



workforce
SOUTHWEST WASHINGTON

WSW Executive/Finance Committee Meeting
Zoom Conference Call
February 15, 2023
4:00 – 5:30 pm
AGENDA

4:00	<u>Welcome</u>	Paige Spratt
4:05	<u>Consent Agenda</u> * <ul style="list-style-type: none">• Approval of Executive Committee Minutes• Approval of Contract Memo• Approval of WIOA ISY Memo	Paige Spratt
4:15	<u>Finance</u> * <ul style="list-style-type: none">• Audit Report• Quarterly Financial Reports	Renny Christopher Barri Horner Craig Catlin – Johnson, Stone & Pagano, P.S.
5:00	<u>Governance</u> <ul style="list-style-type: none">• Committee Member Update	A.D. Simmons
5:10	<u>CEO Update</u> <ul style="list-style-type: none">• March Board Meeting Draft Agenda	Miriam Halliday
5:25	<u>Open Discussion / Other Items</u>	Paige Spratt
5:30	<u>Adjourn</u>	Paige Spratt

* - Action Required

NOTES

February Executive Committee Meeting – February 22, 2023 (Virtual) Special 30 minutes for Youth RFP

March Board of Directors Meeting – March 14, 2023 (Virtual)

March Executive Committee Meeting – March 22, 2023 (Virtual)



workforce
SOUTHWEST WASHINGTON

WSW Executive Committee Meeting Minutes
January 25, 2023
3:30 p.m.
Zoom Conference Call

Executive Committee Members Present: Chair Paige Spratt, A.D. Simmons, Ted Sprague, Monte Constable, and Mark Tishenko.

Executive Committee Members Excused: Renny Christopher

Staff Members Present: CEO Miriam Halliday, Amy Gimlin, and Traci Williams.

WELCOME:

Chair Paige Spratt opened the meeting at 3:35 p.m. and welcomed everyone in attendance.

APPROVALS:

Having reached quorum, Chair Spratt entertained a motion to approve the Consent Agenda, consisting of the Executive/Finance Committee minutes held on November 16, 2022 and Contract Memo.

Monte Constable moved to approve the Consent Agenda as presented, second by A.D. Simmons. Motion carried.

GOVERNANCE:

Miriam Halliday mentioned that the Executive Committee has two open private sector seats. From the private sector section of the WSW Board, it was brought forward to the Executive Committee that Adrienne Watson with PeaceHealth and Corey Giles with NORPAC, join the Executive Committee starting in February.

Ted Sprague moved to approve Adrienne Watson and Corey Giles to the Executive Committee as presented, second by Monte Constable. Motion carried.

CEO REPORT:

CEO Miriam Halliday shared the proposed revisions to the Systems Change section in the WSW's Strategic Plan. Questions and comments were addressed by Miriam Halliday.

Ted Sprague moved to approve the revisions to the Strategic Plan to the full board for final approval at the March board meeting as presented, second by Mark Tishenko. Motion carried.

Miriam also mentioned that the State of the Workforce Event put on by the CWWC collaborative held earlier in the day went very well and was attended by around 140 people. WSW's Director of Business

Services, Darcy Hoffman was up in Olympia attending the EcSA Hill Climb on behalf of WSW. Also, at the March full board meeting, the Youth RFP will be discussed and proposer approved.

NEW BUSINESS / OTHER ITEMS

None

ADJOURNMENT:

With nothing further for the good of the order, Chair Spratt entertained a motion to adjourn the meeting at 4:21 p.m.

Ted Sprague moved to adjourn the meeting at 4:21 p.m.

DRAFT



CONTRACT MEMO

DATE: FEBRUARY 8, 2022
TO: MIRIAM HALLIDAY, WSW CHIEF EXECUTIVE OFFICER
WSW EXECUTIVE BOARD MEMBERS
FROM: LINDA CZECH, WSW CONTRACTS MANAGER
RE: CONTRACT UPDATE (JANUARY - FEBRUARY 2023)

WSW ***modified*** the following contracts:

- PointNorth budget increase of \$20,000 for total budget of **\$40,000** to provide focus groups and survey and extend end date to **June 30, 2023**.

WSW ***executed*** the following contracts:

- Lightcast for **\$120,000** to fund evaluation of the WIOA Title 1 Adult and Dislocated Worker investments, **ending December 31, 2025**.

WSW ***notification of grant award/execution:***

- WSW received executed grant modification for *Educational and Employment Training* through Clark County Juvenile Court for January 1, 2023 to June 30, 2023. Grant award amount decreased by \$8333 although cost per case increased \$75 for total of **\$16,667**.
- WSW received executed grant modification for COVID-19 Disaster Relief Employment Recovery DWG through Employment Security Department to extend period of performance to **June 30, 2023**.

Board Approval Needed

- Approval needed for the modification of PY22 Focus Group, contract between WSW and **PointNorth Consulting** to increase budget by **\$20,000** and the project duration February 14 to April 30, 2023. Total contract amount not to exceed **\$60,000**.
- Approval needed for the DWG (*Dislocated Worker Grant*) – *QUEST (Quality Jobs, Equity, Strategy and Training)*, contract between WSW and **Equus Workforce Solutions** for **\$675,000**. These are National Dislocated Worker funds administered via grant from Washington State Employment Security Department for the contract duration of November 1, 2022 to September 30, 2024.



WIOA YOUTH FUNDING MEMO

DATE: FEBRUARY 15, 2023
TO: MIRIAM HALLIDAY, CEO
WSW EXECUTIVE BOARD MEMBERS
FROM: LYN LOVE, PROGRAM MANAGER
RE: WIOA IN SCHOOL YOUTH FUNDING REQUEST

Background

The Department of Labor's Workforce Innovation and Opportunity Act (WIOA)'s Title 1 Youth investment requires that a minimum of 75% of funds be spent on serving out-of-school youth. Out-of-school youth are defined as: youth ages 16-24 who are not in-school and do not have their high school diploma or equivalent; or youth ages 16-24 with a high school diploma or equivalent, not attending post-secondary education and facing other barriers such as having a disability, being houseless, justice involved, etc. The remaining 25% is left to the local workforce development board's purview to determine the focus (Out-of-school vs In-school).

Since 2017, WSW has allocated 100% of the WIOA Title 1 Youth investment towards out-of-school youth to provide disconnected youth with the education, training, and employment resources they need. While it is necessary to serve this demographic of our community, focusing all the WIOA Title 1 Youth investment on out-of-school youth does not address the foundational challenges and reasons why out-of-school are disconnected.

There are strong indicators that additional supports to at-risk, in-school students can keep them from disconnecting. Washington State University performed a study with Vancouver Public School students and found data that suggests students who participate in work-based learning, activities that this funding can support if opened to in-school students, are nearly four times more likely to graduate on-time compared to non-participants.

Additionally, WSW's investments in out-of-school youth through the Next one-stop model have become more efficient at serving the out-of-school youth population. Next has increased relevant partnerships in a post-Covid-19 era to provide holistic supports to out-of-school youth. Their participant outreach plan has improved through strategic changes like co-locating with partners, creating, and leading more community events, and the continual use of social media and marketing materials.

Request

WSW is recommending that a maximum of 15% of all allocated WSW WIOA Title 1 Youth funds be made available to be invested in in-school youth across the SW WA region. WSW will prioritize at-risk, in-school youth who need additional supports to be proactive, supporting youth **before** they become disconnected. This added layer in the WSW emerging talent strategy will ensure that we are addressing the current need as well as working to prevent future need.



MEMO

DATE: FEBRUARY 15, 2023

TO: WSW FINANCE COMMITTEE
WSW EXECUTIVE BOARD

FROM: BARRI HORNER, CHIEF FINANCIAL OFFICER

RE: WSW QUARTERLY FINANCIAL REPORTS

WSW quarterly spending reports for the second quarter of the current fiscal year are available and included in the meeting packet.

QUARTERLY REPORTS

WSW WIOA Fund Obligations (Page 1): All active WIOA Formula Fund Grants are displayed for the three funding streams. The prior year's grant allocations are 100% obligated for all funds. Current year grants are required to be 80% obligated by June 30, 2023. Obligation totals include all contracts executed and all operational spending as of December 31, 2022. Only contracted funds can be obligated before they are spent. Operational costs are obligated over time as funds are expended. The WIOA Youth obligation percentage is too low. Additional contracts will need to be executed prior to the June 30 target date.

WSW Coordination and Admin (Page 2): Total spending for WSW operations is at 47.5% of budget as of December 31, 2022. Noteworthy variances are explained on the report. Many categories are not expected to be spent evenly across the year, such as Equipment, Travel, and Conferences. There are no major concerns with current spending rates.

WIOA Formula Contracts (Pages 3-4): This report lists contracts obligated, by category, for the current fiscal year.

Grant Budget vs Actual Spending (Pages 5-17): These reports communicate the details of competitive and other state and federal grants with fixed grant terms which have been awarded to WSW. Most have line item budgets. Data displayed in the reports includes the length of the funding term, budget versus actual spending by budget line item, and contracted obligations. WIOA Formula funding is not included in this group of reports. Most of the funds are on track with expectations. Activity is expected to increase over the course of the year for those that are behind in spending relative to the length of time they have been in play.

Subcontract Spending and Performance (Pages 18-44): These reports display spending and performance measured against expectations for twenty-six separate programs/contracts. All funding sources are represented. The reports also display qualitative information regarding the status of the program in the form of comments developed by program management staff. These reports will be presented to and discussed with the Economic Mobility Committee with a report out to the Board of Directors.

