide a connection between the public workforce system and the region's community college and community resource system.
 - Lower Columbia College not to exceed **\$98,000**
 - Wahkiakum Health and Human Services not to exceed **\$91,000**
 - Washington State University – Vancouver not to exceed **\$125,000**



workforce
SOUTHWEST WASHINGTON

MEMO

DATE: MAY 12, 2022
TO: MIRIAM HALLIDAY, WSW CHIEF EXECUTIVE OFFICER
WSW EXECUTIVE BOARD MEMBERS
FROM: AMY GIMLIN, WSW CHIEF OPERATING OFFICER
RE: WORKFORCE SYSTEM MOU MODIFICATION

WIOA mandates each area have an executed Workforce Memorandum of Understanding with all partners of the system. It also mandates a renewal every 3 years, and a signed modification annually if significant changes occur. Overall, most of the MOU terms remained the same. There were some clarifications and additions requested by system partners. There was no change in the WorkSource IFA methodology however, the Next IFA did change slightly.

Below is a summary of the revisions and where to locate in the attached MOU, track changes are shown for ease of finding changes:

- Page 1 indicates major revisions - **clarifies the IFA reconciliation process, updated IFA budget numbers, revised the Next IFA methodology, and added National Dislocated Worker Grants as signatories and contributing to the IFA.**
- Next IFA methodology (page 11).
- Bi-Annual reconciliation (page 15).
- Made multiple minor edits in punctuation, grammar, and consistent language throughout.
- Revised the types of modifications that require signatures from all parties (page 15).
- Revised partner contacts and added National Dislocated Worker subrecipients (page 18).
- Updated the signatory and contact list (page 17-22), optimistic the Cowlitz Tribe will sign and participate this time around.
- Revised the annual IFA budget for WorkSource Centers and Next (page 29-32).



WORKSOURCE CERTIFICATON MEMO

DATE: MAY 12, 2022
TO: MIRIAM HALLIDAY, CEO
WSW EXECUTIVE BOARD MEMBERS
FROM: AMY GIMLIN, WSW COO
RE: WORKSOURCE AND NEXT SITE CERTIFICATIONS

The Workforce Innovation and Opportunity Act (WIOA) requires that there must be at least one physical one-stop career center in each local area. Additional locations may also provide access to workforce system services and may include specialized centers serving targeted populations, such as youth or dislocated workers. These sites are required to be certified every two years.

The three-county region that WSW serves has one Comprehensive One-Stop Center and one Affiliate site located in Clark County and one Affiliate Center located in Cowlitz County. All are up for re-certification. Next is our Youth Center in Vancouver and a current Affiliate site located on the Comprehensive One-Stop Campus.

A review committee of WSW staff, One Stop Operator, and other community partners reviewed the applications put forth by WorkSource and Next leadership teams.

The Review Committee recommends that the WSW Executive Board grant re-certification to the WorkSource centers in Clark and Cowlitz County as follows:

- WorkSource Vancouver, Clark County – Certified Comprehensive One-Stop Site
- WorkSource Kelso, Cowlitz County – Certified Affiliate Site

The Review Committee recommends that the WSW Executive Board grant re-certification to Next as follows:

- Next, Vancouver, Clark County – Certified Affiliate Site, within the One-Stop campus

Certification Applications and scoring sheets for all three sites are available upon request.



workforce
SOUTHWEST WASHINGTON

MEMO

DATE: MAY 19, 2022
TO: MIRIAM HALLIDAY
WSW EXECUTIVE BOARD MEMBERS
FROM: WSW GOVERNANCE COMMITTEE
RE: Board of Director Membership Renewal

Board of Director Renewal

Ted Sprague

Mike Bridges

Bob Gustainis

Chris Bailey

Shannon Stull

Renny Christopher

The WSW Executive Administrator surveyed all renewing members for feedback as it related to their experience serving on the Board of Directors, as well as their suggestions and recommendations for improvement.

When asked to share their “why” for their Board of Director membership, many answered that they were committed to increased quality employment opportunities as well as our values of advancing equity in the workforce and community. Also, there was high value placed on supporting displaced workers and at-risk young adults in achieving economic security.

Board of Director Exit

Eddie Martin, NORPAC

Eddie expressed his inability to participate in all that the WSW Board of Directors role has to offer and recommended another from his company represent NORPAC instead.

