



workforce
SOUTHWEST WASHINGTON

WSW Joint Executive Board/Finance Committee Meeting Minutes
April 27, 2022
3:30 p.m.
Zoom Conference Call, WSW

Executive Board Members Present: Chair Paige Spratt, Renny Christopher, Darcy Altizer, Ralph Clark, Monte Constable, Ted Sprague, and John Vanderkin.

Executive Board/Finance Committee Members with Excused Absences: A.D. Simmons.

Staff Members Present: CEO Miriam Halliday and Traci Williams.

WELCOME:

Chair Paige Spratt opened the meeting at 3:31 p.m. and welcomed everyone in attendance.

APPROVALS:

Having reached quorum, Chair Spratt entertained a motion to approve the Consent Agenda, consisting of the Executive Board minutes held on March 23, 2022.

Ralph Clark moved to approve the Consent Agenda as presented, second by Renny Christopher. Motion carried.

CONTRACT MEMO APPROVAL:

Miriam Halliday gave a general overview of the EcSA “Thrive” contract between WSW and Equus Workforce Solutions for \$216,651.00. These are federal WIOA funds administered via grant from Washington State ESD for the contract duration of April 1, 2022 to March 31, 2024.

Monte Constable moved to approve the Contract Memo as presented, second by Renny Christopher. Motion carried.

GOVERNANCE REPORT OUT:

Governance Co- Chair Ralph Clark and Miriam Halliday gave overviews of the nine new potential board members, filling the open private and public seats. The list included Angela Edington-Burkchard, GM of HR for Kyocera under the Clark County Private Sector; Corey Giles, Warehouse/Converting Production Manager for NORPAC under Cowlitz County Private Sector; Suba Jagannathan, Owner of Mirus Toys under Clark County Private Sector; Mandy Kipfer, Deputy Regional Administrator for DVR under Public Sector (required partner); Mike Nieto, Owner of Catworks Construction under Private Sector Clark County; Mark Tishenko, Owner of Edge Networks under Private Sector Clark County; Jasmine Tolbert, VP of Public Policy for YWCA under Public Sector (required partner); Adrienne Watson, System Director for PeaceHealth under Private Sector Cowlitz County; Nathan Webster, Owner of NW and Associates under Private Sector Clark County. The Governance Committee and CEO

WSW Executive Board Meeting

Wednesday, April 27, 2022

Page | 1

Miriam Halliday recommends that all nine of the potential board members be put forward to the full board for nomination. A motion was entertained to approve the slate of nominees to the full board at the June 8th meeting.

Ted Sprague moved to approve the slate of nominees presented to the June 8th board meeting for final approval, second by Renny Christopher. Motion carried.

The Governance Committee will bring forth Stacey Smith, Owner of ControlTek under Private Sector Clark County and will also be bringing forward a Private Sector representative for Wahkiakum County during the May Executive meeting. With Darcy Altizer leaving the board, WSW will still have one seat open under Clark County Private Sector and recommendations were asked from the group.

BYLAW SUBCOMMITTEE UPDATE:

Chair Spratt and Miriam Halliday touched on some of the high-level changes that were listed in the Bylaw Subcommittee Executive Summary memo. Miriam Halliday mentioned that there was a couple minor edits and a major edit, along some additional requirements that came through under the State law that still needed to be addressed. Next steps will be to send out the fully revised bylaws before the May Executive Board meeting for a vote to push to the full board for approval in June. Questions were answered by Chair Spratt and Miriam Halliday.

CEO REPORT:

CEO Miriam Halliday shared some updates with the Executive board that included extending the Strategic Plan one year to end in 2024 instead of 2023, to mirror the SW WA Local plan. CEO Halliday believes this to be the best course of action and will send out an update on indicators and progress to date to the Executive Board. Next steps would be to bring back in front of Executive Board for a vote to approve extending the Strategic Plan to 2024 at the May meeting and full board approval in June. CEO Halliday also shared more updates around the Quality Jobs Initiative. Miriam Halliday stated that one of the next steps as an organization is adopting a joint board resolution in support of the Quality Jobs Initiatives. The joint board resolution has already been approved by the WSI and CWP boards and is waiting on approval from the WSW board. Questions were answered by CEO Halliday.

Renny Christopher moved to approve the Joint Board Resolution as part of the consent agenda as presented in the June 8th board meeting for final approval, second by Ted Sprague. Motion carried.

NEW BUSINESS / OTHER ITEMS

Paige Spratt mentioned the recent trip to NAWB with other WSW board members and staff, relaying that lots of information around business engagement and building a board was presented.

ADJOURNMENT:

With nothing further for the good of the order, Chair Spratt entertained a motion to adjourn the meeting at 4:27 p.m.

Ted Sprague moved to adjourn the meeting at 4:27 p.m.