WSW WIOA Fund Obligations

	B	C	D	E	F
2	<u>WIOA ADULT</u>				
9					
10	WSW WIOA ADULT PY21 & PY22 ALLOCATION				
11					
12	YEAR	ALLOCATION	OBLIGATED AS OF 12/31/22		PERCENT OBLIGATED*
13					
14					
15	Total WIOA Adult allocation 7.1.21	\$ 1,338,019	\$ 1,338,019		100.00%
16	Total WIOA Adult allocation 7.1.22	\$ 1,152,203	\$ 913,872		79.32%
17					
18					
19					
20					
21	<u>WIOA DISLOCATED WORKER</u>				
28					
29	WSW WIOA DW PY21 & PY22 ALLOCATION				
30					
31	YEAR	ALLOCATION	OBLIGATED AS OF 12/31/22		PERCENT OBLIGATED*
32					
33	Total WIOA DW allocation 7.1.21	\$ 1,254,442	\$ 1,254,442		100.00%
34	Total WIOA DW allocation 7.1.22	\$ 1,081,471	\$ 688,782		63.69%
35					
36					
37					
38					
39	<u>WIOA YOUTH</u>				
46					
47	WSW WIOA YOUTH PY21 & PY22 ALLOCATION				
48					
49	YEAR	ALLOCATION	OBLIGATED AS OF 12/31/22		PERCENT OBLIGATED*
50					
51	Total WIOA YOUTH allocation 4.1.21	\$ 1,373,504	\$ 1,373,504		100.00%
52	Total WIOA YOUTH allocation 4.1.22	\$ 1,185,939	\$ 437,650		36.90%
53					
54					
55					
56					
57					
58	NEED TO REACH 80% BY 6/30/23				

Southwest Washington Workforce Development Council DBA Workforce Southwest Washington
Statement of Revenues and Expenditures
From 7/1/2022 Through 12/31/2022

(In Whole Numbers)

	Current Year Actual	Total Budget - Operating	Total Budget Variance - Operating	Spending Rate Percentage	
Internal Expenses					
Personnel	941,059	1,971,467	1,030,408	47.73%	
Professional Services	53,881	95,150	41,269	56.62%	
IT: Computer Support	17,456	37,200	19,744	46.92%	
IT: Licensing, annual fees, software	40,698	64,635	23,937	62.96%	NOTE 1
Supplies	8,352	10,010	1,658	83.43%	NOTE 2
Telephones	5,384	11,436	6,052	47.08%	
Postage, print, copy, equipment rentals	9	900	891	1.02%	
Occupancy	62,115	123,420	61,305	50.32%	
External Printing and Publications	577	3,000	2,423	19.24%	
Travel					
LOCAL TRAVEL	3,417	22,350	18,933	15.28%	
LONG DISTANCE TRAVEL	189	7,500	7,311	2.52%	
Total Travel	3,606	29,850	26,244	12.08%	
Conferences and Meetings					
CONFERENCES & MEETINGS	645	9,500	8,855	6.78%	
Washington Workforce Assoc. Annual Conference	12,883	12,000	(883)	107.36%	
National Association of Workforce Boards Conference	0	18,000	18,000	0.00%	NOTE 3
Total Conferences and Meetings	13,528	39,500	25,972	34.25%	
Insurance	9,269	18,538	9,269	49.99%	
Furniture and Equipment	16,496	41,099	24,603	40.13%	
Local Meeting Support	4,423	5,350	927	82.67%	NOTE 2
Memberships and Subscriptions	11,677	23,520	11,843	49.64%	
Staff Training	10,705	50,000	39,295	21.41%	
Total Internal Expenses	<u>1,199,236</u>	<u>2,525,075</u>	<u>1,325,839</u>	<u>47.49%</u>	

NOTE 1:

One time fees in the current quarter vs ongoing license fees allocated over time

NOTE 2:

Unanticipated costs related to return to office, new employees

NOTE 3:

Conference occurs in Q3

WORKFORCE SOUTHWEST WASHINGTON
PY22 CONTRACTS
WIOA Adult, Dislocated Worker, Youth

				By Funding Source				
Add to category	PY21 Funding*	DESCRIPTION	PY22 \$	Adult	DW	Youth	Other	Total
Outreach	WIOA Gen	Mainstay -Text/Chat Platform	22,764	12,971	8,925	868	-	22,764
Outreach	WIOA Gen	Career Coach Website -WSI Non Contract via EMSI	1,800	980	686	134	-	1,800
Outreach 22-02	AD/DW	Strategies 360	15,000	8,886	6,114		-	15,000
Outreach	Youth	Point North -Outreach Strategy	11,250			11,250		11,250
Outreach	Key Bank COV	Fourth Plain Navigator	30,000				30,000	30,000
Outreach			80,814	22,837	15,725	12,252	30,000	80,814
Equus Summerworks	Youth	Equus	300,000			250,000	50,000	300,000
Equus Youth Clark 22-10	Youth	Equus	824,422			824,422		824,422
Equus Cowlitz 22-11	Youth	Equus	170,010			169,010	1,000	170,010
Equus Youth Wah 22-11	Youth	Equus	4,021			4,021		4,021
Goodwill Cowlitz 22-12	Youth	Goodwill	63,390			63,390		63,390
Goodwill Wah 22-12	Youth	Goodwill	1,535			1,535		1,535
Love Overwhelming 22-23	AD/DW	Love Overwhelming Cowlitz	116,226	68,331	47,895			116,226
Love Overwhelming 22-23	AD/DW	Love Overwhelming Wahkiakum	3,774	2,469	1,305			3,774
Career Team 22-21 Clark	AD/DW	Career Team Clark	742,542	438,598	303,944			742,542
Career Team 22-21 Cow	AD/DW	Career Team Cow/Wah	206,799	121,513	85,286			206,799
Equus 22-24 Operator non-participant	AD/DW	Equus Operator Clark	125,147	73,921	51,226			125,147
Equus 22-24 Operator non-participant	AD/DW	Equus Operator Cowlitz/Wah	34,853	20,480	14,373			34,853
Participant Training and Career Services			2,592,719	725,312	504,029	1,312,378	51,000	2,592,719
Business Services-Quality jobs	WIOA GEN	CEDC 22-06	25,000	14,245	9,801	953	-	25,000
Business Services-Quality jobs	WIOA GEN	Launchpad \$625/mo	4,375	2,493	1,715	167	-	4,375
Business Services-Quality jobs	WIOA GEN	Launchpad \$2,334/mo	28,008	15,959	10,981	1,068	-	28,008
Business Services-Quality jobs	WIOA GEN	Launchpad and Jobs EQ(Chmura) API	16,820	9,584	6,594	641	-	16,820
Business Services-Quality jobs	WIOA GEN	CREDC 22-29 CYE12/31/24	30,000	17,094	11,762	1,144	-	30,000
Business Services-Quality jobs	WIOA GEN	Labor Market Reports CWWC	7,548	4,301	2,959	288	-	7,548
Business Services-Quality jobs	WIOA GEN	Estolano Advisors	7,000	3,989	2,744	267	-	7,000
Business Services-Quality jobs	WIOA GEN	Launchpad Tech Support	4,000	2,279	1,568	153	-	4,000
Business Services-Quality jobs			122,751	69,944	48,126	4,681	-	122,751
Direct Workforce Development Systems Support	AD/DW	Lightcast	120,000	71,088	48,912	-		120,000
Direct Workforce Development Systems Support	WIOA GEN	Point North Focus Groups	20,000	11,396	7,841	763		20,000
Direct Workforce Development Systems Support	WIOA GEN	Point North (Business) Focus Groups Extension	20,000	11,396	7,841	763		20,000
Direct Workforce Development Systems Support	Youth	Point North (Youth) Focus Groups Extension	20,000	-	-	20,000		20,000
Direct Workforce Development Systems Support			180,000	93,880	64,595	21,525	-	180,000
SeaKing Self-Sufficiency Calculator	WIOA GEN	SeaKing SS Calculator	2,000	1,140	784	76	-	2,000
Systems Technology			2,000	1,140	784	76	-	2,000
Systems Liasons	WIOA GEN	LCC	78,200	44,559	30,659	2,982	-	78,200
Systems Liasons	WIOA GEN	WSUV	125,000	71,226	49,007	4,767	-	125,000
Systems Liasons	WIOA GEN	WHHS	90,268	51,435	35,390	3,442	-	90,268
Systems Liasons	WIOA GEN	Clark College	24,625	13,411	9,382	1,832	-	24,625
Systems Liasons	WIOA GEN	Clark College	24,162	13,159	9,206	1,798	-	24,162
Systems Liasons			342,255	193,790	133,644	14,821	-	342,255

WORKFORCE SOUTHWEST WASHINGTON
PY22 CONTRACTS
WIOA Adult, Dislocated Worker, Youth

	PY22 \$	Adult	DW	Youth	Other	Total
TOTAL CONTRACTS	3,320,539	1,106,903	766,902	1,365,734	81,000	3,320,539
Systems Liasons		193,790	133,644	14,821	-	342,255
Systems Technology		1,140	784	76	-	2,000
Direct Workforce Development Systems Support		93,880	64,595	21,525	-	180,000
Business Services-Quality jobs		69,944	48,126	4,681	-	122,751
Outreach		22,837	15,725	12,252	30,000	80,814
Participant Training and Career Services		725,312	504,029	1,312,378	51,000	2,592,719
	New Contracting Authorized per Budget (Revised V7 11.15.22)					
		<u>1,095,548</u>	<u>1,005,671</u>	<u>1,680,812</u>		
	Diff	(11,355.37)	238,769.20	315,078.30		

Grant Name/No.:	CCJC Employment and Education Training Program			22-23
Effective Dates:	7/1/22-6/30/23			
Agency/Contact:	Clark County Juvenile Court			Term: 12 months
FEE FOR SERVICE	12/31/2022	50% of Term		
Line Item Expense	Grant Budget	Grant to Date Costs	Budget Balance	Spending %
WSW	\$ -	1,464.53	(1,464.53)	0%
Equus Subcontract #22-20	\$ 16,667.00	-	16,667.00	0%
Totals	\$ 16,667.00	\$ 1,464.53	\$ 15,202.47	9%

Total Revenue PY22:		0.00
Paid to Contractor		0.00
WSW Costs		1,464.53
Total Expense		<u>1,464.53</u>
Net Revenue		\$ (1,464.53)

Grant Name/No.:		QUEST Disaster Recovery		7572-03	
Effective Dates:		10/1/22-9/30/24			
Agency/Contact:		Employment Security		Term:	24 months
		12/31/2022			
			13% of Term		
Line Item Expense		Grant Budget	Grant to Date Costs	Budget Balance	Spending %
Personnel: Salaries & Benefits		\$ 123,765.00	2,081.74	121,683.26	2%
Personnel: Travel		\$ 4,000.00	-	4,000.00	0%
Indirect		\$ 122,235.00	1,185.83	121,049.17	1%
Subcontracts		\$ 936,028.00	-	936,028.00	0%
Totals*		\$ 1,186,028.00	\$ 3,267.57	\$ 1,182,760.43	0%

Total Subcontracts Budget	\$ 936,028.00	
	\$ -	IFA/RSA
Unobligated Balance	<u>\$ 936,028.00</u>	Remaining Unobligated

Grant Name/No.:		EcSA - Round 2		7621-07	
Effective Dates:		4/1/22-3/31/24			
Agency/Contact:		Employment Security		Term:	24 months
		12/31/2022			
			38% of Term		
Line Item Expense		Grant Budget	Grant to Date Costs	Budget Balance	Spending %
Personnel: Salaries & Benefits	\$	68,544.00	21,338.43	47,205.57	31%
Personnel: Travel	\$	1,000.00	-	1,000.00	0%
Communication	\$	7,000.00	3,500.00	3,500.00	50%
Indirect	\$	68,544.00	22,135.67	46,408.33	32%
Subcontracts	\$	216,651.00	35,237.03	181,413.97	16%
Totals*	\$	361,739.00	\$ 82,211.13	\$ 279,527.87	23%

Equus 21-21	\$	175,803.00	
CBO to be Procured	\$	36,648.00	
Total Subcontracts Budget	\$	216,651.00	
Unobligated Balance	\$	4,200.00	IFA/RSA
	\$	-	Remaining Unobligated