Diane McWithey, SHARE

Diane supported bringing on another non-profit to bring forth fresh ideas and ways to support the community and region.



workforce
SOUTHWEST WASHINGTON

Executive Committee Meeting May 25th 2022

Bylaw Subcommittee Executive Summary

- Added Definitions of commonly used terms for clarity.
- Revised Executive Board to Executive Committee to ensure clarity within the WSW leadership structure.
- Added values and updated strategic plan and goals to match the current WSW Strategic Plan.
- Revised the length of term for WSW Board of Directors to be 3 year terms, with the cap of 2 terms (for a total of 6 years of membership).
 - 6 year term limit does not apply to Officer level positions and Executive Committee positions.
- Public will be notified of public meetings via the WSW website and other methods to ensure visibility and transparency.
- Members will need to notify the WSW Executive Administrator of absences for meetings.
 - After two unexcused and excused absences, the WSW CEO and WSW Governance Committee will reach out to the member to gauge participation.
- Voting may occur through electronic means when deemed necessary by urgency of the item needing approval , at the discretion of the WSW CEO.
- The WSW Board of Directors Chair will be able to appoint interim officers when deemed necessary.
- WSW Officers (Chair, Treasurer, Vice Chair) shall serve for one 2-year term, with option to serve two terms.
- The WSW Executive Committee and WSW CEO may appoint new standing and ad hoc committees from the WSW Board of Directors membership.
- Committee Chairs will be appointed by the Executive Committee. All standing Committees will have a Committee Chair who is a member of the WSW Board of Directors.
- The immediate past chair of WSW Board of Directors will have a seat on the Executive Committee for the first term of the incoming WSW Board of Directors Chair. At the beginning of the second term for the WSW Board of Directors Chair, the seat on the Executive Committee will open to an elected member from the WSW Board of Directors representing private sector.
- At a minimum, two meetings of the Executive Committee will occur in person over the course of the year.



workforce

SOUTHWEST WASHINGTON

WSW BOARD OF DIRECTORS MEETING

Wednesday, June 8, 2022

4:00 pm to 6:00 pm

Workforce Southwest Washington, Mt Rainier Conference Room
805 Broadway Suite 412 Vancouver WA 98660

4:00 pm	Welcome, introduction of members, guests, and staff	
4:10 pm	Consent Agenda <ul style="list-style-type: none">Minutes, Contract, Policy Memos	Paige Spratt
4:15 pm	FY2022/2023 Budget Presentation	Renny Christopher
4:45 pm	WSW Governance <ul style="list-style-type: none">Nominations (New Board Members)Renewal (Existing Board Members)Re-appoint Board ChairWSW Board of Directors Sponsorship	A.D. Simmons Ralph Clark
5:10 pm	CEO Report <ul style="list-style-type: none">Adult & Dislocated Worker FundingQuality Jobs Proclamation & September Workshop	Miriam Halliday Star Rush & Benton Waterous
5:30 pm	Bylaw Revisions	Paige Spratt
5:45 pm	Public Comment	Paige Spratt
6:00 pm	Adjourn	Paige Spratt

WSW Board Meetings 2022

- September 14, 2022 – TBD
- December 14, 2022 – TBD



RFP RECOMMENDATION MEMO

DATE: JUNE 2, 2022
TO: MIRIAM HALLIDAY- CEO
WSW BOARD OF DIRECTORS
FROM: STAR RUSH, WSW PROGRAM MANAGER
RE: WIOA ADULT + DISLOCATED WORKER RFP RECOMMENDATIONS

Timeline

	DATE
Community Focus Group	August – October 2022
RFP Opened	January 10, 2022
Promote + Share RFP	January 10, 2022 to February 28, 2022
Bidders' Conference: Virtual + In-person at Port of Kalama	January 14, 2022
Implicit + Explicit Bias Training for Scoring Committee Members	February 25, 2022 Virtual
Proposals Due	April 8, 2022
Bidders/Proposer Presentations	April 22, 2022
WSW Directors, CEO, COO Review	April 25, 2022, to May 2, 2022
Scoring Committee Review	April 18, 2022 to May 15, 2022
RFP Committee Convening & Contractor Recommendation	May 16, 2022
Send recommendation to Executive Committee	May 18, 2022
Executive Board review	May 19, 2022
Board announcement of new providers & contract approval	June 8, 2022
Feedback Meeting with Bidders	TBD – August – September 2022

Selection Process

A Scoring Committee formed in December 2021. Committee members include Miriam Halliday, Star Rush, Kollin Bell, Sean Moore, and Betsy Hanrahan from WSW's staff and Dr Karin Edwards and Lee Tischer from the WSW Board of Directors, as well as Bill Fashing from the CWCOG. Every bidder presented to the review committee either in-person or via-Zoom on April 22, 2022.

The following 5 Five WIOA Adult + Dislocated Worker Requests for Proposals were opened.

