



workforce
SOUTHWEST WASHINGTON

WSW Executive Board Meeting Minutes
February 26, 2020
3:30 p.m.
Mt. Rainier Board Room, WSW

Executive Board Members Present: Chair Bill Skidmore, Paige Spratt, A.D. Simmons, Kelley Foy, Ted Sprague, John Vanderkin, and Renny Christopher.

Staff Members Present: Kevin Perkey, CEO, Barri Horner, and Traci Williams.

WELCOME

Chair Bill Skidmore opened the meeting at 3:32 p.m. and welcomed everyone in attendance.

CONSENT AGENDA

Having reached quorum, Chair Skidmore entertained a motion to approve the Consent Agenda, consisting of the Joint Executive Board and Finance Committee minutes held on January 29, 2020, Contract Memo, Policy Memo, and the WSW Travel Policy Draft. Upon the motion duly made and seconded and with no discussion forthcoming, the Consent Agenda was approved as presented with all in favor.

FINANCE

Chief Financial Officer Barri Horner presented the FY19 Q2 financial reports, including special projects and internal expenses, noting no major concerns. WIOA adult, WIOA dislocated worker, and WIOA youth are all on track for spending. Questions and comments were invited and addressed by Ms. Horner.

Ms. Horner also presented the Subrecipient Contract Performance Reports, noting no substantial concerns. Questions and comments were invited and addressed by Ms. Horner. Discussion ensued, and Ms. Horner will reach out to the Executive board with her finding on why there was no new enrollments in the WIOA Title I Youth.

WSW's Form 990 was also presented. Ms. Horner provided additional information to the members. A motion was entertained to approve the Form 990 was approved as presented with the provision that on page 1, line 3 and 4 will be changed from 9 to 8 members. Upon the motion duly moved and seconded and with no further discussion forthcoming, the motion passed with all in favor.

CEO REPORT

Mr. Perkey presented the Executive board with some updates on the 2020 NAWB trip, CWWC National Fund Concept Paper, updates on Launchpad developments, and the Youth Employment Summit (YES) that will be held on March 19th. Mr. Perkey also presented his committee structure timeline and how he saw each committee would look moving forward with this new model. Questions and comments were addressed by Mr. Perkey.

TITLE 1 YOUTH RFP

Mr. Perkey walked through the RFP proposals based on the scoring rubric that included four major criteria. Mr. Perkey invited questions and comments on the RFP recommendations. Following discussion, it was agreed that the WSW Executive Board take to the WSW full board, that WSW will invest in the ResCare Arbor Services Consortium for Clark and Cowlitz Counties, and Career Path Services for Wahkiakum County. Upon the motion duly made and seconded and following discussion, the motion carried with all in favor to be put in front of the full board at the March 11th meeting.

GOVERNANCE

Ms. Simmons updated the Executive Board, that she along with Mr. Perkey and Ralph Clark have had a chance to sit down with Michele Mulhern who would replace Bianca Kolle under the WIOA Partners sector. CEO Kevin Perkey, Ms. Simmons and Mr. Clark recommend both Michele Mulhern to be put forward to the full board for nomination. A motion was entertained to approve the nomination of Michele Mulhern for presentation to the full board at the March 11th meeting. Upon the motion duly made and seconded and following discussion, the motion carried with all in favor.

BOARD MEETINGS

The agenda for the March 11th Council meeting was discussed and approved.

EXECUTIVE SESSION

The Board entered into Executive Session at 4:50 p.m.

ADJOURNMENT

With nothing further for the good of the order, Chair Skidmore adjourned the meeting at 5:14 p.m.