Grant Name/No.:		EcSA - Round 3 (State)		1621-02	
Effective Dates:		7/1/22-6/30/23			
Agency/Contact:		Employment Security		Term:	12 months
		12/31/2022			
		50% of Term			
Line Item Expense		Grant Budget	Grant to Date Costs	Budget Balance	Spending %
Personnel: Salaries & Benefits		\$ 68,185.20	52,394.81	15,790.39	77%
Personnel: Travel		\$ 6,500.00	954.16	5,545.84	15%
Communication		\$ 10,996.00	5,000.00	5,996.00	45%
Indirect		\$ 81,648.00	42,478.51	39,169.49	52%
Subcontracts		\$ 390,434.80	112,293.20	278,141.60	29%
Totals*		\$ 557,764.00	\$ 213,120.68	\$ 344,643.32	38%

Total Subcontracts Budget	\$ 390,434.80	
Equus 22-18 Equus State	\$ 390,434.80	
Unobligated Balance	\$ -	Remaining Unobligated

Grant Name/No.:	COVID-19 DRDW			7580-64
Effective Dates:	5/1/20-6/30/23			
Agency/Contact:	Employment Security			Term: 38 months
	12/31/2022			
MOD 7 Additional Funds \$240K		84% of Term		
Line Item Expense	Grant Budget	Grant to Date Costs	Budget Balance	Spending %
Participant Wages				
Disaster Relief Employment	\$ 274,430.00	208,385.85	66,044.15	76%
Participant Fringe Benefits for Disaster Relief Employment	\$ 66,798.00	61,453.42	5,344.58	92%
Career Services (excluding WEX/Internship)	\$ 258,418.00	77,021.13	181,396.87	30%
Training Services, excluding On-the-Job Training (OJT)	\$ 59,427.00	29,832.74	29,594.26	50%
WDC Admin	\$ 4,144.00	3,170.73	973.27	77%
WDC Indirect	\$ 53,803.00	40,579.52	13,223.48	75%
WDC Indirect Admin	\$ 33,584.00	25,347.82	8,236.18	75%
Totals	\$ 750,604.00	\$ 445,791.21	\$ 304,812.79	59%

Total Subcontracts Budget - several categories have dollars for Subcontracts

		\$ 573,411.00	
20-09 Equus Mod 4		\$ 480,718.82	
20-11 Equus MOD 3		\$ 12,692.18	
22-24 Equus		\$ 80,000.00	
Contract Obligations	TOTAL	\$ 573,411.00	
Unobligated Balance		\$ -	Remaining Unobligated

Grant Name/No.:	COVID-19 ERDW MOD 5		7590-64	
Effective Dates:	7/1/20-6/30/23			
Agency/Contact:	Employment Security		Term:	36 months
	12/31/2022			
		83% of Term		
Line Item Expense	Grant Budget	Grant to Date Costs	Budget Balance	Spending %
Career Services (excluding WEX/Internship)	\$ 476,650.00	405,530.58	71,119.42	85%
Workbased Learning (Wex/Intership)	\$ 132,429.00	93,803.59	38,625.41	71%
Training Services (Excluding OJT)	\$ 105,000.00	33,879.00	71,121.00	32%
On-the Job Training	\$ 60,817.00	47,588.16	13,228.84	78%
Supportive Services	\$ 18,953.00	16,509.27	2,443.73	87%
WDC Admin	\$ 4,525.00	4,525.00	-	100%
WDC Indirect	\$ 178,493.00	142,856.99	35,636.01	80%
WDC Indirect/Admin	\$ 103,513.00	103,513.00	-	100%
Totals	\$ 1,080,380.00	\$ 848,205.59	\$ 232,174.41	79%

Total Subcontracts Budget - several categories have dollars for this spending

		\$ 510,771.53	
20-13 Equus Operator		\$ 322,500.00	
20-13 Equus Operator-De-obligate 10.1.21		\$ (259,663.00)	
20-11 Equus MOD 4		\$ 439,571.53	
Contract Obligations	TOTAL	\$ 502,408.53	
	Unobligated Balance	\$ 8,363.00	IFA/RSA
		\$ -	Remaining Unobligated

Grant Name/No.:		Opioid Crisis MOD 2		7530-02	
Effective Dates:		10/26/20-6/30/23			
Agency/Contact:		Employment Security		Term:	32 months
		12/31/2022			
			81% of Term		
Line Item Expense		Grant Budget	Grant to Date Costs	Budget Balance	Spending %
Participant Wages for Disaster Relief Employment		\$ 88,615.00	33,740.95	54,874.05	38%
Participant Fringe Benefits for Disaster Relief		\$ 26,585.00	6,819.98	19,765.02	26%
Career Services		\$ 325,507.00	277,033.43	48,473.57	85%
Training Services		\$ 184,800.00	124,450.33	60,349.67	67%
Supportive Services		\$ 40,000.00	23,535.76	16,464.24	59%
Administrative Costs		\$ 34,493.00	22,903.27	11,589.73	66%
Totals		\$ 700,000.00	\$ 488,483.72	\$ 211,516.28	70%

Total Subcontracts Budget - several categories have dollars for this spending

		\$ 590,594.00	
Equus 20-11 MOD 4		\$ 532,647.00	
De-obligate Equus 20-13 10.1.21		\$ (251,447.00)	
Equus 20-13 MOD 1		\$ 304,800.00	
Contract Obligations	TOTAL	\$ 586,000.00	
	Unobligated Balance	\$ 4,594.00	IFA/RSA
		\$ -	Remaining Unobligated

Grant Name/No.:		BFET		2112-44825	
Effective Dates:		10/1/22-9/30/23			
Agency/Contact:		Employment Security		Term:	12 months
Grant to date costs funded by other non-federal sources and reimbursed at 50% for future use.		12/31/2022	25% of Term		
			Grant Budget	Grant to Date Costs	Budget Balance
Line Item Expense					
Salaries		\$ 43,085.00	15,081.74	28,003.26	35%
Fringe Benefits		\$ 5,170.00	1,706.49	3,463.51	33%
Administrative Services		\$ 157,242.00	59,659.49	97,582.51	38%
Travel and Per Diem		\$ 525.00	-	525.00	0%
Indirect		\$ 61,085.00	21,382.88	39,702.12	35%
Participant Reimbursement:					
Transportation		\$ 4,800.00	100.00	4,700.00	2%
Educational/Credential Testing		\$ 6,000.00	-	6,000.00	0%
Clothing		\$ 5,200.00	447.94	4,752.06	9%
Child Care		\$ 14,000.00	-	14,000.00	0%
Medical		\$ 12,500.00	-	12,500.00	0%
digital Support		\$ 7,000.00	-	7,000.00	0%
Books & Training Supplies		\$ 4,400.00	83.09	4,316.91	2%
Housing		\$ 17,500.00	-	17,500.00	0%
Phone & Internet Services		\$ 5,000.00	-	5,000.00	0%
Personal Hygiene		\$ 6,000.00	10.00	5,990.00	0%
Totals		\$ 349,507.00	\$ 98,471.63	\$ 251,035.37	28%
BFET CONTRACT TO DATE REVENUE			\$ 98,471.63		

Source of reimbursed (match) expenditures:

WA State General Fund (EcSA)	69,560.76
Key Bank	6,549.60
City of Vancouver	5,405.52
Dept. of Commerce-CDBG	16,955.75
BFET Reutilized	0.00
TOTAL	\$ 98,471.63

Grant Name/No.:		CDBG		20-6221C-142	
Effective Dates:		1/1/21 - 6/30/23			
Agency/Contact:		WA Dept. of Commerce		Term:	30 months
		12/31/2022			
Grant executed June 2021			80% of Term		
Line Item Expense	Grant Budget	Grant to Date Costs	Budget Balance	Spending %	
WSW Internal (Staff and Indirect)	\$ 64,276.00	47,013.55	17,262.45	73%	
Subcontract Career Services	\$ 95,625.00	58,775.02	36,849.98	61%	
Subcontract Participant Support Costs	\$ 10,000.00	2,835.91	7,164.09	28%	
Participant Work Experience	\$ 317,599.00	78,651.51	238,947.49	25%	
	\$ -	-	-		
Totals	\$ 487,500.00	\$ 187,275.99	\$ 300,224.01	38%	

Total Subcontracts Budget	\$ 423,224.00	
21-09 Equus	\$ 423,224.00	
Contract Obligations	TOTAL \$ 423,224.00	
Unobligated Balance	\$ -	Remaining Unobligated

Grant Name/No.:	Fourth Plain Navigator			58435
Effective Dates:	1/1/22 - 3/31/23			
Agency/Contact:	City of Vancouver			Term: 15 months
	12/31/2022			
		80% of Term		
Line Item Expense	Grant Budget	Grant to Date Costs	Budget Balance	Spending %
WSW Internal (Staff and Indirect)	\$ 10,000.00	6,382.54	3,617.46	64%
Subcontract	\$ 10,000.00	8,402.51	1,597.49	84%
Totals	\$ 20,000.00	\$ 14,785.05	\$ 5,214.95	74%

Total Subcontracts Budget	\$ 10,000.00	
Equus 22-04	\$ 10,000.00	
Contract Obligations	TOTAL \$ 10,000.00	
Unobligated Balance	\$ -	Remaining Unobligated

Grant Name/No.:		City of Vancouver CDBG Childcare Partnership		14-218/906	
Effective Dates:		8/1/22 - 6/30/23			
Agency/Contact:		City of Vancouver		Term:	11 months
		12/31/2022			
			45% of Term		
Line Item Expense		Grant Budget	Grant to Date Costs	Budget Balance	Spending %
Subcontract		\$ 40,000.00	-	40,000.00	0%
Totals		\$ 40,000.00	\$ -	\$ 40,000.00	0%

Total Subcontracts Budget	\$ 40,000.00	
Equus 22-28	\$ 40,000.00	
Contract Obligations	TOTAL \$ 40,000.00	
Unobligated Balance	\$ -	Remaining Unobligated

Grant Name/No.:	Career National DW Grant			22-60315
Effective Dates:	7/1/22 - 6/30/23			
Agency/Contact:	Worksystems, Inc.		Term:	12 months
Grant to be extended one year	12/31/2022			
		50% of Term		
Line Item Expense	Grant Budget	Grant to Date Costs	Budget Balance	Spending %
Personnel	\$ 25,234.00	4,010.04	21,223.96	16%
Operating	\$ 3,040.00	153.49	2,886.51	5%
Subcontractor	\$ 434,648.00	56,835.77	377,812.23	13%
Indirect	\$ 27,518.00	4,580.99	22,937.01	17%
Totals	\$ 490,440.00	\$ 65,580.29	\$ 424,859.71	13%

Total Subcontracts Budget		\$ 434,648.00	
Equus 22-17 Career DWG		\$ 424,648.00	
Contract Obligations	TOTAL	\$ 424,648.00	
	Unobligated Balance	\$ 10,000.00	IFA/RSA
		\$ -	Remaining Unobligated