1. Housing Clark County
2. Housing Cowlitz + Wahkiakum Counties
3. Re-entry Clark County
4. Housing Cowlitz + Wahkiakum Counties
5. WorkSource Clark, Cowlitz, and Wahkiakum Counties

The committee scored each proposal based on a scoring rubric with the following criteria:

Criteria 1:	Demonstrated Experience and Ability	25 points
Criteria 2:	Relationships and Collaboration	25 points
Criteria 3:	Program Design	50 points

Bidding Agencies

1. **WorkSource Clark, Cowlitz, and Wahkiakum Counties**
 - a. Arbor E&T, LLC dba Equus Workforce Solutions
 - b. Career Team, LCC
2. **Housing Clark County**
 - a. No bidders submitted.
3. **Housing Cowlitz + Wahkiakum Counties**
 - a. Chay Environmental
4. **Re-entry Clark County**
 - a. No bidders submitted.
5. **Re-Entry Cowlitz + Wahkiakum Counties**
 - a. Love Overwhelming, Inc.

Final Scores

Application: Re-entry Works Cowlitz + Wahkiakum

	Available Points	1	2	3	4	5	6	7	8	TOTAL	Median	Mean
Proposer: Love Overwhelming												
Proposal Criteria 1: Demonstrated Experience and Ability	25	21	20	24	15	12	0	12	20	124	18	16
Proposal Criteria 2: Relationships and Collaboration	25	20	20	23	16	20	20	16	25	160	20	20
Proposal Criteria 3: Program Design	50	40	40	46	20	38.5	35	28	45	292.5	39	37
TOTAL	100	81	80	93	51	70.5	55	56	90	576.5	75	72

Application: Housing Works Cowlitz + Wahkiakum

	Available Points	1	2	3	4	5	6	7	8	TOTAL	Median	Mean
Proposer: Chay Environmental												
Proposal Criteria 1: Demonstrated Experience and Ability	25	21	10	20	8	11	15	13	25	123	14	15
Proposal Criteria 2: Relationships and Collaboration	25	23	15	20	12	11	20	14	23	138	18	17
Proposal Criteria 3: Program Design	50	40	20	43	5	23	45	32	45	253	36	32
TOTAL	100	84	45	83	25	45	80	59	93	514	70	64

Application: WorkSource Clark, Cowlitz, Wahkiakum

Proposer: Equus	Available Points	1	2	3	4	5	6	7	8	TOTAL	Median	Mean
Proposal Criteria 1: Demonstrated Experience and Ability	25	15	22	24	22	16.5	10	20	25	129.5	21	19
Proposal Criteria 2: Relationships and Collaboration	25	15	22	23	17	17	0	23	25	142	20	18
Proposal Criteria 3: Program Design	50	30	45	44	30	35.5	35	25	49	293.5	35	37
TOTAL	100	60	89	91	69	69	45	68	99	590	69	74

Application: WorkSource Clark, Cowlitz, Wahkiakum

Proposer: EOCF	Available Points	1	2	3	4	5	6	7	8	TOTAL	Median	Mean
Proposal Criteria 1: Demonstrated Experience and Ability	25	20	20	23	25	14	15	24		141	20	20
Proposal Criteria 2: Relationships and Collaboration	25	25	15	24	25	19	20	24		152	24	22
Proposal Criteria 3: Program Design	50	45	30	46	30	43.5	30	35		259.5	35	37
TOTAL	100	90	65	93	80	76.5	65	83		552.5	80	79

Note: 1 recusal

Application: WorkSource Clark, Cowlitz, Wahkiakum

Proposer: Career Team	Available Points	1	2	3	4	5	6	7	8	TOTAL	Median	Mean
Proposal Criteria 1: Demonstrated Experience and Ability	25	25	23	24	22	16	10	21	25	166	23	21
Proposal Criteria 2: Relationships and Collaboration	25	23	22	24	17	16	20	24	23	169	23	21
Proposal Criteria 3: Program Design	50	45	45	48	50	39.5	30	44	45	346.5	45	43
TOTAL	100	93	90	96	89	71.5	60	89	93	681.5	90	85

Recommendations

Recommendation- WorkSource Clark, Cowlitz, Wahkiakum Counties

Based on proposals, presentations, and discussion at the Scoring Committee's Convening Meeting, the Committee recommends the WSW Board of Directors invest in **Career Team, LCC**, for WorkSource contract, pending a WSW review of the staffing model vis a vis precise staff FTE to deliver services under contract.

Recommendation- WorkSource Clark, Cowlitz, Wahkiakum Counties

Based on proposals, presentations, and discussion at the Scoring Committee's Convening Meeting, the Committee recommends the WSW Board of Directors invest in **Educational Opportunities for Children and Families** as a small subset of the WorkSource contract. The Committee requests WSW ensure the contract provides sufficient, family-sustaining wages within the career pathway for Early Childhood Education.

