



workforce
SOUTHWEST WASHINGTON

WSW Executive/Finance Committee Meeting Minutes
February 15, 2023
4:00 p.m.
Zoom Conference Call

Executive Committee Members Present: Vice Chair A.D. Simmons, Ted Sprague, Monte Constable, Adrienne Watson, and Corey Giles.

Finance Committee Members Present: John Vanderkin, Bob Gustainis, and Ilona Kerby

Executive Committee Members Excused: Renny Christopher and Paige Spratt

Guest: Craig Catlin with Johnson, Stone & Pagano, P.S.

Staff Members Present: CEO Miriam Halliday, Amy Gimlin, Barri Horner, Denise Elliott, and Traci Williams.

WELCOME:

Vice Chair A.D. Simmons opened the meeting at 4:01 p.m. and welcomed everyone in attendance.

APPROVALS:

Having reached quorum, Vice Chair Simmons entertained a motion to approve the Consent Agenda, consisting of the Executive Committee minutes held on January 25, 2023 and Contract Memo.

Ted Sprague moved to approve the Consent Agenda as presented, second by Bob Gustainis. Motion carried.

FINANCE:

Craig Catlin of Johnson, Stone & Pagano, P.S. (JSP) joined the meeting to present the findings from the recent fiscal audit of WSW held last November. Chief Financial Officer Barri Horner provided additional information to the members.

Craig Catlin reported that JSP performed the Uniform Guidance Single Audit, which focuses on compliance related to the use of federal funds. A clean audit resulted, with no negative findings with the design and/or performance of WSW's fiscal procedures.

Craig Catlin reported that WSW's financial statement audit, as a whole is an unmodified, clean opinion; the internal controls for financial statements and the internal controls and compliance for the federal awards were all clean and unmodified, qualifying the organization as a low-risk auditee.

Adrienne Watson moved to approve the audit draft in its current form as presented and forward to the full board at the upcoming March Board meeting, second by John Vanderkin. Motion carried.

CFO Horner presented the WSW quarterly spending reports for the second quarter of the current fiscal year.

GOVERNANCE:

Governance Chair A.D. Simmons shared that Tracy Doriot and Nathan Webster have joined the Governance Committee. There are two open seats on the WSW board currently, one Clark County Private Sector and one Clark County Labor Seat.

CEO REPORT:

CEO Miriam Halliday shared the proposed March Board meeting draft agenda to the Executive Committee. Miriam Halliday also mentioned updates with the Interstate Bridge Replacement Project and with WSW's monitoring with Employment Security Department. Questions were address by Miriam Halliday

NEW BUSINESS / OTHER ITEMS

WSW CFO stated that the next Finance Committee meeting is scheduled for May 17th, 2023.

ADJOURNMENT:

With nothing further for the good of the order, Vice Chair Simmons entertained a motion to adjourn the meeting at 4:52 p.m.

Ted Sprague moved to adjourn the meeting at 4:52 p.m.