Grant Name/No.:		DOL SUMMERWORKS		CP-39459	
Effective Dates:		1/1/23 - 12/31/25			
Agency/Contact:		Department of Labor		Term:	36 months
		1/1/2023	0% of Term		
Line Item Expense	Grant Budget	Grant to Date Costs	Budget Balance	Spending %	
Personnel	\$ 126,248.00	-	126,248.00	0%	
Fringe Benefits	\$ 15,151.00	-	15,151.00	0%	
Travel	\$ 3,375.00	-	3,375.00	0%	
Supplies	\$ 2,298.00	-	2,298.00	0%	
Subcontractor	\$ 1,200,000.00	-	1,200,000.00	0%	
Indirect	\$ 152,928.00	-	152,928.00	0%	
Totals	\$ 1,500,000.00	\$ -	\$ 1,500,000.00	0%	

Total Subcontracts Budget	\$ 1,200,000.00	
	\$ -	
Contract Obligations	TOTAL \$ -	
Unobligated Balance	\$ 1,200,000.00	
	\$ -	Remaining Unobligated



workforce

SOUTHWEST WASHINGTON

Subrecipient Contract Performance Reports
Quarter Ending 12/31/2022
Q2 – Program Year 2022

WIOA TITLE I - Youth

Equus 22-10 Clark
Jul 2022 – Jun 2023

1

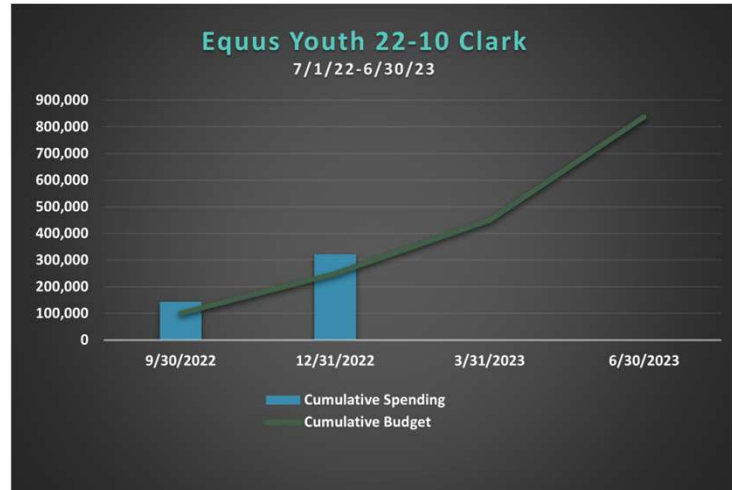
Contract Budgeted Funding

Personnel \$387,656
Operating \$31,813
Basic Ed/Life \$56,220
Participant \$228,000
Other \$133,890
TOTAL \$837,580

2

Contract Notes

Funding does not expire



3

3

WIOA TITLE I - Youth

Clark County
Equus (22-10)
Jul 2022 – June 2023

Metric	Total Contract Performance	Total Actual Performance to Date	Q2 Performance	Expected to Date (End Q2)	Expected Performance Achieved	Total Performance Achieved
New Enrolled Youth	127	49	24	54	43%	38%
Exits to Post Secondary/ Employment	94	1	0	46	49%	1%
Exits w/GED or Diploma*	36	1	1	18	50%	3%

Comments:

- WSW staff met with Clark College to develop a better partnership, and are spending time in Q3 developing a "Future Penguins" mentoring program for Clark College students to mentor Next participants
- WSW and Next staff are also developing a broader mentoring program that will be able to support all participants, beyond those interested in post-secondary education
- Council for the Homeless is piloting being on-site at Next regularly each week to offer supports for houseless and low-income participants

4

4

WIOA TITLE I - Youth

Equus 22-11 Cowlitz & Wahkiakum
Jul 2022 – Jun 2023

1

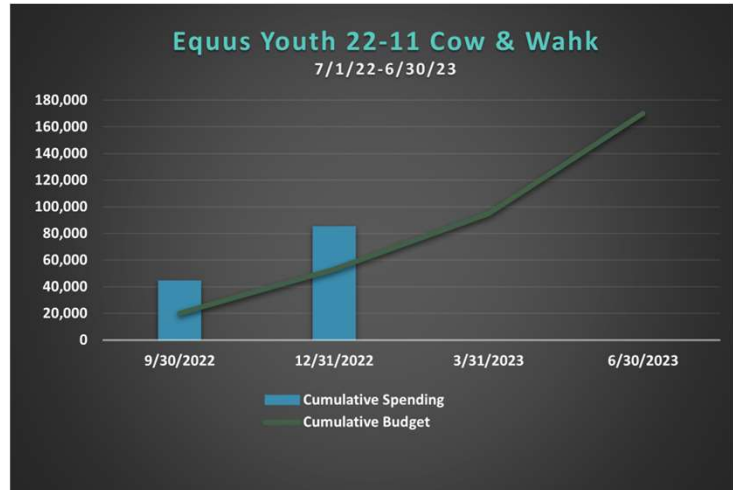
Contract Budgeted Funding

Personnel \$80,764
Operating \$6,249
Basic Ed/Life \$13,779
Participant \$45,176
Other \$24,042
TOTAL \$170,010

2

Contract Notes:

Funding does not expire



5

5

WIOA TITLE I - Youth

Equus (22-11) Cowlitz & Wahkiakum
Jul 2022 – Jun 2023

Metric	Total Contract Performance	Total Actual Performance to date	Q2 Performance	Expected to Date (End Q2)	Expected Performance Achieved	Total Performance Achieved
New Enrolled Youth	34/4	4/0	0/0	14/2	41%/50%	12%/0%
Exits to Post Secondary/Employment	24/4	7/0	3/0	12/0	50%/0%	29%/0%
Exits w/GED or Diploma	12/1	2/0	0/0	6/0	50%/0%	17%/0%

Comments:

- All enrollments & exits are from Cowlitz County—still struggling with engagement in Wahkiakum County
- Next staff are focused on increasing visibility in Cowlitz & Wahkiakum counties by attending more in-person events such as hiring fairs, resource fairs, etc.

6

6

WIOA TITLE 1 - Youth

Goodwill (22-12)
Jul 2022 – Jun 2023

1

Contract Budgeted Funding

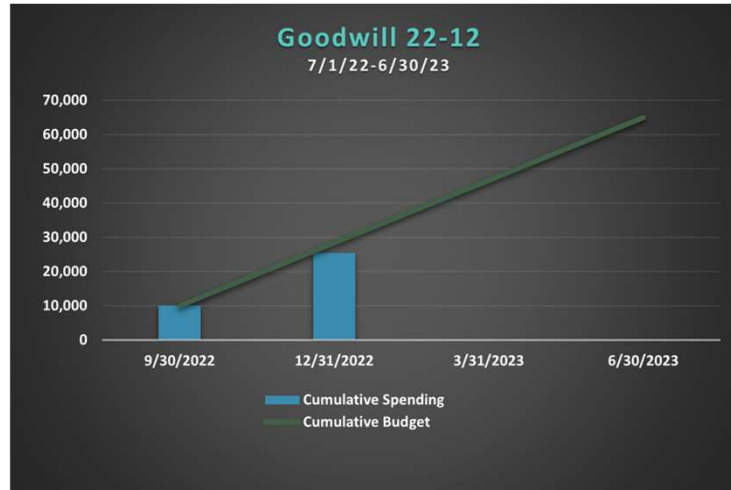
Operating \$1,450
Participant \$54,720
Indirect \$8,755
TOTAL \$ 64,925

2

Contract Notes:

Contract executed August 2022

Funding does not expire.



7

7

WIOA TITLE 1 - Youth

Goodwill (22-12)
Jul 2022 – Jun 2023

Metric	Total Contract Performance	Q2 Performance	Expected to Date (End Q2)	Total Performance Achieved
WEX Placement (Cow)	25	1	11	24%
WEX Site Development (Cow)	10	1	4	60%
WEX Placement (Wah)	3	0	1	0%
WEX Site Development (Wah)	2	0	1	50%

Comments:

- For their WEX placement, Goodwill partnered with Grizzly Shakes, a business located inside the Ascent Youth Center in Longview
- Goodwill's Business Development Specialist left, and their supervisor was able to cover the role for the majority of Q2
- This contract is dependent on WEX referrals from WIOA Title 1 Youth in Cowlitz and Wahkiakum, which have been low

8

8

WIOA TITLE I - Adult - Clark

Career Team (22-21)
Oct 2022 – Sep 2023

1

Contract Budgeted Funding

Personnel \$210,966
Operating \$55,065
Indirect \$26,603
Mgmt Fee \$26,603
Participant Support: 119,360
TOTAL: \$438,597

2

Contract Notes:

Contract executed October 2022

Funding does not expire.



9

9

WIOA TITLE I - Adult - Clark

Career Team (22-21)
Oct 2022 – Sep 2023

Metric	Oct- Dec 2022	Jan – Mar 2023	Apr – Jun 2023	Jul-Sept. 2023
New Enrolled Adults	220			
Exits to Employment	16			

Comments:

CareerTeam is the new service provider co-located at WorkSource and established their protocols and service delivery model this quarter. WSW expects that performance will pick up as co-enrollments and trainings begin in the following quarter.

10

10

WIOA TITLE I - Adult - Cowlitz/Wahkiakum

Career Team (22-21)
Oct 2022 - Sep 2023

1

Contract Budgeted Funding

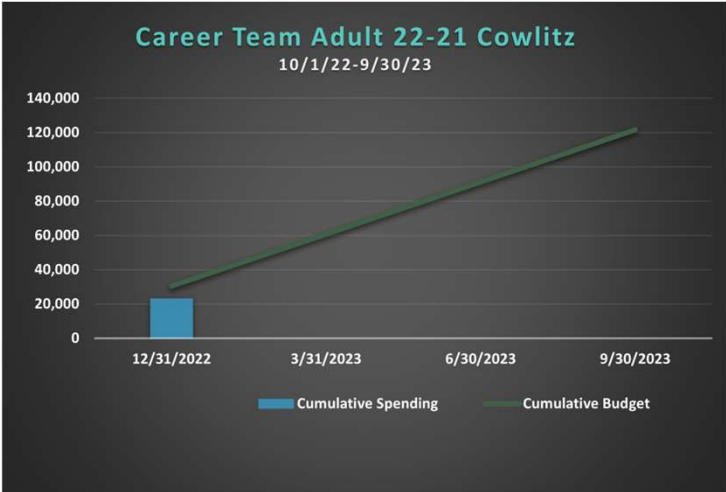
Personnel \$67,774
Operating \$4,717
Indirect \$7,249
Mgmt Fee \$7,249
Participant Support \$34,524
TOTAL \$121,513

2

Contract Notes:

Contract executed October 2022

Funding does not expire.



11

11

WIOA TITLE I - Adult -Cowlitz/Wahkiakum

Career Team (22-21)
Oct 2022 - Sep 2023

Metric	Oct- Dec 2022	Jan - Mar 2023	Apr - Jun 2023	Jul-Sept. 2023
New Enrolled Adults	83			
Exits to Employment	16			

Comments:

CareerTeam is the new service provider co-located at WorkSource and established their protocols and service delivery model this quarter. WSW expects that performance will pick up as co-enrollments and trainings begin in the following quarter.