Recommendation- Reentry Cowlitz + Wahkiakum Counties

Based on proposals, presentations, and discussion at the Scoring Committee's Convening Meeting, the Committee recommends the WSW Board of Directors invest in **Love Overwhelming Services** for Re-entry Population(s).

Recommendation- Housing Cowlitz + Wahkiakum Counties

The bidder was unable to provide a satisfactory program design, staffing model, or connection to employment services. The proposal and presentation exhibited a lack of completeness and specificity regarding staffing, program design, budgeting, and performance outcomes. As a result, the Committee recommends the WSW Board of Directors retain the Housing Cowlitz + Wahkiakum Counties funds so that WSW may sole source the procurement.

Recommendation- Housing Clark County

No bidders submitted proposals for contracts. As a result, the Committee recommends the WSW Board of Directors retain the Housing Clark County funds so that WSW may sole source the procurement.

Recommendation- Re-Entry Clark County

No bidders submitted proposals for contracts. As a result, the Committee recommends the WSW Board of Directors retain the Re-Entry Clark County funds so that WSW may sole source the procurement.

WSW WIOA Fund Obligations

	B	C	D	E	F
1					
2	<u>WIOA ADULT</u>				
9					
10	WSW WIOA ADULT PY21 & FY22 ALLOCATION				
11					
12	YEAR	ALLOCATION	OBLIGATED AS OF 3/31/22		PERCENT OBLIGATED*
13					
14	WIOA Adult allocation 7.1.21	\$ 1,338,019	\$ 1,078,897		80.63%
15					
16	Expected obligations by June 30, 2022 per budget		\$ 1,251,633		93.54%
17					
18					
19	<u>WIOA DISLOCATED WORKER</u>				
26					
27	WSW WIOA DW PY21 & FY22 ALLOCATION				
28					
29	YEAR	ALLOCATION	OBLIGATED AS OF 3/31/22		PERCENT OBLIGATED*
30					
31	WIOA DW allocation 7.1.21	\$ 1,254,442	\$ 813,627		64.86%
32					
33	Expected obligations by June 30, 2022 per budget		\$ 1,199,616		95.63%
34					
35					
36	<u>WIOA YOUTH</u>				
43					
44	WSW WIOA YOUTH PY21 ALLOCATION				
45	*Additional \$200K to be received through our funder (ESD) 80% Obligation requirement waived				
46	YEAR	ALLOCATION	OBLIGATED AS OF 3/31/22		PERCENT OBLIGATED*
47					
48	Total WIOA YOUTH allocation 4.1.21	\$ 1,373,504	\$ 504,250		36.71%
49					
50	Expected obligations by June 30, 2022 per budget*		\$ 384,250		27.98%

	B	C	D	E	F	H	I	J	K	L	N
3									By Funding Source		
4	Entry Date	Add to category	Submitted by	PY21 Funding	DESCRIPTION	PY21 \$		Adult	DW	Youth	Total
5											
6	SUBCONTRACTS										
7	Entry Date	WIOA Subrecipient (P) Contracts									
8	10.1.21	Youth PY21 7/1/21									
9		Clark 21-02		WIOA Youth	Equus					804,433	804,433
10		Cowlitz 21-03		WIOA Youth	Equus					252,618	252,618
11		Wah 21-03		WIOA Youth	Equus					10,538	10,538
12	10.1.21	AD/DW PY21									-
13		Operator (includes direct participant costs):			Equus						-
14		Clark 21-08		AD/DW	Equus		334,853	70,006			404,859
15		Cowlitz 21-08		AD/DW	Equus		101,287	19,878			121,165
16		Equus Worksource:									
17		Clark 21-07		AD/DW	Equus		330,929	579,847			910,775
18		Cowlitz 21-07		AD/DW	Equus		100,361	146,960			247,322
19	11.4.21	CDBG/WIOA AD 21-09		Adult	Equus		187,965				187,965
20	12.15.21	Incumbent worker allocated 21-11			Equus	100,000	58,833	41,167			100,000
21	12.15.21	Incumbent worker Training 21-11			Equus	59,000	59,000				59,000
22	12.15.21	Incumbent worker Training 21-11			Equus	41,000		41,000			41,000
24	TOTAL	Subrecipient Participant Training and Career Services				-	1,173,228	898,858	1,067,589		3,139,675
26	8.30.21 blh	Outreach	dh	WIOA Gen	Mainstay -Text/Chat Platform	25,203	13,726	9,602	1,875		25,203
27	6.10.21	Outreach	JM	WIOA Gen	Career Coach Website -WSI Non Contract	1,200	654	457	89		1,200
28	5.19.21	Outreach 19-29	JM	AD/DW	Strategies 360	12,900	7,589	5,311	-		12,900
29	2.7.22	Outreach 19-29 MOD 2	JM	AD/DW	Strategies 360	7,500	4,412	3,088			7,500
31	TOTAL	Outreach				46,803	26,381	18,458	1,964		46,803
41	7.22.21	Business Services-Quality jobs	MH	AD/DW	Exigy MOD 2 19-28	10,000	5,883	4,117			10,000
42	9.3.21	Business Services-Quality jobs	DH	WIOA GEN	CEDC 21-01	25,000	13,615	9,525	1,860		25,000
43	9.3.21	Business Services-Quality jobs	DH	WIOA GEN	CREDC 20-14 CYE12/31/21	15,000	8,169	5,715	1,116		15,000
44	7.26.21	Business Services-Quality jobs	DH	WIOA GEN	Launchpad \$625/mo	4,375	2,383	1,667	326		4,375
45	6.4.21	Business Services-Quality jobs	DH	WIOA GEN	Launchpad \$2,334/mo	28,008	15,253	10,671	2,084		28,008
46	6.10.21	Business Services-Quality jobs	DH	WIOA GEN	Working Metrics	-	-	-	-		-
47	5.19.21	Business Services-Quality jobs	DH	WIOA GEN	Quality Jobs Initiative Staff - WSI 26% Estolano	16,900	9,204	6,439	1,257		16,900
48	9.21.21	Business Services-Quality jobs	MH	WIOA GEN	Red Sea Road 21-12	7,560	4,117	2,880	562		7,560
49	12.30.21	Business Services-Quality jobs	DH	AD/DW	Kelso Longview Chamber Bootcamp	1,000	588	412	-		1,000
50	2.7.22	Business Services-Quality jobs	DH	WIOA GEN	CREDC 21-15 CYE12/31/22	30,000	16,338	11,430	2,232		30,000
52	TOTAL	Business Services-Quality jobs				137,843	75,550	52,856	9,437		137,843
54	5.19.21	Direct Workforce Development Systems Support MH		WIOA GEN	Linked in Learning	-	-	-	-		-
57	TOTAL	Direct Workforce Development Systems Support				-	-	-	-		-
59	7.21.21	Systems Technology		WIOA Youth	Identisys Software (Elliott)	1,850	-	-	1,850		1,850
60	5.19.21	Systems Technology	MH/DH	WIOA GEN	Brazen Virtual Events thru ESD	6,000	3,268	2,286	446		6,000
61	5.19.21	Systems Technology	MH/DH	WIOA GEN	Brazen License	1,150	626	438	86		1,150
62	12.15.21	Real Wear	SM	WIOA GEN	Real Wear	7,200	3,921	2,743	536		7,200
63	12.15.21	Seaking Self-Sufficiency Calculator	SM	WIOA GEN	Seaking SS Calculator	2,000	1,089	762	149		2,000
64	1.8.22	Systems Technology	DH	AD/DW	Berke - 1 quarter ending 11/30	2,000	1,177	823	-		2,000
66	TOTAL	Systems Technology				20,200	10,081	7,053	3,066		20,200
68	5.19.21	Systems Liasons 20-15	MH	WIOA GEN	LCC	78,200	42,588	29,794	5,818		78,200
69	5.19.21	Systems Liasons 20-07	MH	WIOA GEN	WSUV	75,000	40,845	28,575	5,580		75,000
70	5.19.21	Systems Liasons 20-03	MH	WIOA GEN	WHHS	45,000	24,507	17,145	3,348		45,000
71	2.7.22	Systems Liasons 21-04	MH	WIOA GEN	Clark College	48,875	26,617	18,621	3,636		48,875
73	TOTAL	Systems Liasons				247,075	134,557	94,136	18,382		247,075
75		Systems Liasons					134,557	94,136	18,382		247,075
76		Systems Technology					10,081	7,053	3,066		20,200
77		Direct Workforce Development Systems Support					-	-	-		-
78		Business Services-Quality jobs					75,550	52,856	9,437		137,843
79		Outreach					26,381	18,458	1,964		46,803
80		Participant Training and Career Services					1,173,228	898,858	1,067,589		3,139,675
82					Total Contracts		1,419,797	1,071,359	1,100,439		3,591,596
84					New Contracting Authorized per Budget		1,488,662	1,245,118	1,589,869		4,323,650
86					Difference		68,865	173,759	489,430		732,054

Southwest Washington Workforce Development Council DBA Workforce Southwest Washington
Statement of Revenues and Expenditures
From 7/1/2021 Through 3/31/2022