12

12

WIOA TITLE I - Dislocated Worker - Clark

Career Team (22-21)
Oct 2022 - Sep 2023

1

Contract Budgeted Funding

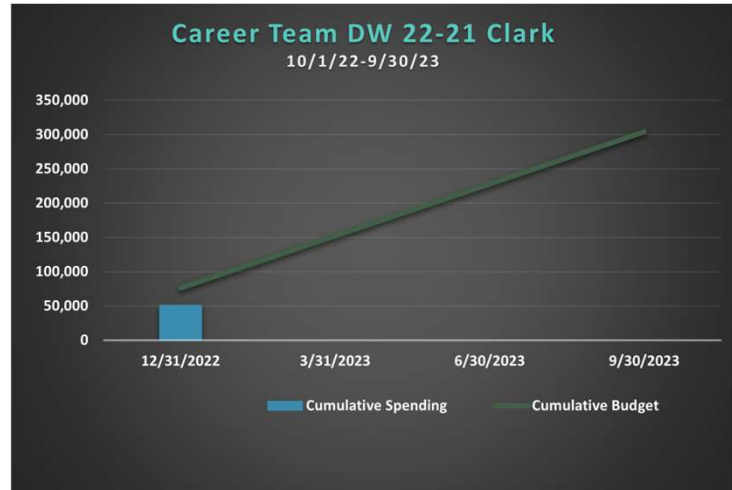
Personnel \$149,998
Operating \$37,153
Indirect \$18,715
Mgmt Fee \$18,715
Participant Support \$79,362
TOTAL \$303,943

2

Contract Notes:

Contract executed October 2022

Funding does not expire.



13

13

WIOA TITLE I - Dislocated Worker - Clark

Career Team (22-21)
Oct 2022 - Sep 2023

Metric	Oct- Dec 2022	Jan - Mar 2023	Apr - Jun 2023	Jul-Sept. 2023
New Enrolled Dislocated Workers	312			
Exits to Employment	13			

Comments:

CareerTeam is the new service provider co-located at WorkSource and established their protocols and service delivery model this quarter. WSW expects that performance will pick up as co-enrollments and trainings begin in the following quarter.

14

14

WIOA TITLE I - Dislocated Worker – Cowlitz/Wahkiakum

Career Team (22-21)
Oct 2022 – Sep 2023

1

Contract Budgeted Funding

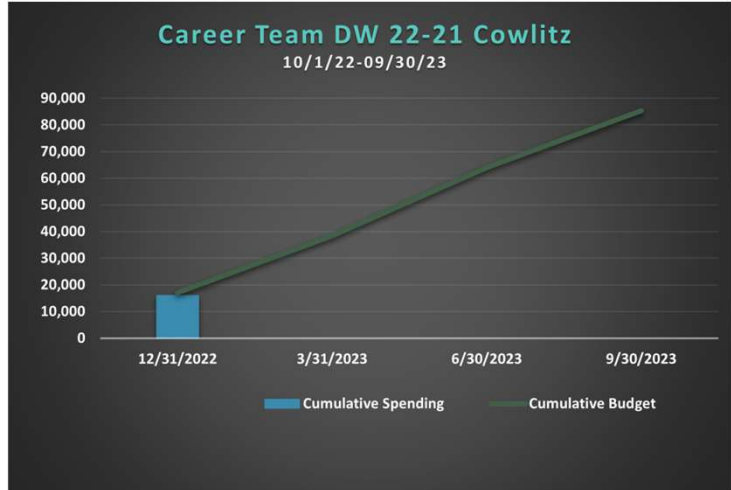
Personnel \$47,842
Operating \$3,254
Indirect \$5,110
Mgmt Fee \$5,110
Participant Support \$23,969
TOTAL \$85,285

2

Contract Notes:

Contract executed October 2022.

Funding does not expire.



15

15

WIOA TITLE I - Dislocated Worker – Cowlitz/Wahkiakum

Career Team (22-21)
Oct 2022 – Sep 2023

Metric	Oct- Dec 2022	Jan – Mar 2023	Apr – Jun 2023	Jul-Sept. 2023
New Enrolled Dislocated Workers	66			
Exits to Employment	4			

Comments:

CareerTeam is the new service provider co-located at WorkSource and established their protocols and service delivery model this quarter. WSW expects that performance will pick up as co-enrollments and trainings begin in the following quarter.

16

16

WIOA TITLE I - Adult/Dislocated Worker – Cowlitz/Wahkiakum

Love Overwhelming (22-23)
Oct 2022 – Sep 2023

1

Contract Budgeted Funding

Personnel \$98,000
Operating \$22,000
TOTAL \$120,000

2

Contract Notes:

Contract executed October 2022.

Funding does not expire.



17

17

WIOA TITLE I - Adult/Dislocated Worker - Cowlitz/Wahkiakum

Love Overwhelming (22-23)
Oct 2022 – Sep 2023

Metric	Oct- Dec 2022	Jan – Mar 2023	Apr – Jun 2023	Jul-Sept 2023
New Enrolled Adult/Dislocated Workers	0			
Referrals to WorkSource	11			

Comments:

Love Overwhelming is a new referral and service provider partner, and established their protocols and service delivery model this quarter. WSW expects that performance will pick up as co-enrollments and trainings begin in the following quarter.

18

18

COVID-19 Disaster Relief

Equus (20-09)
Jul 2020 – Jun 2023

1

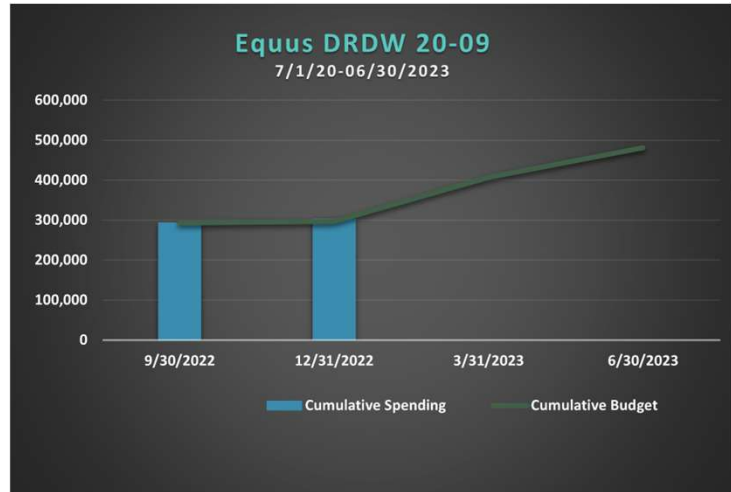
Contract Budgeted Funding

Personnel \$457,409
Operating \$2,109
Indirect \$9,745
Mgmt Fee \$11,455
TOTAL \$480,718

2

Contract Notes:

Funding expires 6/30/23



19

19

COVID-19 Disaster Relief

Equus (20-09)
Jul 2020 – Jun 2023

Metric	Total to Date	Expected to Date	Expected by 03/22	Performance Achieved
Participants in Disaster Relief Employment	42	11	11	381%
Participants in Career + Training Services	41	15	15	273%
Participants Exiting	23	25	25	92%
Participants Exit to Employment	20	10	10	200%

Comments:

No concerns.

20

20

WIOA TITLE 1- Youth

Equus SummerWorks (22-14)
Aug 2022 – Dec 2023

1

Contract Budgeted Funding

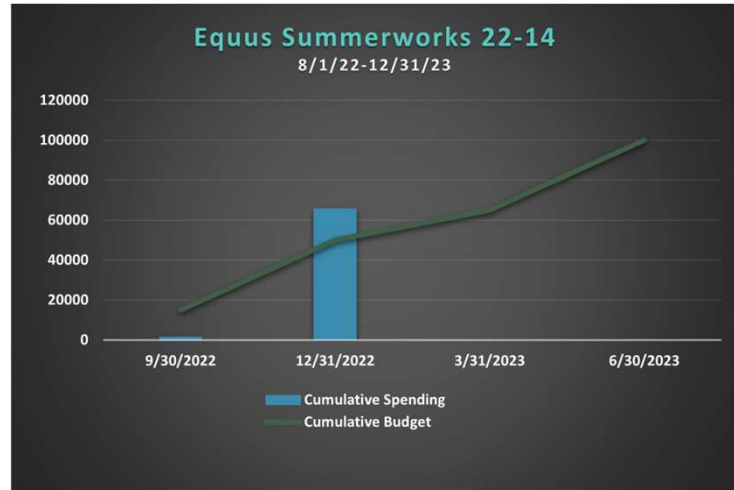
Personnel \$69,625
Operating \$4,610
Participant \$190,234
Indirect \$35,531
TOTAL \$300,000

2

Contract Notes:

\$50K Funded by JP Morgan Chase Foundation

Title 1 Youth Funding does not expire



21

21

WIOA TITLE 1- Youth

Equus SummerWorks (22-14)
Aug 2022 – Dec 2023

Metric	Total to Date	Expected to Date	Expected by 12/23	Performance Achieved
# of Youth who have completed Workplace Readiness Workshops	10	27	50	20%
# of Youth who have completed Job Shadows and Informational Interviews	0	22	50	0%
# of youth who have completed 100-hour work-based learning experiences	10	32	50	20%
# of youth who exit to post-secondary or employment	0	22	50	0%

Comments:

- WSW staff are working closely with Equus leadership to address the challenges encountered in the Fall and ensure youth have the opportunity to complete the job shadow and informational interview components of the program especially.
- The participant recruitment/enrollment challenges that are impacting Next's programming overall are also impacting youth placement into SummerWorks internships.

22

22

Key Bank/COV - Fourth Plain Navigator

Equus Fourth Plain Navigator (22-04)
Jul 2022 – Mar 2023

1

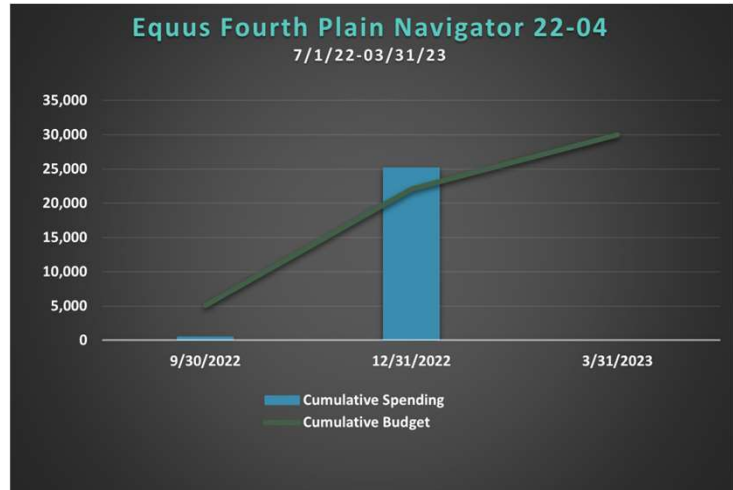
Contract Budgeted Funding

Personnel \$23,514
Operating \$1,154
Indirect \$2,605
Mgmt Fee \$2,727
TOTAL \$30,000

2

Contract Notes:

Funded by:
\$10K City of Vancouver
\$20K Key Bank



23

23

Key Bank/COV - Fourth Plain Navigator

Equus Fourth Plain Navigator (22-04)
Jul 2022 – Mar 2023

Metric	Total to Date	Expected to Date	Expected by 03/31	Performance Achieved
Small Businesses Engaged	26	20	30	87%
Enrolled Residents	0	5	10	0%
Referred Residents	26	25	50	52%

Comments:

- WSW modified the contract to extend till March 2023.
- Members of the WSW team met with the Fourth Plain Forward & Next leadership to ensure a strong coordinated effort to outreach and address any necessary changes.
- Next staff will be utilizing their Business Development Specialist's time to take over work with businesses so that the Talent Development Specialists can focus on enrolling residents.
- Fourth Plain Forward has asked Next staff to permanently co-locate at their location even after the contract ends.