<i>(In Whole Numbers)</i>					
	Current Year Actual	Total Budget - Operating	Total Budget Variance - Operating	Spending Rate Percentage	
Internal Expenses					
Personnel	1,263,299.00	1,744,699.00	481,400.00	72.40%	
Professional Services	105,602.00	121,305.00	15,703.00	87.05%	
IT: Computer Support	24,867.00	31,200.00	6,333.00	79.70%	
IT: Licensing, annual fees, software	46,145.00	67,012.00	20,867.00	68.86%	
Supplies	3,825.00	7,960.00	4,135.00	48.05%	
Telephones	7,324.00	10,038.00	2,714.00	72.95%	
Postage, print, copy, equipment rentals	(402.00)	900.00	1,302.00	(44.66)%	
Occupancy	92,387.00	119,520.00	27,133.00	77.29%	
External Printing and Publications	4,371.00	1,000.00	(3,371.00)	437.06%	NOTE 1
Travel					
LOCAL TRAVEL	1,099.00	14,900.00	13,801.00	7.37%	
LONG DISTANCE TRAVEL	<u>3,820.00</u>	<u>3,750.00</u>	<u>(70.00)</u>	<u>101.86%</u>	
Total Travel	4,919.00	18,650.00	13,731.00	26.38%	
Conferences and Meetings					
CONFERENCES & MEETINGS	3,242.00	4,750.00	1,508.00	68.25%	
National Association of Workforce Boards Conference	<u>750.00</u>	<u>36,000.00</u>	<u>35,250.00</u>	<u>2.08%</u>	NOTE 2
Total Conferences and Meetings	3,992.00	40,750.00	36,758.00	9.80%	
Insurance	12,812.00	16,380.00	3,568.00	78.21%	
Furniture and Equipment	2,735.00	39,782.00	37,047.00	6.87%	
Local Meeting Support	2,708.00	8,350.00	5,642.00	32.42%	
Memberships and Subscriptions	20,040.00	22,970.00	2,930.00	87.24%	
Staff Training	<u>33,047.00</u>	<u>50,000.00</u>	<u>16,953.00</u>	<u>66.09%</u>	
Total Internal Expenses	<u>1,627,671.00</u>	<u>2,300,516.00</u>	<u>672,844.00</u>	<u>70.75%</u>	
NOTE 1					
Greatly expanded our new employee recruiting efforts to reach more diverse populations.					
NOTE 2					
NAWB Conference occurred in April and those costs will appear on the reports in Q4.					

Grant Name/No.:	CCJC Employment and Education Training Program				21-22
Effective Dates:	7/1/21-6/30/22				
Agency/Contact:	Clark County Juvenile Court			Term:	12 months
FEE FOR SERVICE	3/31/2022	75% of Term			
Line Item Expense	Grant Budget	Grant to Date Costs	Budget Balance	Spending %	
WSW	\$ 6,600.00	5,203.40	1,396.60	79%	
Equus Subcontract #21-06	\$ 43,400.00	8,160.00	35,240.00	19%	
Totals	\$ 50,000.00	\$ 13,363.40	\$ 36,636.60	27%	

Total Revenue PY21		9,440.00	
Paid to Contractor	8,160.00		
WSW Costs	5,203.40		
Total Expense		<u>13,363.40</u>	
Net Revenue			\$ (3,923.40)

Grant Name/No.:		EcSA (Thrive) MOD 5		7629-07	
Effective Dates:		7/1/19-4/30/22			
Agency/Contact:		Employment Security		Term:	34 months
		3/31/2022			
		97% of Term			
Line Item Expense		Grant Budget	Grant to Date Costs	Budget Balance	Spending %
Staff Salaries	\$	227,691.87	216,850.44	10,841.43	95%
Staff Benefits	\$	50,756.32	49,346.48	1,409.84	97%
Facilities, Travel and Communications	\$	10,048.44	7,908.17	2,140.27	79%
Indirect	\$	247,314.69	227,897.59	19,417.10	92%
Subcontracts	\$	1,064,188.68	855,523.27	208,665.41	80%
Totals*	\$	1,600,000.00	\$ 1,357,525.95	\$ 242,474.05	85%