24

24

Career National Dislocated Worker via Worksystems

Equus Career NDWG (22-17)
Jul 2022 – Jun 2023

1

Contract Budgeted Funding

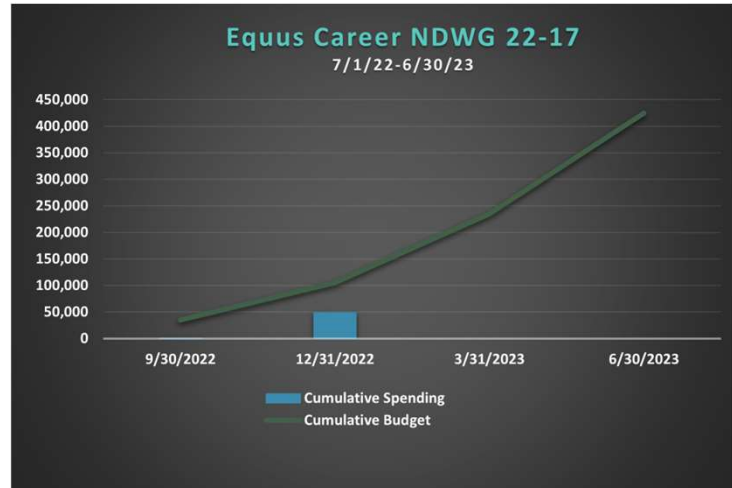
Personnel \$116,904
Operating \$9,540
Indirect \$13,188
Participant Exp \$273,053
Mgmt Fee \$13,963
TOTAL \$424,648

2

Contract Notes:

Regional Grant from Department
of Labor

Contract executed 8/26/22



25

25

Career National Dislocated Worker via Worksystems

Equus Career NDWG (22-17)
Jul 2022 – Jun 2023

Metric	Total to Date	Expected to Date	Expected by 06/23	Performance Achieved
Eligible participants receiving childcare assistance	3	12	30	10%
Employment at exit and retained through Q2 after exit	0	8	21	0%
Employment rate Q4 after exit	0	9	22	0%
Median Earnings Q2 after exit \$8,300				
Participants completing training and obtaining credential	0	7	18	0%
Participants enrolled in training earning a measurable skills gain	3	5	14	0%
Participant Feedback				
When asked, 75% or more participants say they are satisfied with their experience	0	9	22	0%
When asked, 75% or more participants say they felt respected, included, and heard	0	9	22	0%
When asked, 75% or more participants say training and services were relevant, meaningful, or valuable	0	9	22	0%

Comments: Enrollments have been off to a slow start throughout the CWWC region (7 total; 3 from SW WA). Worksystems is applying for a no-cost extension from DOL, which should extend the period of performance for an additional 12 months. The programs are now getting a bit of momentum and we expect to see enrollments grow in the coming months.

26

26

One Stop Operator – Clark*

Equus (22-24)
Oct 2022 – Sep 2023

1

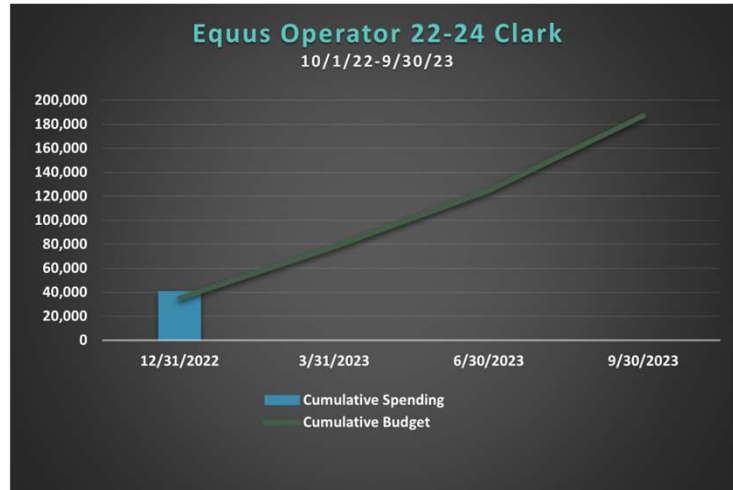
Contract Budgeted Funding

Personnel \$141,773
Operating \$12,765
Indirect \$16,118
Mgmt Fee \$ 17,065
TOTAL \$187,721

2

Contract Notes:

Funding does not expire



27

* Contract is partially supported by contributions via the WorkSource MOU/Infrastructure Funding agreement

27

One Stop Operator - Cowlitz/Wahkiakum*

Equus (22-24)
Oct 2022 – Sep 2023

1

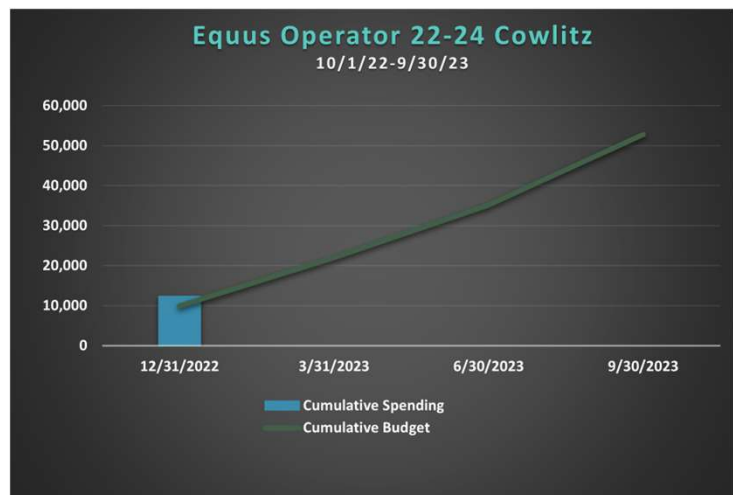
Contract Budgeted Funding

Personnel \$39,482
Operating \$3,554
Indirect \$4,489
Mgmt Fee \$ 4,754
TOTAL \$52,279

2

Contract Notes:

Funding does not expire



28

* Contract is partially supported by contributions via the WorkSource MOU/Infrastructure Funding agreement

28

One Stop Operator - All Counties

Equus (22-24)
Oct 2022 – Sep 2023

Strategy	Metric	Process
Co-Enrolled adults across the system	At least 60% co-enrolled adults into Title I and Title III across the system	40% in December 2022
Placement into Employment	300 job seekers placed into quality jobs.	1 placement from the Launchpad qualified talent pool in Q1
Launchpad is used to place job seekers quickly into quality jobs	Develop a process that is effective and sustainable throughout the WorkSource system and the integrated service delivery model to make entry of qualified job seekers into Launchpad a priority.	Eight new Launchpad users received training throughout WorkSource and Next in Q1 and two users received refresher training. The use of launchpad will begin to increase as Equus and Career Team become fully staffed and trained.
Increased Focus on Priority and Target Populations	Engagement with preferred partners and clear strategies for serving diverse customers. Based on the strategy developed from the evaluative report.	The centers are focused on re-engaging partners and strengthening relationships. Topics that are regularly brought up, point to a need for improved and streamlined referral processes, an ask for more WorkSource informational material and increased frequency in communication.
Outreach	<ul style="list-style-type: none"> 100% of materials follow WorkSource branding guidelines Minimum quarterly email to UI/SNAP lists On or before December 1, 2022, the Operator will deliver to WSW a first draft of a center wide outreach strategy to include promotion and outreach of all WorkSource services and programs, no matter which partner is providing them. 	Sending monthly "E-Blasts" UI lists. The SNAP list outreach has been minimal due to personnel and bandwidth. WorkSource has begun posting to all social media channels daily, utilizing both organic and tactics to boost our reach. An Outreach plan has been developed and will roll out to all staff in Q2. The plan prioritizes expanding reach, supporting priority populations and partners that serve them, in addition to increasing brand awareness.
WorkSource Strategic Plan	Lead WorkSource Strategic Plan Update – Completed by June 30, 2023	
Customer Satisfaction	Create multiple customer feedback loops to gather customer satisfaction data – Minimum 95% customer satisfaction rate	80.37% of customers who responded to the survey where either very satisfied or somewhat satisfied in Q1. Only ~5% of customers responded that they were somewhat dissatisfied or very dissatisfied.

29

29

One Stop Operator - All Counties

Equus (22-24)
Oct 2022 – Sep 2023

Comments: WorkSource SW Washington has been full of transition, evaluation, and "laying the foundation" with a new leadership team. The centers welcomed a new Title I partner, Career Team to the system, celebrated successes of our Administrator as they moved up to ESD's Southwest Coastal Regional Director and continued to onboard new staff while equipping existing staff with improved processes.

The new leadership is learning all areas within the one-stop system and continue to discover areas of opportunity around Integrated Service Delivery, the customer experience, and partnership development practices. While projects within the center have been slow moving, they have been thorough.

WorkSource Vancouver – Virtual services account for 61% of overall services and In Person 39%.
WorkSource Kelso – Virtual services account for 50% of overall services and In Person 50%.

30

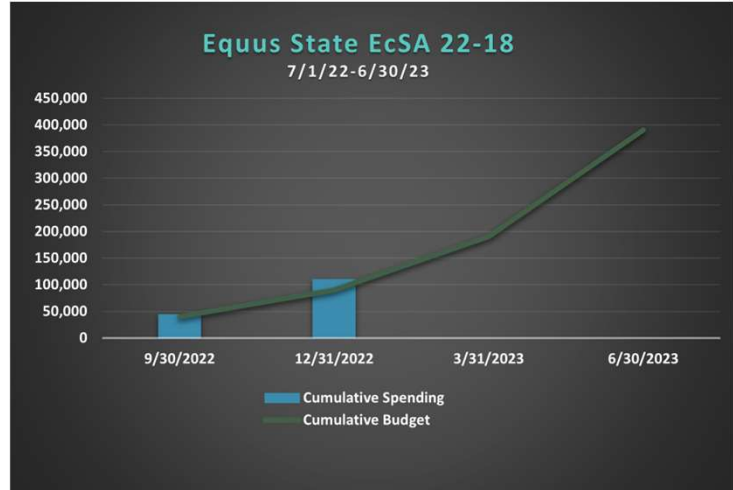
30

THRIVE – State EcSA

Equus (22-18)
Jul 2022 – Jun 2023

1 Contract Budgeted Funding
Personnel \$210,909
Operating \$16,580
Participant \$113,771
Indirect \$49,174
TOTAL \$390,434

2 Contract Notes:
State General Funds



31

31

THRIVE – Federal EcSA

Equus (21-21)
Apr 2022 – Mar 2024

1 Contract Budgeted Funding
Personnel \$106,447
Operating \$5,350
Participant Exp 40,000
Indirect \$11,660
Mgmt Fee \$12,343
TOTAL \$175,803

2 Contract Notes:
WIOA Funding



32

32

THRIVE – State + Federal EcSA

Equus (22-18)
Jul 2022 – Jun 2023/Mar 2024

Metric	Total to Date	Expected to Date	Performance Achieved
Enrollments	257	281	91%
Exit to Full-Time Employment at or above \$34,480	79	110	72%
Exit to Continuing Subsidized Training	28	83	34%

Comments:

Thrive partners have reconvened for regular meetings to collaborate and coordinate resources to support eligible participants of Thrive. Current partners include Lower Columbia College, CAP, Goodwill, Love Overwhelming and DSHS.

Priority has been set for training enrollments, employment placements and general outreach.

Currently modifying State contract to include an additional Service Component-Vocational Education for State Thrive. This will allow more participants to attend subsidized trainings.

33

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34

EET – Clark County Juvenile Court

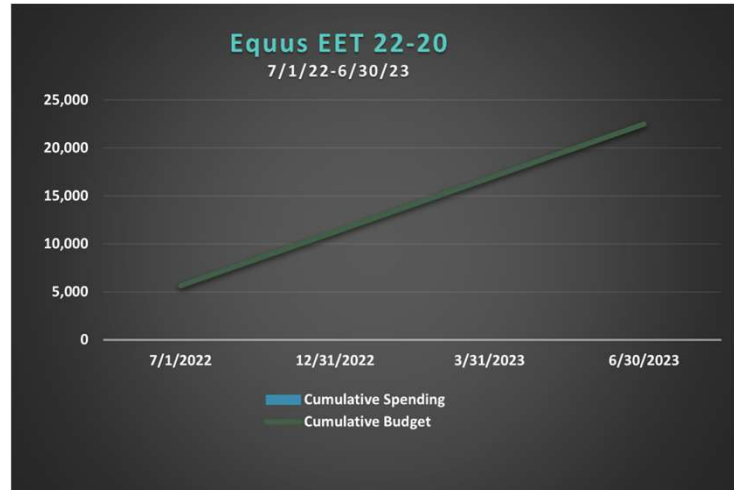
Equus (22-20)
Jul 2022 – Jun 2023

1 Contract Budgeted Funding

Pay for Performance
TOTAL \$22,500

2 Contract Notes:

\$0 Spending



35

35

EET Clark County Juvenile Court

Equus (22-20)
Jul 2022 – Jun 2023

Comments:

- EET is a pay-for-performance based contract. Referrals must come from Clark County Juvenile Court (CCJC), the grantor, for Next/ Equus to then place them into a WEX.
- Next has placed no EET participants so far.
- CCJC has communicated that they have low participant numbers and don't have many referrals, and this is of no fault of the contractor.
- WSW staff have been in consistent communication with CCJC and PIC, who holds a similar contract, to see how the programs can collaborate. Next has communicated an effort to leverage WIOA Title 1 Youth funds to assist PIC with any business connections they need for participant placement.

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COVID-19 Economic Recovery + Opioid Disaster Recovery- Clark

Equus (20-11)
Nov 2020 – Feb 2023

1

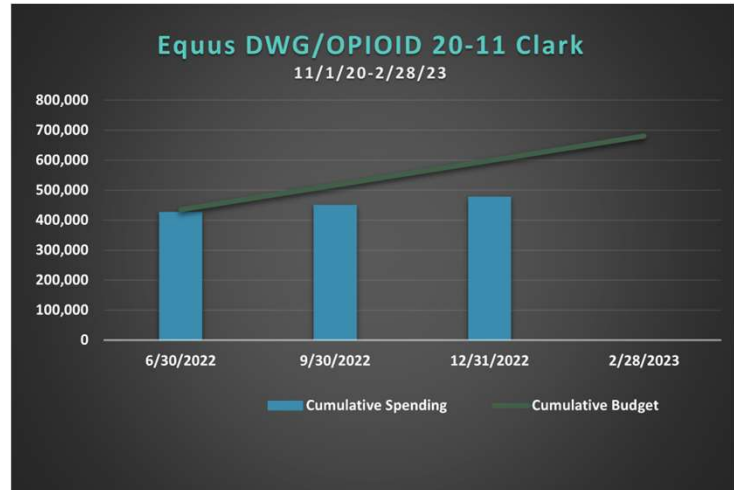
Contract Budgeted Funding

Personnel \$248,175
Operating \$13,401
Participant \$363,719
Indirect \$26,686
Mgmt Fee \$28,008
TOTAL \$ 679,989

2

Contract Notes:

Contract due to be extended to 6/30/23.



37

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COVID-19 Economic Recovery + Opioid Disaster Recovery- Cowlitz/Wahkiakum

Equus (20-11)
Nov 2020 – Feb 2023

1

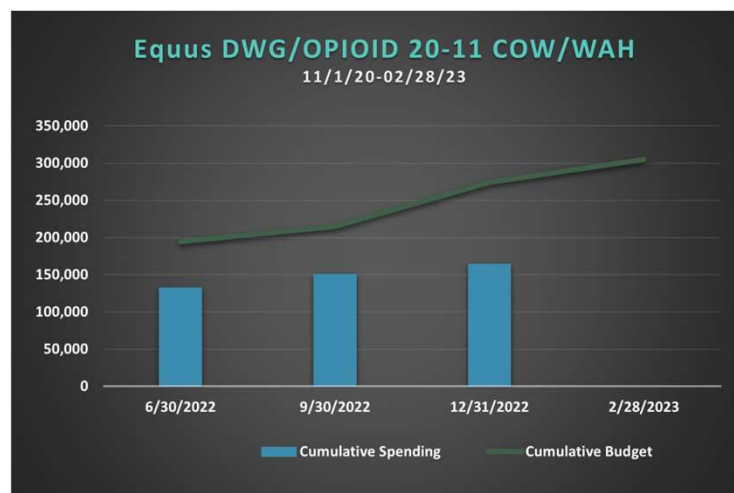
Contract Budgeted Funding

Personnel \$111,839
Operating \$5,968
Participant \$162,592
Indirect \$11,994
Mgmt Fee \$12,530
TOTAL \$304,921

2

Contract Notes:

Contract due to be extended to 6/30/23.



38

38

COVID-19 Economic Recovery + Opioid Disaster Recovery- SW WA

Equus (20-11)
Nov 2020 – Feb 2023

Metric	Total to Date	Q2 Oct. – Dec. 22	Expected to Date	Performance Achieved
Total Planned Participants	283	50	183	154%
Participants in Career + Training Services	367	-	123	298%
Participants Receiving Training Services	62	-	48	129%
Participants Exit to Employment	118	24	80	148%

Comments:

No concerns.

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CBDG – Corona Virus Response

Equus (21-09)
Oct 2021 – Jun 2023

1

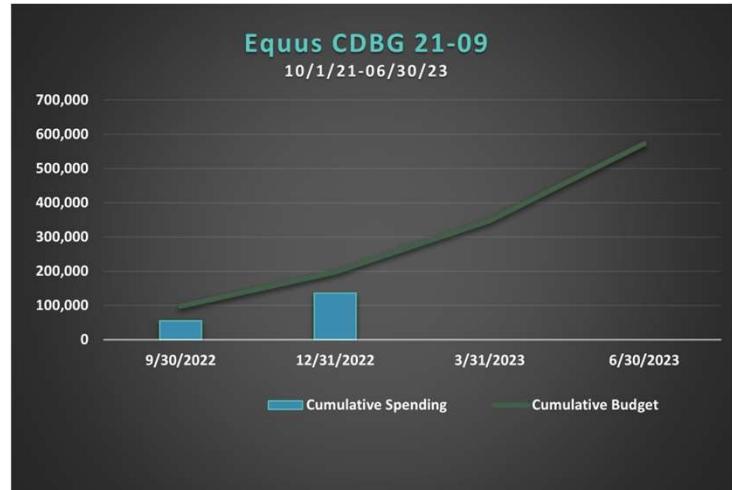
Contract Budgeted Funding

Personnel \$75,184
Operating \$4,011
Indirect \$7,737
Mgmt Fee \$8,693
Participant \$477,599
TOTAL \$573,224

2

Contract Notes:

Funding extended to
June 30, 2023



41

41

CDBG – Corona Virus Response

Equus (21-09)
Oct 2021 – June 2023

Metric	Total to Date	Expected to Date*	Expected by 06/23*	Performance Achieved
Participants	109	100	100	109%
Entering Employment	18	40	40	45%
Life Skills	21	50	50	42%
Job Search Training	64	50	50	128%

Comments:

Expenditures will pick up in the next quarter due to a contract modification and increased flexibility.