Total Subcontracts Budget	\$ 1,064,188.68	
19-13 LCCAP (Terminated 9.15.20)	\$ 65,891.00	
Launchpad Annual License	\$ 31,653.00	
19-15 Rescare MOD 5 (2.8.22)	\$ 671,358.00	
19-16 Rescare (OSO)	\$ 15,000.00	
19-16 Rescare (OSO) De-obligated	\$ (11,050.00)	
19-14 Cowlitz Habitat for Humanity	\$ 364,000.00	
19-14 Cowlitz Habitat for Humanity	\$ (118,011.31)	DEOBLIGATED 12.10.21
20-13 Equus MOD 1 OSO	\$ 140,600.00	
20-13 Equus DEOBLIGATE OSO	\$ (115,627.24)	DEOBLIGATED 10.1.21
Contract Obligations	\$ 1,043,813.45	
Unobligated Balance	\$ 20,375.23	
RSA Estimate	\$ 16,875.00	
Unobligated Available	\$ 3,500.23	Radio Ads

Grant Name/No.:	COVID-19 DRDW		7580-64	
Effective Dates:	5/1/20-3/31/23			
Agency/Contact:	Employment Security		Term:	35 months
	3/31/2022			
		66% of Term		
Line Item Expense	Grant Budget	Grant to Date Costs	Budget Balance	Spending %
Participant Wages				
Disaster Relief Employment	\$ 274,430.00	204,792.69	69,637.31	75%
Participant Fringe Benefits for Disaster Relief Employment	\$ 66,798.00	60,181.22	6,616.78	90%
Career Services (excluding WEX/Internship)	\$ 75,889.80	55,048.23	20,841.57	73%
Training Services, excluding On-the-Job Training (OJT)	\$ 29,427.20	27,575.39	1,851.81	94%
WDC Admin	\$ 2,879.00	2,879.00	-	100%
WDC Indirect	\$ 38,080.00	38,080.00	-	100%
WDC Indirect Admin	\$ 23,100.00	23,100.00	-	100%
Totals	\$ 510,604.00	\$ 411,656.53	\$ 98,947.47	81%

Total Subcontracts Budget - several categories have dollars for Subcontracts

	\$ 393,051.31
20-09 Equus Mod 2	\$ 362,718.82
20-11 Equus MOD 3	\$ 12,692.18
Contract Obligations	TOTAL \$ 375,411.00
Unobligated Balance - contract mods in progress	\$ 17,640.31

Grant Name/No.:	COVID-19 ERDW MOD 4		7590-64	
Effective Dates:	7/1/20-3/31/23			
Agency/Contact:	Employment Security		Term:	33 months
	3/31/2022			
Executed September 2020		64% of Term		
Line Item Expense	Grant Budget	Grant to Date Costs	Budget Balance	Spending %
Career Services (excluding WEX/Internship)	\$ 502,998.00	308,275.09	194,722.91	61%
Workbased Learning (Wex/Internship)	\$ 132,429.00	75,442.86	56,986.14	57%
Training Services (Excluding OJT)	\$ 105,000.00	16,500.00	88,500.00	16%
On-the Job Training	\$ 60,817.00	34,514.31	26,302.69	57%
Supportive Services	\$ 18,953.00	9,000.63	9,952.37	47%
WDC Admin	\$ 5,525.00	4,001.13	1,523.87	72%
WDC Indirect	\$ 152,145.00	113,545.00	38,600.00	75%
WDC Indirect/Admin	\$ 102,513.00	87,681.00	14,832.00	86%
Totals	\$ 1,080,380.00	\$ 648,960.02	\$ 431,419.98	60%

Total Subcontracts Budget - several categories have dollars for this spending

	\$ 549,948.00
20-13 Equus Operator	\$ 322,500.00
20-13 Equus Operator-De-obligate 10.1.21	\$ (259,663.00)
20-11 Equus MOD 3	\$ 439,571.53
Contract Obligations	TOTAL \$ 502,408.53
Unobligated Balance - contract mod in progress	\$ 47,539.47

Grant Name/No.:		Opioid Crisis MOD 2		7530-02	
Effective Dates:		10/26/20-6/30/23			
Agency/Contact:		Employment Security		Term:	32 months
		3/31/2022			
		53% of Term			
Line Item Expense	Grant Budget	Grant to Date Costs	Budget Balance	Spending %	
Participant Wages for Disaster Relief Employment	\$ 88,615.00	33,740.95	54,874.05	38%	
Participant Fringe Benefits for Disaster Relief	\$ 26,585.00	6,819.98	19,765.02	26%	
Career Services	\$ 325,507.00	199,406.36	126,100.64	61%	
Training Services	\$ 184,800.00	72,410.85	112,389.15	39%	
Supportive Services	\$ 40,000.00	12,076.83	27,923.17	30%	
Administrative Costs	\$ 34,493.00	17,004.93	17,488.07	49%	
Totals	\$ 700,000.00	\$ 341,459.90	\$ 358,540.10	49%	

Total Subcontracts Budget - several categories have dollars for this spending

	\$ 586,000.00
Equus 20-11 MOD 3	\$ 532,647.00
De-obligate Equus 20-13 10.1.21	\$ (251,447.00)
Equus 20-13 MOD 1	\$ 304,800.00
Contract Obligations	TOTAL \$ 586,000.00
Unobligated Balance - contract mod in progress	\$ -

Grant Name/No.:		BFET		2112-31070	
Effective Dates:		10/1/21-9/30/22			
Agency/Contact:		Employment Security		Term:	12 months
Grant to date costs funded by other non-federal sources and reimbursed at 50% for future use.		3/31/2022		50% of Term	
Line Item Expense		Grant Budget	Grant to Date Costs	Budget Balance	Spending %
Salaries		\$ 9,366.00	5,211.73	4,154.27	56%
Fringe Benefits		\$ 1,124.00	613.48	510.52	55%
Administrative Services		\$ 47,321.00	1,853.16	45,467.84	4%
Indirect		\$ 12,644.00	7,328.72	5,315.28	58%
Participant Reimbursement:					
Transportation		\$ 5,143.00	62.50	5,080.50	1%
Educational/Credential Testing		\$ 7,837.00	-	7,837.00	0%
Clothing		\$ 4,050.00	527.49	3,522.51	13%
Child Care		\$ 13,600.00	-	13,600.00	0%
Books & Training Supplies		\$ 7,500.00	-	7,500.00	0%
Housing		\$ 24,000.00	2,591.00	21,409.00	11%
Totals		\$ 132,585.00	\$ 18,188.08	\$ 114,396.92	14%
BFET CONTRACT TO DATE REVENUE		\$ 18,188.08			

Source of reimbursed (match) expenditures:

CDBG	8,087.46
Community Foundation	3,024.81
BFET Reutilized	7,075.81
Source of matched expenditures	TOTAL \$ 18,188.08

Grant Name/No.:		OPP		22-DAB-362	
Effective Dates:		8/31/21 - 5/31/22			
Agency/Contact:		WTECB		Term:	9 months
		3/31/2022			
			78% of Term		
Line Item Expense		Grant Budget	Grant to Date Costs	Budget Balance	Spending %
WSW Program Expenses			4,269.38		
WSW Admin Expense (Max \$2,125)			1,669.86		
Total WSW Expenses		\$ 10,000.00	5,939.24	4,060.76	59%
Subcontract		\$ 32,500.00	7,317.24	25,182.76	23%
Totals		\$ 42,500.00	\$ 13,256.48	\$ 29,243.52	31%

Total Subcontracts Budget	\$ 32,500.00
21-10 Equus	\$ 32,500.00
21-10 Equus De-obligated (contract terminated 3.11.22)	\$ (25,182.76)
Contract Obligations	TOTAL \$ 7,317.24
Unobligated Balance	\$ 25,182.76

Grant Name/No.:		CDBG		20-6221C-142	
Effective Dates:		1/1/21 - 1/31/23		<i>Funding period extended to 6/30/23 as of 5/19/22</i>	
Agency/Contact:		WA Dept. of Commerce		Term:	25 months
		3/31/2022			
<i>Grant executed June 2021</i>			60% of Term		
Line Item Expense	Grant Budget	Grant to Date Costs	Budget Balance	Spending %	
WSW Internal (Staff and Indirect)	\$ 63,750.00	25,430.19	38,319.81	40%	
Subcontract Career Services	\$ 95,625.00	3,838.25	91,786.75	4%	
Subcontract Participant Support Costs	\$ 182,490.00	1,042.36	181,447.64	1%	
Participant Work Experience	\$ 295,635.00	-	295,635.00	0%	
	\$ -	-	-		
Totals	\$ 637,500.00	\$ 30,310.80	\$ 607,189.20	5%	

Total Subcontracts Budget	<u>\$ 573,750.00</u>
21-09 Equus	<u>\$ 573,224.00</u>
Contract Obligations	<u>TOTAL \$ 573,224.00</u>
Unobligated Balance	<u>\$ 526.00</u>

Grant Name/No.:	Fourth Plain Navigator		58435	
Effective Dates:	1/1/22 - 3/31/23			
Agency/Contact:	City of Vancouver		Term:	15 months
	3/31/2022			
		20% of Term		
Line Item Expense	Grant Budget	Grant to Date Costs	Budget Balance	Spending %
WSW Internal (Staff and Indirect)	\$ 10,000.00	75.34	9,924.66	1%
Subcontract	\$ 10,000.00	-	10,000.00	0%
Totals	\$ 20,000.00	\$ 75.34	\$ 19,924.66	0%

Total Subcontracts Budget	\$ 10,000.00
	\$ -
Contract Obligations	TOTAL \$ -
Unobligated Balance	\$ 10,000.00