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City of Vancouver - CBDG

Equus (22-28)
Oct 2022 – Jun 2023

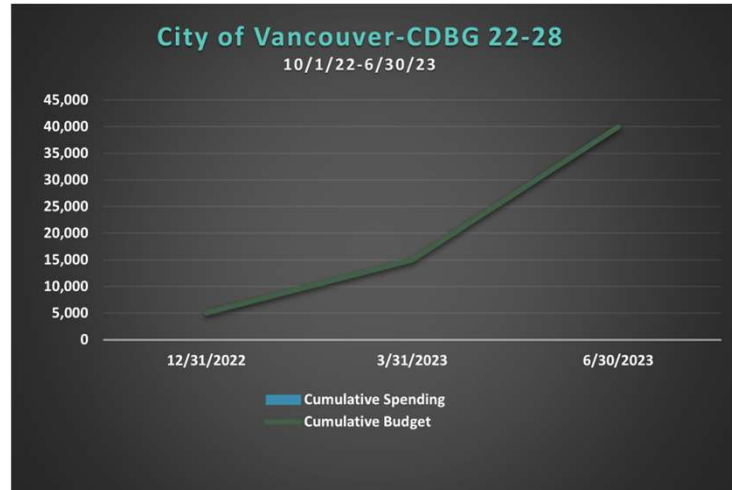
1

Contract Budgeted Funding
Support Services /
Participant Reimbursements
(BFET)(LS-JST) \$40,000
TOTAL \$40,000

2

Contract Notes:

Contract Executed 12/20/22



43

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City of Vancouver - CDBG

Equus (22-28)
Oct 2022 – June 2023

Metric	Total to Date	Expected to Date	Expected by 06/23	Performance Achieved
Participants	0	2	8	0%
Entering Employment	0	0	5	0%
Life Skills	0	2	5	0%
Job Search Training	0	0	3	0%

Comments:

- Contract was not signed until late Q2
- WSW has provided technical assistance and held meeting time to answer any questions as this contract gets started
- During Q3 WSW will be holding BFET Provider's meetings with all BFET partners to increase co-enrollments, benefiting this contract

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WIOA TITLE 1 - Incumbent Worker Training

Equus (21-11)
Oct 2021 - Jun 2023

1

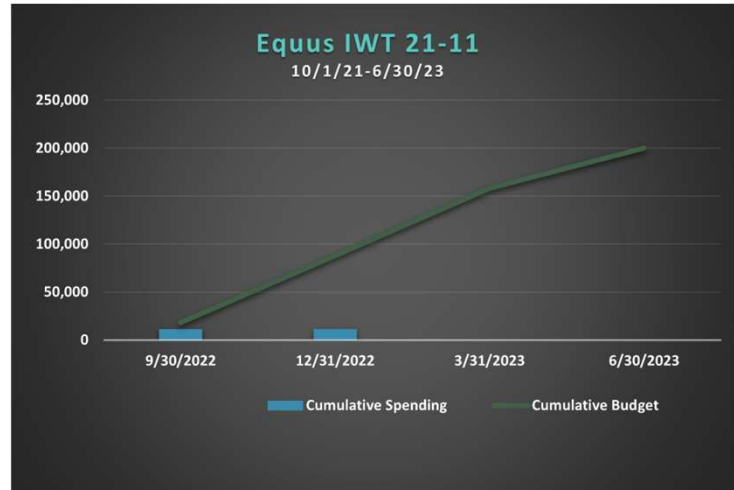
Contract Budgeted Funding

Personnel \$79,608
Operating \$3,210
Indirect \$8,091
Mgmt Fee \$9,091
Participant \$100,000
TOTAL \$200,000

2

Contract Notes:

WIOA Adult and Dislocated
Worker Funding-Does not
expire



45

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WIOA TITLE 1 - Incumbent Worker Training

Equus (21-11)
Oct 2021 - June 2023

Employers Approved for IWT					
Name	NAICS code	# of employees	Type of Training	Completion Date	Pay Increase
Greater Vancouver Chamber (GVC)	813 Religious, Grantmaking, Civic, Professional, and Similar Organizations	1	Institute for Organization Management Certification	06/2023	Yes, 10%
Koelsch Communities	623 – Nursing & Residential Care Facilities	22	Humanitude Dementia Care	01/2023	Yes, 3.6%

Comments:

WSW's incumbent worker program is generating a lot of interest from the business community! We currently have three additional proposals in the pipeline and expect to fully obligate the remaining funds in the next 30 days.

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WIOA TITLE 1– System Liaison

Wahkiakum Health & Human Services (22-08)
Jul 2022 – Jun 2023

1

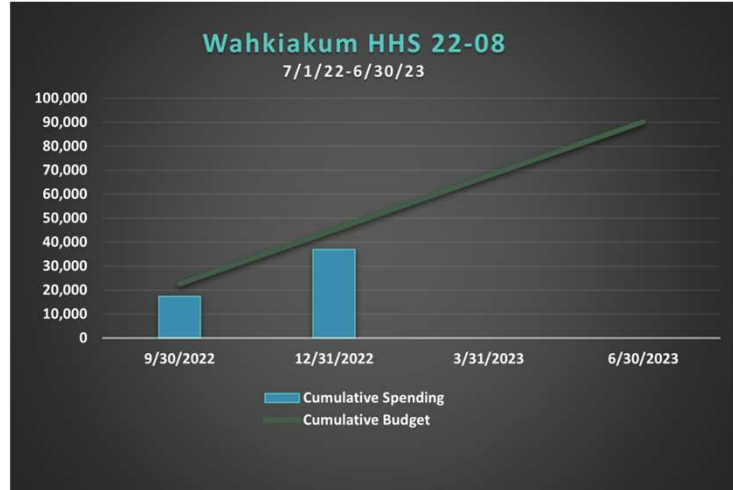
Contract Budgeted Funding

Personnel \$83,269
Operating \$7,000
TOTAL \$90,269

2

Contract Notes:

WIOA Funding – does
not expire



47

47

WIOA TITLE 1– System Liaison

Wahkiakum Health & Human Services (22-08)
Jul 2022 – Jun 2023

Metric	Total to Date	Expected to Date	Expected by 6/23	Performance Achieved
Qualified customers ready to seek employment entered into Launchpad	8	10	21	38%
Customers referred to WorkSource for additional training and work experience	2	14	29	7%

Comments:

- A staff transition in the System Liaison contract funded role occurred during Q2. The new System Liaison started on November 1, 2022, and has done an outstanding job of getting up to speed
- The new System Liaison has been doing a great deal of outreach and has even purchased ads in the local paper to help ensure the community is aware of Employ Wahkiakum. We anticipate performance numbers at the end of Q3 will be much stronger based on the updates the System Liaison has provided.
- While WorkSource referrals have been a challenge, the new System Liaison is working closely with WorkSource and Next staff to develop a plan for them to be able to utilize her office space on Mondays so they can be present in-person in Wahkiakum County.

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WIOA TITLE 1- System Liaison

WSU Vancouver (22-09)
Jul 2022 – Jun 2023

1

Contract Budgeted Funding

Personnel \$88,824
Operating \$3,088
Indirect \$33,088
TOTAL \$125,000

2

Contract Notes:

WIOA Funding – does not expire



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WIOA TITLE 1- System Liaison

WSU Vancouver (22-09)
Jul 2022 – Jun 2023

Metric	Total to Date	Expected to Date	Expected by 06/23	Performance Achieved
Qualified students ready to seek employment entered into Launchpad	50	40	105	48%
Diverse students engaged and entered into Launchpad	31	11	38	82%
Students referred to WorkSource for additional training and/or work experience	8	15	45	18%
Diverse students referred to WorkSource	1	6	14	7%

Comments:

- A new staff member joined the Career Action Center team in December 2022, which means the System Liaison will no longer be the only full-time career services staff member on the Vancouver campus.
- During Q2, the System Liaison conducted a total of 30 student employment support appointments, delivered 8 workshops/presentations, and engaged 49 employers through career fairs and/or panel events.

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WIOA TITLE 1- System Liaison

Lower Columbia College (22-07)
Jul 2022 – Jun 2023

1

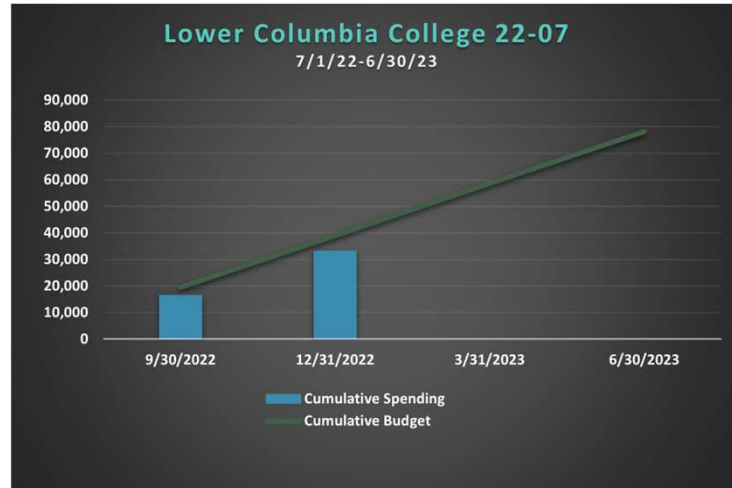
Contract Budgeted Funding

Personnel \$75,119
Operating \$1,000
Indirect \$2,081
TOTAL \$78,200

2

Contract Notes:

WIOA Funding – does not expire



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WIOA TITLE 1- System Liaison

Lower Columbia College (22-07)
Jun 2022 – Jun 2023

Metric	Total to Date	Expected to Date	Expected by 06/23	Performance Achieved
Qualified students ready to seek employment entered into Launchpad	41	16	56	73%
Diverse students engaged and entered into Launchpad	30	9	23	130%
Students referred to WorkSource for additional training and/or work experience	23	16	56	41%
Diverse students referred to WorkSource	11	9	23	48%

Comments:

- The System Liaison conducted a total of 69 student employment support meetings this quarter and helped place more than 12 individuals into full-time or part-time positions.
- Business engagement during Q2 was a bit light with only 3 businesses engaged, but the System Liaison will be helping coordinate a Career Fair in Q3 and anticipates business engagement will be higher moving forward.

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WIOA TITLE 1-System Liaison

Clark College (21-04)
Jan 2022 – Jun 2023

1

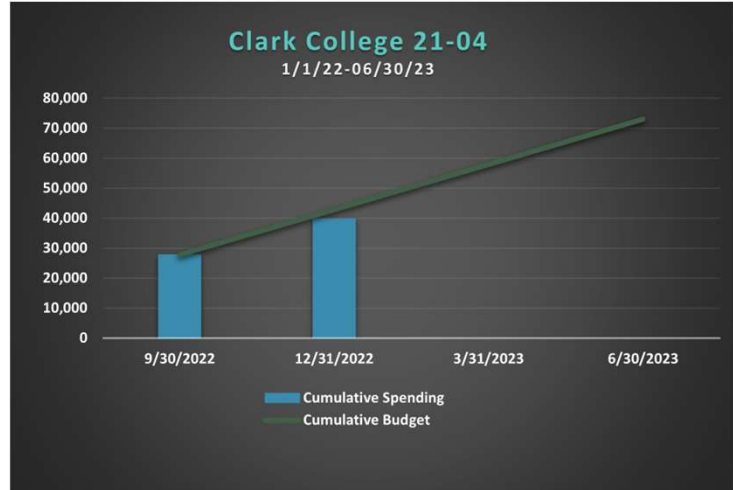
Contract Budgeted Funding

Personnel \$59,549
Operating \$6,440
Indirect \$7,048
TOTAL \$73,037

2

Contract Notes:

WIOA Funding – does not expire



53

53

WIOA TITLE 1- System Liaison

Clark College (21-04)
Jan 2022 – Jun 2023

Metric	Total to Date	Expected to Date	Expected by 06/23	Performance Achieved
Qualified students ready to seek employment entered into Launchpad	93	150	190	49%
Diverse students engaged and entered into Launchpad	72	101	127	57%
Students referred to WorkSource for additional training and/or work experience	17	52	66	26%
Diverse students referred to WorkSource	14	37	47	30%

Comments:

- The System Liaison contract with Clark College was originally set to end in December 2022 but was modified and extended through the end of June 2023.
- The System Liaison conducted a total of 65 student employment support appointments and engaged 36 businesses during Q2.
- The system liaison is still struggling with referrals to WorkSource, mainly because the department wants to keep career support in house and the college already has a Workforce Education Services (WES) office that helps students get connected with funding.

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